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The St. John's University of Tanzania

CHARTER and RULES 2009

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THE UNIVERSITIES ACT
(CAP. 346)

CHARTER

(Made under section 25(2))

THE ST. JOHN'S UNIVERSITY OF TANZANIA CHARTER, 2009

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THE UNIVERSITIES ACT, 2005,
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GRANT OF CHARTER OF INCORPORATION

Made under Section 25

THE ST. JOHN'S UNIVERSITY OF TANZANIA CHARTER, 2008.

Preamble

WHEREAS all human beings are created by God equal and have a right to education and training that is directed to the full development of the human personality; and integrated education formation aiming at holistic development of the human being is the key to enabling a human being to know and worship God;

WHEREAS knowledge and worship of God enable human beings to overcome prejudices related to gender, race, nation, ethnicity, religion, class, culture and such like, and to be conscious of ecology and the need to protect the environment;

WHEREAS the University shall generate knowledge through high quality basic and applied research and transmit knowledge from one generation to the next with an obligation to inculcate critical faculties in the academic community and the society at large;

WHEREAS the Trustees of the Anglican Church of Tanzania resolved in their meeting held at the Anglican Women Rural Development Centre, Mtumba, Dodoma on 20th October 2004 to establish a university to be known as the St John's University of Tanzania;

WHEREAS the Provincial Synod of the Anglican Church of Tanzania recommended to the House of Bishops as Trustees of the Anglican Church of Tanzania in its meeting held on 23rd - 25th October 2002 vide resolution 36/2002 (1) to establish a university under the Anglican Church of Tanzania;

WHEREAS St John's University of Tanzania is a private university owned by the Anglican Church of Tanzania, established and incorporated under this Charter in the manner prescribed under the Universities Act, 2005 and Regulations made thereunder;

WHEREAS the Tanzania Commission for Universities has visited and inspected the said University and is satisfied that the objects of the University are consistent with the advancement of university education in Tanzania;

WHEREAS the Tanzania Commission for Universities is also satisfied that Anglican University of Tanzania has complied with the provisions of the Universities Act, and the Universities (Chartering, Registration and Accreditation Procedures) Regulations, 2006;

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39 of 2006
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WHEREAS the Tanzania Commission for Universities after being satisfied with the University's draft Charter submitted it to the Minister responsible for Higher Education, with a recommendation that the St John's University of Tanzania, be granted the Charter;

WHEREAS the said Minister as submitted the Charter to me with positive recommendations thereon hat the granting of the Charter will be of benefit to the advancement of university education in Tanzania;

Cap. 346 NOW THEREFORE, in exercise of the powers conferred upon me by section 25(2) of the Universities Act, I, **JAKAYA MRISHO KIKWETE**, President of the United Republic of Tanzania hereby grant this charter to the St. John's University of Tanzania of the Anglican Church of Tanzania and order with effect from the 30th day of December, 2008 as follows:

PART I
PRELIMINARY PROVISIONS

- Citation 1. This Charter may be cited as the St. John's University of Tanzania Charter, 2008.
- Interpretation 2.-(1) In this Charter-
- Cap.346 "Act" means the Universities Act;
- "by-laws" means, where the context fits, By-laws made by the Senate under the powers conferred by the Act, Regulations made thereunder, this Charter and the Rules in the First Schedule;
- Cap.346 "Commission" means the Tanzania Commission for Universities established under the Act;
- "convocation" means an academic assembly of both the current members and the alumni of the University;
- "Council" means the Council of the University established under Article 8;
- "Chancellor" means the Chancellor of the University appointed under Article 15;
- "Deputy Principal" means the Deputy Principal of the Affiliated and Campus college of the University appointed under Article 18;
- "Deputy Vice Chancellor" means the Deputy Vice Chancellor of the University appointed under Article 17;
- "Library" means the main academic organ or institution of the University established as such under the Regulations contained in the First Schedule hereto to be responsible for the acquisition and maintenance of literary material and as a modern information and communication technology data bank for the University;
- "Minister" means the Minister responsible for Higher Education;
- "President" means the President of the United Republic of Tanzania;
- "Principal" means the principal of the Affiliated or campus college of the University appointed under Article 18;
- "Regulations" means Regulations made by the Minister for the time being responsible for higher education in accordance with the Act, and any Regulations amending, adding to or repealing the same or any of them which may hereafter be made;
- "Rules" means Rules in the Schedules hereto or rules made by the Council in accordance with the Charter, and any Rules amending, adding to or repealing the same or any of them which may hereafter be made.

"Senate" means the Senate of the University established under Article 10;

"University" means the St. John's University of Tanzania established under the Charter;

"Vice-Chancellor" means the Vice-Chancellor of the university appointed under Article 16;

(2) In this Charter, unless the context otherwise requires, words and phrases used, designations signifying offices, officers, organs or positions of governance or responsibility and the whole Charter shall be construed with reference to the Act, the Regulations made there under and any other applicable written law.

(3) For avoidance of doubt, the provisions of this Charter are co-extensive and in furtherance of the provisions of the Act and shall always be read and construed together with and subject to the Act.

PART II

INCORPORATION OF THE UNIVERSITY

Incorporation of
the University

3.-(1) There is hereby incorporated, as body corporate with perpetual succession and common seal, a private university to be known as "St John's University of Tanzania";

(2) The University shall be a body corporate with perpetual succession and a Common Seal, and shall in its corporate name be capable of-

- (a) suing and being sued;
 - (b) taking, purchasing or otherwise acquiring, holding, charging, leasing, licensing the use of, hiring and hiring out and disposing of any movable or immovable property;
 - (c) from time to time borrowing such sums as it may require for its purposes;
 - (d) investing in land, debenture stocks, preferential shares, units in unit trusts and other securities but not to invest in the equity of any company, other than a company in which the University has 95% or more share interest and established for the execution of any of the functions of the University, without specific approval of the Council;
 - (e) doing or performing all such other things or acts as are necessary for the proper performance of its functions under, and for the furtherance of the provisions of, the Charter and which may lawfully be done or performed by a body corporate.
- (3) The Common Seal of the University:
- (a) shall be kept in such custody as the Council directs and shall not be used except upon the order of the Council;
 - (b) shall be authenticated by the signature of the Vice-Chancellor, or of one other member of the Council duly authorized by the Council in that behalf and of the Deputy Vice-Chancellor responsible for administration;
 - (c) when affixed to any document and duly authenticated under this Regulation, shall be judicially noticed, and, unless the contrary is proved, any necessary order or authorization of the Council under this Rule shall be presumed to have been duly given.

(4) The University shall have its main campus at Dodoma in Tanzania and colleges, institutes, departments, centres, units and such other

bodies in cities, towns and such other places as the University Council shall from time to time establish.

Membership of
the University

4.-(1) Members of the University shall include-

- (a) The Chancellor, the Chairman of the Council, the Vice-Chancellor, the Deputy Vice-Chancellor or Chancellors; the principals and deputy or associate principals of colleges, the Chaplain and assistant chaplains, Dean of Students, the Deans of Schools and Faculties, the Directors and associate Directors of Institutes, the Directors and associate Directors of Libraries and centres, and or Deans and the Associate Deans of Schools and Faculties of the University;
- (b) Members for the time being of the Council, the Senate and the Governing Boards, College Boards and Academic Committees of Colleges; Boards of Schools, Faculties, Institutes, the Library, Centres and Directorates of the university;
- (c) the Heads of Departments, the Academic Staff and the Administrative Staff of the University;
- (d) the Graduates of the University and undergraduate Students of the University;
- (e) members of the Convocations and Alumni Association; and
- (f) such others members who shall, pursuant to this Charter and the Rules of the University for the time being, be Members of the University;

(2) Members of the University under sub-Article (1) are together, hereby constituted and incorporated as the "university" with faculties empowered to create and offer university education, knowledge and professional expertise and with organs empowered to grant qualifications in the nature of degrees, higher professional diplomas, diplomas and certificates and do all other lawful acts whatsoever pursuant to the Act, the Regulations made thereunder, this Charter, the Rules made hereunder and the Rules contained in the Schedules hereto.

(3) The Council shall by Rules prescribe provisions as to the duration of membership of the University, termination of such membership, the rights, duties and, if any, privileges attaching thereto and other related matters.

(4) Subject to the provisions of the Act, Regulations made thereunder, this Charter and these Rules, no test of religion, race, ethnicity, sex, physical condition, ideology or political belief/orientation or other similar criteria shall be imposed upon any person in order to entitle him or her to be admitted to the University or any of its affiliated and associated institutions or to hold any office therein or to graduate thereat or to hold or enjoy any advantage or privilege thereof.

General Objects
of the University

5.-(1) Objects of the University shall be as follows:

- (a) to promote knowledge of God, His worship and glory through creation of knowledge, professional expertise and the advancement of learning and knowledge by teaching, research, consultancy and community services in all disciplines of knowledge whatsoever;
- (b) to pursue a holistic delivery of university knowledge with a view to producing a well educated human being theoretically, practically and spiritually in all disciplines including theology, religious studies, commerce, business,

management, education, health, medicine, law, science engineering, lands, architecture, planning, information communication technology, informatics, technology, environment, arts, social sciences, rural development and agro-business;

- (c) to co-operate closely with like-minded Churches upholding traditional and orthodox teachings of Christianity in and outside Tanzania, other Universities, the Government of the United Republic of Tanzania and the Revolutionary Government of Zanzibar as well as industry, commerce and other public and private sector as part of the involvement and commitment of the Anglican Church of Tanzania to the provision of university education in Tanzania.

(2) The Rules contained in the First Schedule hereto set out in detail the particulars of the objects aforesaid.

Powers of the University

6. The University shall be a knowledge creating, teaching, research and examining body and shall, subject to the Act, the Regulations made thereunder, this Charter and the Rules contained in the First Schedule hereto, have the following powers:

- (a) to recognize and declare new knowledge and discoveries and to award prizes, academic status and titles distinguished scholars and discoverers.
- (b) to offer programs leading to degrees, post graduate degrees, advanced diplomas, diplomas, certificates and other awards in its name or jointly with any other recognized university or educational institution;
- (c) to award degrees, diplomas, diplomas, certificates, and other awards in its own name or jointly with any other recognized university or educational institution upon persons who have followed courses of study approved by the Senate and have satisfied such other requirements as may be prescribed by the Senate;
- (d) to confer special degrees such as honorary degrees such as *honoris causa* and *agroetat* degrees; and
- (e) to do such other things as are conferred upon it by the Act, the Regulations made thereunder, this Charter and the Rules contained in the Schedules hereto.

Objects and functions of the University

7. Without prejudice to Article 5 the objects of the University shall include the pursuit of truth in the name of God, the advancement of knowledge and creativity, the diffusion and extension of the arts, science, technology and learning, the provision of higher education, research and consultancy and, so far as is consistent with those objects, the nurturing of the intellectual, aesthetic, social, spiritual and moral growth of the students at the University; and for these objects the University shall, subject to the provisions of the Charter and in addition to any other powers conferred by the Charter and any other applicable written law, have the following objects, powers and functions:-

- (a) to assume a leading role in the responsibility for university education with the primary purpose of promoting knowledge of God in the United Republic and to make provision for centres and places of learning, education (including

- continuing education), professional or vocational training and research;
- (b) to endeavour to excel in knowledge and human resource capacity building by ensuring a balance between quantity and quality and avoiding imparting elitist, atheist and spiritually denigrate values to the products of the University;
 - (c) to ensure, as a matter of principle, integration of research, teaching and consultancy and public service at the immediate subject area level with a view to building a distinctive characteristic of the products of the University as creative scientific professionals and the services of the University and of its staff as symbols of creative scientific professionalism;
 - (d) to ensure and promote gender balance, equality and equity in its policies, programmes and regulations relating to teaching, research, consultancy and public services;
 - (e) to provide, promote and maintain centres of excellence and exemplary good management in terms of knowledge creation, skills development, effective entrepreneurship and formation of a responsible attitude for the betterment of the society as well as its mode of governance;
 - (f) to be a producer and supplier of key policy makers, experts and personnel in-charge of key positions in industry, public and private institutions, governmental and non-governmental institutions;
 - (g) to advance the frontiers of, enhance, preserve and transmit knowledge;
 - (h) to prepare students for work as scientists or professionals by providing academic and professional or vocational courses of instruction and to take such other steps as may be necessary or desirable towards ensuring an output of mainly job-creators who possess professional qualifications or skills as opposed to job-seekers;
 - (i) to stimulate and promote intellectual, spiritual, moral, cultural, scientific and technological development;
 - (j) to create a sense of public responsibility, personal integrity, incorruptibility and God fearing/worship of God in the educated and to promote respect for learning and pursuit of truth;
 - (k) to promote research into economic, political, social, spiritual, cultural, scientific, technological and other matters generally and with particular reference to the interests of Tanzania and mankind in general;
 - (l) to institute professorships and other posts and offices and to make appointments thereto in line with such organizational structure as shall be approved by the Council;
 - (m) to institute and award fellowships, scholarships, bursaries, medals, prizes and other distinction awards and forms of assistance or sponsorship for the advancement and dissemination of knowledge;
 - (n) to provide opportunities for students to engage in productive services and activities;
 - (o) to hold examinations, to confer degrees, diplomas, certificates or other awards upon persons who have followed courses of

- study approved by the Senate and have satisfied such other requirements as may be prescribed by the Senate and to confer honorary degrees;
- (p) to cooperate with the Anglican Church of Tanzania, the registered Trustees of the Anglican Church of Tanzania, other private and public institutions of higher learning, Government of the United Republic of Tanzania and the peoples of Tanzania in the planned and orderly development of education, science and technology in the United Republic;
 - (q) to establish mutually negotiated, beneficial and durable links with institutions of learning and research within Tanzania and in other countries;
 - (r) to erect, equip and maintain libraries, laboratories, workshops, museums, art galleries, lecture halls, theatres and rooms, halls of residence and other buildings and facilities required for the purposes of the University including providing its community with a good working and living environment in the University campuses;
 - (s) to enter into such contracts, to establish such trusts and support schemes for improved welfare of its staff;
 - (t) to establish pension, superannuation and provident fund schemes for the benefit of its officers, staff or employees or any section thereof and to enter into arrangements with the Government, an insurance company, trustee company or other organization or any person or persons for the operation of such schemes jointly, severally or otherwise;
 - (u) to acquire property, movable and immovable;
 - (v) to borrow money for any purpose deemed fit by the Council;
 - (w) to affiliate other institutions or to admit the members thereof to any of its privileges and to accept attendance at courses of study in such institutions for relevant awards of the University and/or place them in such part of the attendance at courses of study in the University and upon such terms and conditions and subject to such rules and by-laws as may from time to time be determined by the University or to recognise any members of the teaching staff of any College, Institute or similar institution of higher education whether affiliated to the University or not as teachers of the University;
 - (x) to enter into an agreement with any other institution for the incorporation of that institution into the University and for taking over its property and liabilities and for any other legitimate purpose not repugnant to the Act, the Regulations made thereunder, this Charter, these Rules and any other applicable written law;
 - (y) to do, in accordance with the codes and traditions of the Anglican Church of Tanzania, general law of the United Republic, including the Charter, and these Rules all such acts and things, whether or not incidental to these objects, powers and functions and whether within or without the United Republic as may be requisite in order to further these objects, powers and functions or any of them.

PART III
ORGANS OF THE UNIVERSITY

The Council

8. There shall be a Council of the University which shall, subject to the Act, the Regulations made thereunder and the Rules contained in the Schedules hereto-

- (a) be the governing body and principal policy making organ of the University, including constituent, connected and associate colleges, institutes, centres and directorates of the University;
- (b) have custody and use of the Common Seal;
- (c) be responsible for the management and administration of the University revenue and other property of the University, movable and immovable;
- (d) receive, consider and approve proposals of programmes and projects aimed at staff and student welfare from staff and student's associations; and
- (e) subject to the powers of the Senate or, as the case may be, Academic Committee provided in the Act, the Regulations made thereunder, this Charter and the Rules contained in the First Schedule hereto, have general control over the conduct of the affairs of the University with power to manage all matters not provided otherwise by this Charter or by the Rules.

Powers and
functions of the
Council

9.-(1) The Council shall be the principal policy making body of the University.

(2) Subject to the provisions of the Act, Regulations made thereunder, and this Charter, the governance and control of the University shall be vested in the Council.

(3) In particular, and without prejudice to the generality of sub-Article (1), the Council shall have power:

- (a) to administer the properties of the University, both movable and immovable;
- (b) to administer the funds, investments and other assets of the University;
- (c) subject to the provisions of the Rules, to approve annual estimates and supplementary estimates of the University;
- (d) to signify the acts of the University by use of the Common Seal;
- (e) on behalf of the University, to receive gifts, donations, grants or other moneys and to make disbursements therefrom to colleges, schools, faculties, institutes, the University Library and other libraries, centres or directorates, units or to other persons or bodies;
- (f) subject to the provisions of the Charter, and these Rules, to appoint, settle the terms and conditions of service or terminate the appointment of officers and other employees of the University as it may deem necessary:

Provided that for the purposes of this provision, "officers" shall include the Vice-Chancellor, the Deputy Vice-Chancellors, the Principals and Deputy Principals of campus, constituent and connected colleges and the Dean of Students;

- (g) subject to the provisions of Rules, to establish or appoint committees and boards for the proper and better carrying out of its functions;
- (h) to define the rights, obligations and privileges of the members of the University;

- (i) subject to the provisions of the Act, Regulations made thereunder, this Charter, the Rules and any other applicable written law, to establish colleges, schools, faculties, institutes, libraries, centres or directorates and other bodies and to disestablish any one or more of these;
- (j) subject to the powers of the Trustees to issue instrument of identity of the University, to make Rules for the better carrying out of the provisions of the Charter;
- (k) to do all such other acts and things as are provided for in the Charter, the Rules or as may be prescribed.

The Senate of
the University

10. There shall be a Senate for the University which shall, subject to the powers of the Council as provided in the Act, the Regulations made thereunder this Charter and pursuant to the Rules contained in the First Schedule hereto be-

- (a) the principal overall decision-making organ in respect of all the academic matters and all matters incidental thereto of the University; and
- (b) responsible for the academic work of the University both in teaching, research and consultancy and for the regulation and superintendence of the education of the students of the University.

Membership of
the Senate

11. The membership of the Senate shall include:

- (a) the Vice Chancellor, who shall be the Chairman;
- (b) the Deputy Vice Chancellors; and the Deputy Vice Chancellor responsible for Academic matters shall be the Vice-Chairperson;
- (c) Principals of Affiliated Colleges and Campus Colleges of the University;
- (d) Deputy Principals of Affiliated Colleges and Campus Colleges responsible for academic matters;
- (e) the Dean of Student Services;
- (f) Deans of Schools and Faculties;
- (g) the Chaplain, Directors of Institutes, Library, and Academic Centres;
- (h) one person who shall be appointed by the Minister responsible for Higher Education;
- (i) one person who shall be appointed by the Minister for the time being responsible for primary and secondary education;
- (j) three members, at least one of whom shall be a woman and one other who shall be a disabled student, who shall be elected by the Students' Organization from amongst the members of the Students' Organization and appointed by the Vice-Chancellor;
- (k) one person who shall be elected by the Academic Staff Association from amongst its members; and
- (l) two persons appointed by the Council one of whom shall be female;
- (m) two Deputy Vice Chancellors responsible for academic matters one from an accredited public university and another from an accredited private University in Tanzania; and
- (n) one member of administrative staff who shall be elected by Administrative Staff Association from amongst its members;

Powers and
functions of the
Senate

12.-(1) Subject to the general supervision and guidance of the Council, the Senate shall be the principal decision making organ in all academic matters of the University.

(2) Without prejudice to the generality of sub-Article (1), the Senate shall be responsible to the Council for the control and general regulation of the instruction, education, research and consultancy within the University and, in addition thereto, shall have the following functions:

- (a) to satisfy itself regarding the content and academic standard of any course of study offered by any school, faculty, institute, the University Library, centre or directorate or college of the University in respect of a degree, diploma, certificate or other award of the University;
- (b) to carry out academic audits on a regular basis: provided that there shall be one academic audit in respect of each school, faculty, institute, the University Library, centre or directorate, and college of the university in every five years;
- (c) subject to the approval of the Council to make by-laws:
 - (i) regarding the eligibility of persons for admission to courses for a degree, diploma, certificate or other award of the University, and for the obtaining of any degree, diploma, certificate or other award of the University;
 - (ii) with regard to the standard of proficiency to be attained in each examination for a degree, diploma, certificate or other award of the University;
- (d) regarding the carrying out of academic audits on a regular basis;
- (e) to decide whether any candidate for a degree, diploma, certificate or other award of the University has attained the standard of proficiency prescribed under by-laws made under paragraph (c) and is otherwise fit for the grant of such degree, diploma, certificate or other award of the University;
- (f) to consider recommendations made to it by an Academic Committee of a College, or a Board of a School, Faculty or Institute, the University Library or a Centre or Directorate, as the case may be, and to take such action thereon as it may consider appropriate;
- (g) to make proposals to the Council on matters relating to the conduct of the University generally; and
- (h) to perform such other functions as may be conferred upon it by the Act, Regulations made thereunder, this Charter, these Rules, by-laws and any other written law or by the Council.

(3) The Senate shall have power to establish or appoint boards and committees for the proper or better carrying out of its functions, and to disestablish any one or more of such boards or committees.

(4) Subject to sub-Article (4), the establishment or appointment of boards and committees by the Senate shall be governed by Rules or, as the case may be, by-laws.

(5) Any Committee of the Senate established under sub-Article (2) shall be chaired by a member of the Senate and may consist of such number of members including those who, not being members of the Senate, possess qualifications and experience which may promote the cause for which the Committee is established as the Senate may determine and such members shall be appointed by the Senate:

Provided that-

(a) at least one third of the total number of members appointed to any such committee shall be appointed from amongst the members of the Senate; and

(b) at least one third of the total membership shall consist of women including at least one woman member of the Senate.

(6) The Senate may, as it deems fit, delegate any one or more of the powers and functions conferred on it under the Charter, these Rules, or any other applicable written law, to the Academic Committee of a College, a Board of a School, Faculty, Institute, the University Library, Centre or Directorate, subject to any limitations or conditions the Senate may prescribe.

(7) In respect of any matter in relation to which the Senate is required to report to the Council or to make by-laws in accordance with or furtherance of the provisions of paragraphs (a), (b) and (c) of sub-Article (2), the Council shall not initiate any action in respect thereto until such report has been received from the Senate or, as the case may be, such By-laws have been made by the Senate, and shall not reject any such report or By-laws without further reference to the Senate.

PART IV

COLLEGES AND INSTITUTIONS OF THE UNIVERSITY

Constituent,
Connected,
Adopted and
other Affiliated
Institutions

13. Subject to the Act, the Regulations made thereunder, this Charter and any other written law, the University may affiliate or adopt as its branch or establish schools, a college, an institute, a centre or directorate, faculty in terms as provided under the Rules contained in the Fourth Schedule hereto or as shall be provided under other Rules and or by-laws.

Campus
Colleges,
Schools,
Faculties,
Institutes, the
Library, Centres
and Directorates

14. There shall be Campus Colleges, Schools, Faculties, the Library, Institutes, Centres and/or Directorates within the University each comprising one or more related branches of teaching and or research, organized as, for a campus college or campus colleges, a school/faculty or schools/faculties or, as the case may be, an academic department or unit or departments or units, as may, from time to time, be established by the Council on the recommendation of the Senate in accordance with the Act, the Regulations made thereunder and the Rules contained in the First Schedule hereto.

PART V

OFFICERS OF THE UNIVERSITY

The Chancellor

15.-(1) Subject to the Act, the Regulations made thereunder and pursuant to the Rules contained in the First Schedule and, to the extent applicable, the Second Schedule hereto, there shall be a Chancellor, who shall be the head of the University and, in the name of the University, confer Degrees, and grant Diplomas, Certificates and other awards of the University, and shall have such other non-executive functions and privileges as are or shall be provided under the Rules or as may be prescribed.

(2) Whenever the Chancellor is absent from the United Republic or is for any other reason unable to perform the functions of Chancellor, any person authorized by him/her in that behalf, may perform the functions of the office of the Chancellor during such absence or inability.

(3) Other functions powers, terms and conditions of the office of the Chancellor shall be as prescribed in the Rules.

The Vice-Chancellor

16.-(1) Subject to the Act, the Regulations made thereunder and pursuant to the Rules contained in the First Schedule and, to the extent applicable, the Second Schedule hereto, there shall be a Vice-Chancellor of the University who shall be the chief executive academic and administrative officer of the University and *ex-officio* Chairman of the Senate.

(2) The Vice-Chancellor shall:

- (a) hold office for a term of five years and may be re-appointed consecutively for one further term of five years;
- (b) be the Chief Executive Officer of the University and, in that behalf, be responsible to the Council for the dynamic management of the academic and administrative affairs of the University, including formulation of policy for consideration by, and implementation of the decisions of, the Council;
- (c) be responsible for the general security and welfare of the University; and
- (d) have such other functions as are conferred upon him by the Act, Regulations made thereunder, this Charter, Rules or by any other applicable written law..

(3) The Vice-Chancellor may, as he deems fit, delegate any one or more of the powers and functions conferred on him by the Act, the Charter and these Rules or any other written law to a Deputy Vice-Chancellor or Deputy Vice-Chancellors and to the Principal of an affiliated or adopted college, subject to any limitations or conditions as the Vice-Chancellor may prescribe; provided that such delegation shall normally be in writing.

Deputy Vice-Chancellors

17.-(1) Subject to the Act, the Regulations made thereunder, and pursuant to the Rules contained in the First Schedule and, to the extent applicable, the Second Schedule hereto, there shall be not more than two Deputy Vice-Chancellors as the Council on the advice of the Senate may appoint who shall severally and or together-

- (a) be responsible to, the chief advisor of, and assistant to the Vice-Chancellor in respect of such matters of the University as shall be assigned or as may be prescribed; and
- (b) may deputize for the Vice-Chancellor during his absence or during a vacancy in the office of the Vice-Chancellor.

(2) Other matters relating to functions, terms of the office of the Deputy Vice-Chancellors shall be as prescribed in the Rules.

Principals, Deputy Principals of Affiliated and campus colleges

18.-(1) Subject to the Act, the Regulations made thereunder, any other written law, and pursuant to the Rules contained in the First Schedule hereto, there shall be a Principal for-

- (a) every constituent College and every connected college of the University who shall be the chief executive academic and administrative officer of the College and *ex-officio* Chairman of the Academic Committee thereof;
- (c) every campus college of the University, who shall be responsible to the Vice-Chancellor for the academic and administrative matters of the University in the College and *ex-officio* Chairman of the Academic Committee thereof.

(2) Subject to the Act, the Regulations made thereunder, any other written law, and pursuant to the Rules contained in the First Schedule hereto, for every Constituent College and every Connected College of the University,

there shall be a Deputy Principal or Deputy Principals who, severally and or together-

- (a) shall be responsible to, the chief advisor of, and assistant to the Principal in respect of such matters of the College as shall be assigned or as may be prescribed; and
- (b) may deputize for the Principal during his absence or during a vacancy in the office of Principal.

(3) The number of Deputy Principals, shall be determined by the Council upon the recommendation of the Principal and on the advice of the Academic Committee and the Governing Board of the College, and the Senate of the University.

(4) Subject to the Act, the Regulations made thereunder, any other written law, and pursuant to the Rules contained in the First Schedule hereto, for every Campus College of the University there shall be a Deputy Principal or not more than two Deputy Principals, who, severally and/or together-

- (a) shall be responsible to, the chief advisor of, and assistant to the Principal in respect of such matters of the College as shall be assigned or as may be prescribed; and
- (b) may deputize for the Principal during his absence or during a vacancy in the office of Principal.

(5) Matters relating to qualifications, appointment, functions and other terms of the Principals and Deputy principals of Affiliated and camps colleges shall be as prescribed in the Rules.

The Chaplain
and Assistant
Chaplains

19.-(1) Subject to the Act, the Regulations made there under and pursuant to the Rules contained in the First Schedule hereto, there shall be a Chaplain to the University who shall be the head of the Chaplaincy and responsible for organising services and worship in the University Chapel.

(2) There, shall be assistant chaplains as may be determined by the Council to assist the Chaplain.

The Dean of
Students

20. Subject to the Act, the Regulations made thereunder and pursuant to the Rules contained in the First Schedule hereto, there shall be a Dean of Students of the University who shall be the administrative head of the student affairs and chief student counselor

The Deans of
Schools and
Faculties

21. Subject to the Act, the Regulations made thereunder and pursuant to the Rules contained in the First Schedule hereto, there shall be a Dean for every School and every Faculty of the University who shall be the academic and administrative head thereof and the Chairman of the Board of the School or, as the case may be, the Faculty.

The Directors of
Campus
Institutes, the
Library, Centres
and Directorates

22.-(1) Subject to the Act, the Regulations made thereunder and pursuant to the Rules contained in the First Schedule hereto, there shall be a Director for every Campus Institute, the Library, Centre and Directorate, who shall be the academic and administrative head of the Institute, the Library, Centre or, as the case may be, Directorate.

The Associate
Deans and
Associate
Directors of
Campus

23.-(1) Subject to the Act, Regulations made thereunder and pursuant to the Rules contained in the First the Schedule hereto, there shall be-

- (a) Associate Dean or Deans for every School and every Faculty; and

Institutes, the
Library, Centres
and Directorates

- (b) Associate Director or Directors for every Campus Institute, the Library, Centre and Directorate,

who shall be the assistant or assistants to the Dean or, as the case may be, Director, and deputize for the Dean or Director during his absence or during a vacancy in the office of the Dean or, as the case may be, Director.

(2) There may be more than one Associate Dean of a School or Faculty and more than one Associate Director of an Institute, the Library, Centre or, as the case may be, Directorate.

Heads of
Departments

24.-(1) There shall be Heads of Departments in Schools and Faculties of the University who shall be recommended by the Senate from a list of three senior academicians on the basis of the recommendations submitted by a search committee.

(2) The Senate shall recommend to the Vice Chancellor the names for appointment of Heads of Departments

(3) The Heads of Departments shall hold office for a period of three years with eligibility for re-appointment for one further term.

(4) The terms and conditions of service shall be provided for under Rules.

The Legal Unit
and Corporate
Counsel

25.-(1) There shall be established a unit to be known as the Legal Unit of the University which shall be responsible for the proper handling of the legal affairs of the University.

(2) There shall be a Corporate Counsel of the University.

(3) The Corporate Counsel, who shall be appointed by the Council on the recommendation of the Vice-Chancellor upon such terms and conditions as the Council may prescribe, shall be a person with a minimum academic qualification of a second or Masters degree in law and outstanding experience and capability as a lawyer on the roll of advocates.

(4) The Corporate Counsel shall:

(a) be head of the Legal Unit;

(b) be responsible to the Vice Chancellor in respect of all legal matters of the University;

(c) be Secretary to the Senate, the Council and their boards or committees;

(d) have such other functions as are conferred upon him by the Act, the Charter, the Regulations or any other written law or as may be prescribed.

(5) It shall be lawful for the University to hire the services of an enrolled advocate or a firm of advocates from outside the establishment of the Legal Unit to carry out the functions and duties provided for under this Rule either in whole or in part on retainer basis or from time to time and concurrently or in collaboration with the Corporate Counsel:

(a) Provided that where the University hires the services of an advocate from outside the establishment of the Legal Unit to carry out such functions and duties in whole-

(b) the provisions of sub-paragraph (1) shall apply to the extent that the Legal Unit shall serve as liaison between the University and the external advocate;

(c) the provisions relating to the functions of the Corporate Counsel under paragraphs (a), (b) and (c) of sub-Article (4) shall not apply;

- (d) the functions of the Corporate Counsel provided for under paragraphs (a), (b) and (c) of sub-Article (4) shall be assigned to such other appropriate officer or officers of the University as the Council, on the advice of the Vice Chancellor, shall deem fit.

Staff of the University

26. There shall be staff of the University, whose appointment and other terms of service shall be as provided in the First Schedule, for the general execution of the academic and administrative functions of the University and related matters and bearing such title designations and occupying such offices as are provided in the Act or, in accordance thereof, under the Rules contained in the First Schedule hereto and as may be prescribed.

Discipline of officers and Staff of the University

27. Disciplinary procedures, measures and appeals for top Executive Officers, Staff Students shall be as prescribed in the Rules.

Academic freedom and social responsibility

28.-(1) Members of the academic community shall have the right to fulfill their functions and duties in accordance with the general objectives of the University set out in this Charter and shall in particular, teach, research, write, learn, exchange and disseminate information and provide services without fear of interference or repression from the State or any other public authority.

(2) No amendments shall be made in this Charter or the Rules made there under that abrogate or in any way infringe academic freedom.

(3) Members of staff shall enjoy tenure of office once confirmed in the employment of the University.

(4) Members of the University community shall enjoy freedom from persecution for views held on various issues.

(5) Members of the University community shall fulfill their functions and roles with competence, integrity and to the best of their abilities and shall at all times exercise tolerance towards differing views and positions and in general work towards development and improvement of the University, the country and Africa.

PART VI

ORGANIZATIONS AND ASSOCIATIONS OF THE UNIVERSITY

Staff Welfare and Associations

29.-(1) The welfare of the University Staff shall be advanced by Academic and Administrative Staff Associations and staff welfare shall form part of the University programmes and activities.

(2) There may be an Academic Staff Association representative of all members of the Academic Staff and an Administrative Staff Association representative of all members of the Administrative Staff of the University to be established in accordance with the Act, the Regulations made thereunder and the Rules contained in the First Schedule hereto.

(3) Subject to the Act, Regulations made thereunder and this Charter, the Council may approve the establishment of such other staff association or associations as it deems fit upon application and submission of a constitution by members of staff desirous of forming an association within the University with objects which are not in conflict with the objects of the University and the provisions of any written law.

30.-(1) The welfare of Students shall be advanced by Student's Associations and Student's welfare shall form part of the University's programmes and activities.

(3) Subject to the Act and the Regulations made thereunder, matters concerning administration, welfare and discipline of students shall be conducted in accordance with the applicable provisions of the First Schedule.

31.-(1) Subject to the Act, the Regulations made thereunder and pursuant to the Rules contained in the First Schedule hereto-

- (a) there shall be a Convocation of the University; and
- (b) there may be established an Alumni Association of the University or discipline-based alumni associations in the University.

(2) The provisions of the Rules shall have effect as to all other matters relating to Convocation and Alumni Association.

Rules

32.-(1) The Rules contained in the Schedules to this Charter shall form part of this Charter.

(2) Subject to the Act, the Regulations made thereunder, and this Charter, the Rules contained in the First Schedule and, where relevant, Third Schedule hereto shall prescribe or regulate;

(a) the status, appointment and continuance in office of the Chancellor, Vice-Chancellor, Deputy Vice-Chancellors, Principal, Deputy Principals, Deans, Directors, Associate Deans, Associate Directors, Chaplain, and other officers of the University;

(b) the membership, constitution and functions of the Council, the appointment and continuance in office of the members of the Council, the filling of vacancies among the members and all other matters relative to the Council;

(c) the membership, constitution and functions of the Senate and all other matters relative to the Senate;

(d) the management and administration of properties both movable and immovable and the funds and other assets including investment of such funds and other assets of the University;

(e) the membership, constitution, functions, mode or procedure of-

- (i) establishment, disestablishment and all other matters concerning campus colleges, schools, faculties, institutes, centres and directorates;

(ii) affiliation or adoption, de-affiliation and all other matters concerning affiliated or adopted colleges, institutes, centres and directorates;

- (iii) association, disassociation with and all other matters concerning associate colleges, institutes, schools, centres and directorates;
- (f) the establishment of offices, appointment, terms and conditions of service, including termination, other than dismissal, and discipline of the academic and the administrative staff of the University and all other matters relative thereto;
- (g) the constitution and functions of the Academic Staff Association, the Administrative Staff Association and other staff associations;
- (h) the constitution and functions of the Convocation and of alumni association or associations;
- (i) the constitution and functions of the Students' Organization and other students' organizations;
- (j) the membership, constitution, establishment and functions of the Governing Boards, College Boards and Academic Committees of Colleges, the Boards of Schools, Faculties, Institutes, the Library, Centres and Directorates; the appointment and continuance in office of the Chairpersons of the respective Boards, Committees and all other matters relative thereto;
- (k) the administration, welfare and discipline of students;
- (l) such other matters as the Council may deem fit with respect to or for the governing of the University its members and constituent, connected and associate parts and institutions, or otherwise for the promotion of the objects of this Charter.

The Rules to remain in force

33.-(1) The Rules contained in the Schedules to this Charter shall remain in force until they have been amended, added to, or repealed in the manner hereinafter prescribed.

(2) The Rules contained in the Schedules hereto may direct that any of the matters prescribed or regulated by the said Rules as authorized or directed by this Charter shall be further prescribed regulated by Rules and or by-laws, provided that any such further prescription or regulation shall not be repugnant to the provisions of the Act, Regulations made thereunder, this Charter or the Rules contained in the First Schedule hereto.

Powers of the Council to make Rules

34.-(1) The Council may, subject to the Act and Regulations made thereunder, from time to time make Rules for the University which may amend, add to or repeal the Rules contained in the Schedules hereto for the time being in force; provided that no such Rules shall have effect until approved by the Commission in accordance with the Act, the Regulations made thereunder and this Charter.

(2) For avoidance of doubt, the Council may, subject to such approval, amend, add to or repeal such Rules for the time being in force.

(3) Subject to the Act, Regulations made thereunder, this Charter and pursuant to the Rules contained in the First Schedule hereto, the Council may make Rules to direct or regulate the University, its members and the welfare and administration of its staff, students and any other affairs.

Provided that:

- (a) notice of any proposed Rules and the date upon which it is proposed that it should come into effect shall be given to the

- Council not less than fourteen days before the date of the meeting of the Council at which it is to be considered; and,
- (b) prior to passing of any Rules, the Council shall consider a report from the Senate and shall not, except on the recommendation of the Senate, pass any Rules-
- (i) relating to courses of study, degrees, diplomas, certificates or other awards of the University;
 - (ii) for functions of the boards of schools, faculties, institutes, the Library, centres and/or directorates;
 - (iii) for the affiliation or adoption of, or association with, other institutions; and
 - (iv) for the recognition of academic staff and the constitution of any Joint Committees of the Council and the Senate.

(4) The power to make Rules shall include the power to amend, add to or repeal any Rules thereof made or passed.

Power of a Senate to make by-laws

35.-(1) Subject to the Act, the Regulations made thereunder, this Charter, and pursuant to the Rules contained in the First Schedule hereto, the Senate may make by-laws to regulate the academic work of the University, the admission, education and examination of the students of the University, and such other matters as lie within the functions of the Senate.

(2) The by-laws made by the Senate may add to, amend or repeal by-laws made by the Senate from time to time in force.

PART VIII MISCELLANEOUS PROVISIONS

No gender discrimination

36. Subject to the Act, the Regulations made thereunder, this Charter and pursuant to the Rules contained in the First Schedule, men and women shall be equally eligible for the holding of any office in the University and for membership of any of its constituent bodies, for the holding of all degrees, diplomas, certificates and other awards and for the pursuit of all courses of study in the University.

Gender balance principle to be observed

37. The principle of gender equality or balance as provided in the Act, the Regulations made thereunder and the Rules contained in the First Schedule hereto shall be observed and implemented by all persons exercising powers under the said Act, Regulations and Rules.

No taste of race ethnicity

38. No test of race, ethnicity, sex, physical condition, ideology or political belief or orientation or other similar criteria shall be imposed upon any person in order to entitle him or her to be admitted to the University or to hold any office therein or to graduate thereat or to hold or enjoy any advantage or privilege thereof.

Provision of suitable environment for teaching and learning

39. Subject to the Act and the Regulations made thereunder, the University shall provide conducive teaching and learning environment including-

- (a) academic facilities including library services and equipment for the academic programmes and the manner in which they are to be maintained; and

- (b) a structural, physical and technological environment as well as equipment, facilities and amenities suitable for the respective appropriate requirements of both male and female staff and students and for the academic and other needs of staff and students who have physical disabilities and or are otherwise vulnerable requiring special teaching or learning aids including hearing, sight and movement aids.

Prohibition on
declaration of
dividend

40. The University shall not make any dividend, gift, division or bonus in money unto or between any of its members except by way of prize, allowance, reward or special grant for duly authorized work done or to be done in furtherance of the objects of the University.

Revocation or
amendment of
the Charter

41. The revocation of Charter or amendment of any provision of the Charter shall, when required, be effected in the manner and procedures as prescribed under sections 29 and 30 of the Act.

FIRST SCHEDULE

(Under Article 10)

THE ST. JOHN'S UNIVERSITY OF TANZANIA RULES, 2008

ARRANGEMENT OF RULES

Rule Title

PART I
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1. Short title and Commencement.
2. Interpretation.

PART II
ORGANS AND INSTITUTIONS OF THE UNIVERSITY

3. Establishment and Composition of the Council.
4. Appointments Committee.
5. Other boards and committees.
6. The Senate of the University.
7. Boards of colleges, schools, faculties, etc.

PART III
ESTABLISHMENT OF COLLEGES, SCHOOLS, FACULTIES

8. Establishment of campus colleges.
9. Establishment of constituent colleges.
10. Establishment of connected colleges.
11. Establishment of associate college status.
12. Establishment of schools, faculties, etc.

PART IV
THE CHANCELLOR AND PRINCIPAL OFFICERS OF THE UNIVERSITY

13. The Chancellor.
14. The Vice-Chancellor.
15. The Deputy Vice-Chancellors.
16. The Principals of Affiliated Colleges and Campus Colleges.
17. The Deputy Principals of Affiliated Colleges and Associate Principals of Campus Colleges.
18. The Deans, Directors, Chaplain, and other officers.
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20. Academic Staff.
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PART V
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- 22. The Convocation and Alumni Associations.
- 23. Staff Associations and Worker's Unions.
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DISCIPLINE OF STAFF AND EXECUTIVE OFFICERS

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- 47. Provisions Relating to Principles of Natural Justice.
- 48. Special needs for women and disabled.
- 49. Matters of general administration and student affairs of colleges.
- 50. Gender balance principle and representation of persons with disabilities.
- 51. Power to make Rules.

PART I
PRELIMINARY PROVISIONS

Short title and commencement	1. These Rules may be cited as the St. John's University of Tanzania Rules 2006, and shall come into operation on such date as the President shall sign the Charter.
Interpretation	2.-(1) In these Rules, unless the context otherwise requires- "appropriate officer" means an officer assigned functions of the Corporate Counsel under Article 25; "Article" means an Article of the Charter; "an associate college" means a college established independently under its specific enabling legal instrument that is affiliated to the University as an associate college of the University under Article 14; "by-laws" means the by-laws made by the Senate under Article 35; "campus college" means a non-autonomous institution, set up either within the premises or easy reach of or in close proximity to the University established under Article 4 and pursuant to an order under the Rules; "connected college" means an autonomous institution offering, authorised or empowered to offer university level education, which depends on the University for the approval and validation of its academic programmes, courses and awards, including student entry qualifications, course syllabi and examination rules, established under Article 14 and pursuant to an order made under these Rules; "continuing education" includes such short courses, seminars, colloquia, workshops, refresher courses, and the like, as are designed or carried on for members of respective professions, work disciplines or vocations, desirous of improving, updating, expanding or deepening their knowledge or skills through such ways or means; "a graduate" means a person upon whom a degree has been conferred by the University; "officer" means any person in the employment of the University on permanent terms but does not include the Vice-Chancellor, Deputy Vice Chancellor, Director of Student Services or any other officer whose tenure under the Charter or the Rules is for a specified number of years or period; "organ of governance" includes the Council, the Senate, a board or boards, a committee or committees or a meeting or meetings under the provisions of this Charter or the Rules; "other employees of the University" means employees of the University other than those in the employment of the University on permanent terms; "other students' organizations" includes students organizations, associations, societies and clubs other than the Students' Organization, established under Article 30; "Professor <i>Emeritus</i>" means a person who, with the express approval of the Council, holds an honorary, as opposed to a substantive, title of professor or research professor corresponding to that held last by that person during the person's active service in the University or any other recognised university; public institution" means any education or training institution established by or under any written law or owned by the Government or a parastatal organization within the United Republic;

"senior management level" includes the level of a head of department or division, dean and associate dean of a faculty or school or a director and deputy director of an institute, the Library, centre or directorate of the university;

"staff association" means an association of staff of the University representing interests and welfare of staff established under Article 29 and whose establishment has been approved in accordance with the provisions of these Rules;

"student" means any person admitted to the University as a candidate for a degrees, diploma, certificate or other award of the University, and includes a part time and an occasional or short term student;

"Students' Organization" means an organization of students approved by the Council as being an organization representative of the students of the University established under Article 30 and covered by Rule 30;

(2) References in the Charter, legislation, order or other instrument by which a college is established or governed, and designations thereunder of, offices or authorities of the college shall be construed subject to the provisions of the Act, Regulations made thereunder this Charter and of the Rules made hereunder.

(3) For avoidance of doubt, and without prejudice to the generality of sub-Rule (2) unless it shall otherwise be expressly provided by any other written law other than this Charter, campus colleges, connected colleges and constituent colleges of the University shall abide by and be governed fully by the provisions of the Charter and of the Rules and by-laws made thereunder relating to academic matters.

(4) Where the provisions of a law governing a constituent college conflict with those of the law governing the University relating to academic matters, the provisions of the law governing the University shall prevail.

(5) Wherever appropriate, references in the Charter and these Rules to the masculine gender shall be construed to include the feminine and *vice versa*, the singular to include the plural and *vice versa*.

PART II

ORGANS AND INSTITUTIONS OF THE UNIVERSITY

Establishment
and Composition
of the Council

3. Subject to the Act, Regulations made thereunder and Article 8 of this Charter, there shall be a Council of the University of which-

(a) not less than seventy five percent and not more than eighty percent of its members shall be drawn from outside the University and the remaining members shall be drawn from within the University; and

(b) not less than one third of its members shall be women.

(2) The total membership of the Council shall not be less than fifteen and not more than twenty-one persons who shall, subject to the provisions of sub-Rules (3) and (4) of this Rule, be appointed in accordance with relevant Rules.

(3) Subject to the Act, Regulations made thereunder and this Charter the membership of the Council shall include:

(a) the Chairman who shall be appointed by the -Trustees of the Anglican Church of Tanzania (House of Bishops);

(b) the Vice Chancellor, as an *ex officio* member;

- (c) three members, one of whom shall be a woman and one other a representative of the disabled, who shall be elected by the Students' Organisation from amongst its members;
 - (d) one member who shall be a woman elected by the Senate from amongst its members;
 - (e) one member who shall be elected by the Convocation from amongst its members;
 - (f) two members appointed by the Chancellor of the University, one of whom shall be a woman.
- (4) The tenure of office of the members of the Council shall be three years, subject to a member's eligibility for re-appointment for a further term or further terms of three years each:
- Provided that the appointment of a member shall determine upon the happening of anyone or more of the following events:
- (a) he resigns; or
 - (b) he becomes or is declared bankrupt; or
 - (c) he dies; or
 - (d) he is convicted of any offence involving moral turpitude, including fraud or dishonesty; or
 - (e) he is absent, without the leave of the Council, from three consecutive meetings of the Council; or
 - (f) he is unable to perform his duties and functions as such member by reason of any infirmity of body or mind; or
 - (g) the appointing, nominating or as the case may be electing authority terminates his appointment nomination or as the case may be election.
- (5) The termination of the appointment of the members of the Council, the proceedings of the Council and other matters in relation to the Council and its members shall be as provided for in the Third Schedule.
- (6) The *quorum* and other related matters for meetings of the Council and of the boards and committees of the Council shall be as provided for in the Third Schedule.

Appointments
Committee

- 4.-(1) Without prejudice to the generality of the provisions of these Rules, there shall be established an Appointments and Human Resources Management Committee for the handling of appointments and related matters concerning both Academic Staff and Administrative Staff of the University.
- (2) The Appointments Committee shall be composed of:
- (a) the Vice Chancellor, who shall be the Chairperson;
 - (b) the Deputy Vice-Chancellor responsible for Academic matters, who shall be the Vice-Chairperson;
 - (c) the Deputy Vice-Chancellor responsible for Administration;
 - (d) two members, who shall be appointed by the Council from amongst the Members of the Council, one of whom shall be a woman;
 - (e) one member, who shall be appointed by the Senate from amongst its members;
 - (f) two members, one of whom shall be nominated by the academic staff association and the other by the administrative staff association from amongst their respective members and appointed by the Vice-Chancellor;
 - (g) One member who shall be nominated by the Workers' Union at the University from amongst its members and appointed by the Vice-Chancellor;

- (h) One member representing the Workers' Council; and
- (i) the Corporate Counsel or other appropriate officer, who shall be the Secretary with no voting right.

(3) Where the Appointments Committee meets to make or approve any appointment, in addition to the persons specified in sub-Rule (2) the following persons shall be entitled to sit on the Committee as temporary members:-

- (a) the Dean, if any, of a Faculty or School to which the appointment is to be made;
- (b) where the appointment is to be made to a Department of a Faculty or School, the Head of such Department;
- (c) where the appointment is to be made to an Institute, the University Library, or a Centre or Directorate or Unit, the Director of the Institute, the University Library, Centre or Directorate or the Head of the Unit; and
- (d) two members appointed by the Vice-Chancellor from amongst persons who, in the opinion of the Vice-Chancellor, are adequately qualified or have enough experience in academic and administrative matters to enable them to assist in making a suitable appointment.

(4) The Appointments Committee shall have such functions as are conferred upon it by or under the Charter and these Rules, or as may be delegated to it by the Council.

(5) The members of the Appointments Committee shall hold office for a period of three years.

(6) Except for appointments of the rank of Professor and Associate Professor, which shall be referred to the Council for approval, all other academic and administrative appointments shall be made or approved by the Appointments Committee.

(7) The retirement, the right to terminate appointment, and appointment of a new member to fill any vacancy in relation to members of the Appointments Committee appointed under paragraphs (e), (g), (h), (i), (j), (k), and (l) of sub-Rule (2), and also in relation to the election of a temporary Chairperson, the *quorum*, proceedings and meetings of the Committee shall, *mutatis mutandis*, be as provided in the Third Schedule.

Other Boards and Committees of the Council

5.-(1) Without prejudice to the generality of the foregoing provisions, the Council may, from time to time, appoint such other boards and committees as it may consider necessary and, subject to the provisions of the Charter, these Rules and the Council directions given by the Chancellor in that behalf, delegate to any such board or committee any of its functions under the Charter and these Rules upon such limitations or conditions as the Council may prescribe.

(2) Where the Council establishes a board or committee under this Rule, the Council shall-

- (a) determine the number of members of the board or, as the case may be, committee as it deems fit and appoint such members;

Provided that -

- (i) At least one third of the total number of members appointed to any such board or, as the case may be, committee shall be appointed from amongst the members of the Senate; and

- (ii) At least one third of the total membership shall consist of women including at least one woman member of the Council;
- (b) fix the *quorum* necessary for the conduct of any business of such board or committee;
- (c) elect one of the members of the Council to be the Chairperson of the board or, as the case may be, the committee;
- (d) prescribe provisions for the election of a temporary chairperson by the members present where at any meeting of a board or committee so established the Chairperson is absent;
- (e) Determine whether representation on such board or committee of the academic staff association, administrative staff association, the workers union or, as the case may be, the students' organization, is necessary, and if necessary, provide for such representation;
- (f) Subject to the provisions of the Charter and these Rules and any other Rules made hereunder, prescribe provisions for the conduct or regulation of the proceedings of such board or, as the case may be, of the committee.
- (3) For the purpose of this Rule, the Deputy Vice-Chancellor and the Corporate Counsel or other appropriate officer shall be deemed to be members of the Council.

The Senate of the University

- 6.-(1) Subject to the Act, Regulations made thereunder and this Charter there shall be a Senate of the University of which not less than eighty percent and not more than eighty five percent of its members shall be drawn from within the University.
- (2) The minimum and the maximum number of membership of the Senate shall be determined from time to time by the Council, except that the number and categories of *ex-officio* members shall not be reduced.
- (3) Subject to the provisions of this Rule, members of the Senate shall be appointed in accordance with relevant Rules.
- (4) The proceedings of the Senate and other matters relating to the Senate and its members shall *mutatis mutandis* be governed by the Third Schedule.
- (5) The tenure of office of the members of the Senate shall be three years, subject to a member's eligibility for re-appointment for a further term or further terms of three years each:

Boards of colleges, schools, etc.

- 7.-(1) There shall be established in respect of:
 - (a) every constituent and connected college, a Governing Board and an Academic Committee;
 - (b) every campus college, a College Board and Campus Academic Committee;
 - (c) every school, a School Board;
 - (d) every faculty, a Faculty Board;
 - (e) every institute, a Board of the Institute;
 - (f) the University Library, a Board of the University Library; and
 - (g) every centre or directorate, a Board of the Centre or Directorate.
- (2) The establishment, composition, functions, procedure and powers of the respective boards specified under sub-Rule (1) of this Rule and

the rights, duties and privileges of their respective memberships shall be provided for under Rules.

(3) In pursuance of the provisions of this Rule, the respective boards specified under sub-Rule (1) may, with the approval of the Senate, establish boards and committees for the departments and units within the college, school, faculty, institute, the University Library and centre or directorate, as the case may be.

PART III

ESTABLISHMENT OF COLLEGES, SCHOOLS, FACULTIES

Establishment of
campus colleges

8.-(1) The Chancellor, acting upon a resolution of the Council may establish campus colleges campus colleges whose functions and powers shall be provided for by Rules.

Provided that where it is deemed necessary or appropriate in order to cater for specific needs or circumstances, the Council may add to, deduct from, modify or alter the functions and powers provided under Rules such functions or powers as the Council deems fit.

(2) A campus college shall be answerable to the Senate and the Council in all matters concerning approval and validation of academic programmes, student admissions criteria, academic and senior administrative staff appointments including their terms and conditions of service, discipline, retirement benefits, and other related matters:

Provided that the Senate and the Council may, as they deem fit, delegate anyone or more of the powers exercisable under this Regulation to the Campus Academic Committee and the College Board of a campus college in accordance with the provisions of sub-Rule (1) of Rule 5 and, *mutatis mutandis*, with the provisions of the Charter.

(3) A campus college shall consist of such schools, faculties, institutes, centres or directorates and units as may be provided for by Rules.

(4) The procedure for establishing campus colleges shall be provided for by Rules.

Establishment of
constituent
colleges

9.-(1) Subject of the Act, the Regulations made thereunder and this Charter, the Council may, in consultation with the Trustees of the Anglican Church of Tanzania and subject to the provisions of the Act and the Charter establish or declare a private institution of higher learning, education or training to be a constituent college of the University.

(2) A constituent college may -

- (a) consist of campus schools, faculties, institutes, centres, directorates, departments and units as may be provided for or declared by the Charter under which it is established;
- (b) affiliate schools, institutes, centres and/or directorates;
- (c) establish associate ship with institutes, schools, centres and/or directorates.

(3) A constituent college shall be a semi-autonomous institution under the tutelage of the University for nurturance, during a transitional period, towards its establishment as an independent University.

(4) Without prejudice to the generality of sub-Rule (4), a constituent college shall be established as a body corporate with legal personality, a common seal, perpetual succession and all the rights and privileges pertaining to a body corporate, except that a constituent college

shall have no right to grant or confer awards other than the awards of and in the name of the University.

(5) A Charter made in terms of these Rules and a Charter establishing as an independent University a former constituent College as envisaged by sub-Rule (3) shall have the effect by adding or, as the case may be, deleting the constituent college established by the Charter to or, as the case may be, from the constituent colleges established under sub-Rule (1).

Establishment of
connected
colleges

10.-(1) The Council may after consultation with the Trustees of the Anglican Church of Tanzania and receiving permission of the Tanzania Commission for Universities by order published in the *Gazette*, declare a Church or private or public institution of higher learning, education or training to be a connected College of the University.

(2) Subject to this Charter and these Rules, a private or public institution declared to be a connected college of the University shall-

- (a) retain its separate legal status or personality in accordance with its enabling legal instrument;
- (b) depend on the University for approval of its academic programmes, courses and awards, including student entry qualifications, course syllabi and examination rules; and
- (c) have no right to grant or confer awards other than the awards of and in the name of the University.

Establishment of
associate college
status

11. The Chancellor, on the advice of the Council after consultation with the Tanzania Commission for Universities and the Trustees of the Anglican Church of Tanzania, may declare a higher institution of learning, education or training or a college, other than a campus college, a constituent college or a connected college, to be an associate College of the University.

(2) The University shall accord to an associate College of the University professional and academic guidance and supervision over the academic programme(s) of the College in order to ensure that the College operates in accordance with the provisions of its enabling legal instrument to the highest standard:

Provided that-

- (a) the University shall not require the College to participate in any of the programmes of the University nor to attain the level of standards of the University in teaching, research, consultancy services provision, staffing, student admissions criteria, or any other matter of an academic or administrative nature;
- (b) The College shall not have any right to participate in any of the academic programmes of the university with which it is associated nor to make awards bearing the name or emblem of the University; and
- (c) the order under which an institution or college is declared to be an associate college of the University may provide for the means by which and the mode, ways or manner in which the University shall accord to the associate college such professional and academic guidance and supervision as are required by this sub-Rule and any other matter connected or associated therewith.

(3) Subject to the provisions of sub-Rule (2), the establishment, mode, terms and conditions of the association with or participation in the

academic programme or programmes of the College by the University and other related matters shall be prescribed by the Council under Rules.

Establishment of
Schools,
faculties, etc.

12.-(1) The Schools, Faculties, Institutes, Libraries, Directorates and Centres specified in the Fifth Schedule hereto are declared to be schools, faculties, institutes, libraries, directorates and centres of the University.

(2) The Council may, from time to time, on the advice of the Senate establish schools, faculties, institutes, libraries, centres or directorates either in addition to, or in substitution of, the schools, faculties, institutes, libraries, centres and directorates specified in the Fourth Schedule hereto and may disestablish or reconstitute any one or more of these or combine any one or more of these with another or others to form a new or larger school, faculty, institute, library, centre or directorate, as the case may be.

(3) The establishment, composition, functions, procedure and powers of schools, faculties, institutes, the University Library and other libraries, centres or directorates, and organs of governance thereof shall be provided for by Rules.

(4) The Board of a School or Faculty may, with the approval of the Senate, establish such number of departments and units as the Board may consider necessary and may in the same manner disestablish or reconstitute any one or more of these or combine any one or more of them with another or others to form new or larger departments or, as the case may be, units.

(5) The course of study to be conducted in any school, faculty, institute, library, centre or directorate, shall be determined by the Senate on the recommendation of the respective Board of the School, Faculty, Institute, Library, Centre or, as the case may be, Directorate.

(6) The provisions of Rule 38 shall, *mutatis mutandis*, apply to the establishment of status of associate institute, school, centre and or directorate, as the case may be.

PART IV

THE CHANCELLOR AND PRINCIPAL OFFICERS OF THE UNIVERSITY

The Chancellor

13.-(1) There shall be a Chancellor of the University.

(2) The Chancellor, of the University appointed in terms of Article 15 of the Charter and of the Second Schedule by Trustees of the Anglican Church of Tanzania shall be a person of outstanding integrity, academic and administrative experience.

(3) The term of office of the Chancellor shall be six years with eligibility for reappointment for one further term.

(4) The Chancellor shall:

- (a) subject to the provisions of paragraph (c) of this sub-Rule, have power from time to time to direct an inspection of the University, any of its units or an inquiry into the teaching, research or any other activity of the University;
- (b) have power to arrange for visitation into the general administration and organization of the University in such manner as may be provided for under Rules or as may be deemed appropriate or prescribed by the Chancellor on the advice of the Council;
- (c) have power to advise the Council from time to time regarding the betterment of the University;
- (d) use his good offices to promote and enhance harmony in, and the general development of, the University; and

(e) have such other privileges, powers and functions as are conferred upon him by the Charter or as may be provided for under Rules.

(5) The powers conferred on the Chancellor under sub-Rule (4) shall be exercised in accordance with Rules made in that behalf.

(6) Where the Chancellor is for any reason unable to perform the functions of his office, a person authorized by the Trustees of the Anglican Church of Tanzania in that behalf may temporarily perform the functions of Chancellor in an acting capacity until the resumption of office of the Chancellor or the filling of the position by appointment of a new Chancellor.

(7) The privileges, other than those provided under paragraph (a) - (e) of sub-Rule (4), and, if any, allowances, accruing to the position of Chancellor shall be prescribed by the Council.

(8) All expenses incurred or to be incurred in respect of paragraph (a) - (e) of sub-Rule (4) shall be derived from or provided for under the regular budget of the University.

The Vice-Chancellor

14. There shall be a Vice-Chancellor of the University who shall, subject to the provisions of sub-Rule (2) of this Rule, be appointed by Trustees of the Anglican Church of Tanzania, from a list of candidates who are committed to orthodox Christian values and lifestyle of high integrity as well as possessing outstanding academic qualifications and administrative experience relevant for running a university institution.

The Deputy Vice-Chancellors

15.-(1) There shall be Deputy Vice-Chancellors who shall, subject to the provisions of this Rule, be appointed by the Chancellor on advice of the Council after consultation with the Senate, and upon such terms and conditions as the Council may prescribe, from, in each case, a list of three candidates of outstanding academic or administrative capability and experience relevant to the running of institutions of higher learning.

(2) Democratic procedure including, but not limited to competitive electoral process may be used by the Senate in short listing candidates for the Council's approval:

Provided that the requirement for election shall not apply to the appointment under this Charter of the first Deputy Vice-Chancellor(s) and a search committee method, if preferred to by the Senate, shall be undertaken in accordance with the provisions of the Second Schedule to these rules but shall, *mutatis mutandis* not apply to the appointment of the first Deputy Vice Chancellor(s).

(3) The number and functions of Deputy Vice-Chancellors shall be determined by Council.

(4) A Deputy Vice-Chancellor shall hold office for a term of four years and may be re-appointed.

(5) Each Deputy Vice-Chancellor shall be-

(a) responsible to the Vice-Chancellor; and

(b) each Deputy Vice Chancellor shall be the chief advisor of, and assistant to the Vice Chancellor in respect of such matters of the University as shall be assigned or delegated to him or his office.

(6) The Deputy Vice-Chancellor responsible for academic matters shall normally deputies for the Vice-Chancellor during the Vice-Chancellor's absence from office.

The Principals of
Affiliated
Colleges and
Campus Colleges

16.-(1) There shall be a Principal for each constituent and connected college who-

- (a) shall be recommended by the Senate from a list of three professors or associate professors or senior academicians made on the basis of results of competitive elections or submitted by a search committee set up in accordance with the Second Schedule or under a procedure of public advertisement for the post and appointed by the Chancellor on the advice of the Council after consultation with the College Governing Board in such manner and upon such terms and conditions as the Council may prescribe:

Provided that the requirement for competitive elections, Search by a Committee or procedure of public advertisement shall not apply to the appointment under this Charter of the first Principals of Constituent and Connected Colleges.

- (b) subject to the Act, Regulations made thereunder, this Charter and the College's Charter, the principal shall:
 - (i) hold office for a period of four years with eligibility for reappointment consecutively for one further term of four years;
 - (ii) be the academic and administrative head of the College of which he is Principal and shall, under the general authority of the Vice-Chancellor, have such powers and duties as may be provided by Rules, or any other applicable written law; and
 - (iii) be responsible to the Vice-Chancellor, the Governing Board, the Senate and the Council in respect of all matters concerning the College.

(2) There shall be a Principal for each campus College who-

- (a) shall be appointed by the Chancellor upon the advice of the council after receiving recommendations of the Senate and the College Board from a list of three professors, associate professors or senior academicians made in accordance with the Second Schedule under a procedure of competitive elections, public advertisement or search:

Provided that the requirement for competitive elections public advertisement or Search Committee shall not apply to the appointment under this Charter of the first Principals of Campus Colleges.

- (b) subject to the Act, Regulations made thereunder, this Charter and the College's establishing instrument, the campus college principal shall-
 - (i) hold office for a period of three years with eligibility for re-appointment consecutively for one further term of three years;
 - (ii) be the academic and administrative head of the College of which he is Principal and shall under the general authority of the Vice-Chancellor, have such powers and duties as may be provided by Rules or any other applicable written law; and
 - (iii) be responsible to the Vice-Chancellor, the College Board, the Senate and the Council in respect of all matters concerning the College.

The Deputy
Principals of
Affiliated
Colleges and
Campus Colleges

17.-(1) There shall be Deputy Principals for each affiliated College and Deputy Principal for each campus College who shall, subject to the provisions of this Rule, be appointed by the Chancellor upon the advice of the council after receiving recommendations of the Senate and the College Governing Board from a list of three professors, associate professors or senior academicians made in accordance with the Second Schedule under a procedure of competitive elections public advertisement or search:

Provided that the requirement for competitive elections, public advertisement or Search Committee shall not apply to the appointment under this Charter of the first Deputy College Principals.

(2) The number of Deputy College Principals shall be such as may be prescribed by the Council upon the recommendation of the Principal and the advice of the Governing Board or as the case may be, the College Board and the Senate.

(3) Each Deputy College Principal shall-

- (a) hold office for a period of three years with eligibility for re-appointment consecutively for one further term of three years;
- (b) be responsible to, the chief advisor of, and assistant to the Principal in respect of such matters of the College as shall be assigned or delegated to him/her or his/her office and as may be prescribed;
- (c) have such powers as the Principal may delegate to him or her, provided that such delegation shall normally be in writing; and
- (d) have such other functions as are conferred upon him or her by the Act, Regulations made thereunder, this Charter, the College's Charter or, as the case may be, establishing instrument, Rules, or any other applicable written law or as may be prescribed.

(4) The Deputy or, as the case may be, Deputy College Principal responsible for academic matters shall normally deputise for the Principal during the Principal's absence from office.

The Deans,
Directors,
Chaplain and
other officers

18.-(1) The appointment of Deans and Associate Deans of Schools and Faculties and Directors, Chaplain, Deputy Chaplain, Deputy and Associate Directors of Institutes, the Libraries including College Libraries, Centres and Directorates shall be made by the Chancellor upon the advice of the council after receiving recommendations of the Senate and the College Board from a list of three professors, associate professors or senior academicians made in accordance with the Second Schedule under a procedure of competitive elections, public advertisement or search:

Provided that the requirement for competitive elections, public advertisement or Search Committee shall not apply to the appointment under this Charter of the first Deans, Associate Deans, Directors and Deputy Directors of faculties, schools, institutes and libraries.

(2) The appointment, terms and conditions of service, including designation of titles of other officers of the University, shall be provided for under the Rules.

The Staff of the
University

19. The staff of the University shall consist of academic staff, administrative and technical staff.

Academic Staff

20. The academic staff of the University shall include:

- (a) The Vice Chancellor
- (b) Deputy Vice-Chancellor responsible for academics;
- (c) Principals;
- (d) Deputy Principals of colleges responsible for academics;
- (e) Deans of Schools and faculties;
- (f) Directors of Institutes, libraries and centres;
- (g) Chaplain and Deputy Chaplain
- (h) Heads of academic departments
- (i) Professors/Research Professors/Professors *Emeritus*;
- (j) Associate Professors/Associate Research Professors;
- (k) Senior Lecturers/Senior Research Fellows/Senior Librarians;
- (l) Lecturers/Research Fellows;
- (m) Assistant Lecturers/Assistant Research Fellows; and
- (n) Such other members of staff of the University who are engaged wholly or partly in teaching or research in any college, school, faculty, institute, the University Library or centre or directorate, as shall be designated as academic staff by the Council on the advice or recommendation of the Senate.

Administrative
and technical
staff

include:

21. The administrative and technical staff of the University shall
- (a) The Vice Chancellor;
 - (b) Deputy Vice Chancellor Finance and planning;
 - (c) Deputy Vice Chancellor, responsible for Academics;
 - (d) Principals;
 - (e) Deputy Principals of colleges, responsible for administration;
 - (f) Director of Student Services;
 - (g) Deans of Schools and faculties;
 - (h) Chaplain, Directors of directorates, Institutes, libraries and centres;
 - (i) Heads of administrative departments; and
 - (j) all other officers of the University employed on permanent or fixed term contracts who are not members of the academic staff.

PART V

ORGANIZATIONS AND ASSOCIATIONS OF THE UNIVERSITY

The Convocation
and Alumni
Associations

22.-(1) There shall be a Convocation of the University which shall consist of graduates and members, other than undergraduate students of the University, and such other persons as Rules may prescribe.

(2) The Convocation shall have the right to meet and discuss any matter relating to the University, to transmit resolutions thereon to the Council and Senate, and may exercise such other functions as Rules may prescribe.

(3) The Council may approve the establishment of an Alumni Association of the University or discipline-based alumni associations whose affairs shall be governed by its/their constitution(s) which shall be subject to approval by the Council including amendment thereof.

(4) An Alumni Association of the University whose establishment is approved under sub-Rule (3) shall have the right to transmit its resolutions to the Council and the Senate and may exercise such other functions and enjoy such other privileges as the Rules may provide.

(5) A discipline-based alumni association whose establishment is approved under sub-Rule (3) shall have the right to transmit its resolutions to the Board of the Campus College, School, Faculty, Institute, the Library, Centre or, as the case may be, Directorate under which the association's discipline base falls.

(6) In this Rule the word "discipline" includes Campus College, School, Faculty, Institute, the Library, Centre or Directorate, as the case may be.

Staff
Associations and
Worker' Unions

23.-(1) The Council may approve the establishment of an academic staff association representative of all the academic staff of the University and an administrative staff association representative of all administrative staff of the University.

(2) An Academic Staff Association and an Administrative Staff Association whose establishment is approved under sub-Rule (1) shall have the right to transmit its resolutions to the Council and the Senate and may exercise such other functions and enjoy such other privileges as Rules may prescribe.

(3) The Council may as it deems fit, upon an application and submission of a constitution by members of staff desirous of forming an association within the University, approve the establishment of any other staff association or associations whose objects and constitution are not in conflict with the objects of the University and the provisions of any other written law.

(4) The affairs of a staff association, including membership, shall be governed by its constitution.

(5) The constitution of a staff association, including amendments thereof, shall be determined by the members of the association and shall be subject to approval by the Council.

Students'
organization

24.-(1) The students' organizations specified in the Fifth Schedule hereto are declared to be the students' organizations in the University.

(2) There shall be a Students' Organization of the university which shall be known by such name as may be agreed upon by its members and approved by the Council by notice published in the *Gazette* or the University Prospectus.

(3) The affairs of the Students' Organization, including membership, shall be governed by its Constitution whose objects shall not conflict with the objects of the university, and the provision of any other written law.

(4) The Constitution of the Students' organization, including amendments thereof, shall be subject to approval by the Council

(5) The Council may, by Rules provide for the approval and conduct of other students' organizations.

(6) No students' organization shall have objects which are in conflict with the objects of the University and the provisions of any other written law.

PART VI DISCIPLINE OF STAFF AND TOP EXECUTIVE OFFICERS

Discipline of
Staff of the
University

25.-(1) The powers of dismissing or terminating the appointment of any member of the Academic Staff, Administrative and technical Staff other than the Vice-Chancellor and Deputy Vice-Chancellors, by way of

disciplinary action or of punishing any member of the academic or administrative or other support staff otherwise than by dismissal or termination of his appointment, for any disciplinary offence or misconduct shall be vested in the Council.

(2) There shall be a Staff Disciplinary Committee which shall consist of the following members:

- (a) a Chairman, who shall be the Deputy Vice-Chancellor responsible for Administration;
- (b) a legally qualified person with at least five years experience of practice as a State Attorney, advocate, magistrate or judge and who does not hold any post at the University, who shall be appointed by the Council;
- (c) two members, one from the Academic Staff appointed by Senate and the other from the Senior Administrative Staff chosen by the Vice-Chancellor;
- (d) a representative of each of the following-
 - (i) the University's Academic Staff Association;
 - (ii) the Administrative Staff Association; and
 - (iii) the Workers' Union at the University.

(3) Four members of the Staff Disciplinary Committee, including the Chairperson, shall form a *quorum* and the Chairperson shall have a casting in addition to his/her deliberative vote in the event of equal votes.

(4) Charges of disciplinary offence or misconduct against academic members of staff and administrative members of staff, other than the Vice-Chancellor and Deputy Vice-Chancellor, shall be handled in accordance with the provisions of Rule 46 and a recommendation shall be made to the Vice-Chancellor through the Deputy Vice-Chancellor responsible for Administration for imposition of such punishment as the Appointments Committee, exercising its powers under these Rules or any other applicable Rules, may deem justified.

(5) All matters concerning discipline of staff, other than members of staff of the rank of Professor or Associate Professor, of affiliated or adopted institutions, namely constituent and connected colleges and staff of associate colleges, schools, institutes, centres and directorates shall be dealt with in accordance with their respective enabling legal instruments and/or other applicable written law.

(6) All matters of discipline of members of staff of the rank of Professor or Associate Professor of affiliated or adopted institutions, namely, constituent and connected colleges, shall be dealt with in accordance with these Rules.

Discipline of top executive officer

26.-(1) A charge of disciplinary offence or misconduct against the Vice-Chancellor or a Deputy Vice-Chancellor shall be investigated by a Special Committee Officers of the Council whose composition and terms of reference shall be determined by the Council.

(2) The Special Committee appointed under sub-Rule (1) in carrying out any investigation, shall adhere to the rules of natural justice, that is:

- (a) the right of the accused to know the nature of the disciplinary offence or misconduct he/she stands accused of;
- (b) the right to be granted a fair opportunity for self-defence; and
- (c) the right to be judged without bias.

(3) If the charge be established against the officer, where the Council is the Appointing Authority, it shall make a decision as it deems fit,

or where the Council is not the Appointing Authority, and, if it deems it proper, it may refer the findings to the Appointing Authority.

Provided that -

- (a) A two-thirds majority vote at a special meeting of the Council shall be necessary for the Council to decide or, as the case may be, recommend to the Appointing Authority that a Vice-Chancellor or Deputy Vice-Chancellor be removed and replaced;
- (b) where the Council does not deem it proper to refer the findings to the Appointing Authority for a decision, the Council shall itself decide on what measure, other than a punitive measure, is to be taken against the officer and shall forward such a decision to the Appointing Authority for endorsement;
- (c) if the Appointing Authority does not endorse the decision of the Council, the Appointing Authority may substitute its own decision after consultation with the Council where such consultation is deemed fit.
- (4) If the charge is not established against the officer in question, it shall be dropped and the officer shall be informed in writing of that outcome forthwith.
- (5) All matters concerning discipline of top executive officers, of
 - (a) affiliated or adopted institutions, namely constituent and connected colleges shall be dealt with in accordance with these Rules;
 - (b) associate colleges, schools, institutes, centres and directorates shall be dealt with in accordance with their respective enabling legal instruments and/or other applicable written law.

Disciplinary
Committee for
Staff of the
University

27.-(1) There is hereby established a Committee, to be known as the Staff Disciplinary Appeals Committee, which shall deal with appeals of members of the Academic and Administrative Staff.

(2) The Staff Disciplinary Appeals Committee shall be composed of:

- (a) the Chairman appointed by the Chancellor from amongst the members of the Council;
- (b) one member appointed by the Chancellor;
- (c) two members elected from amongst the members of the Council, one of whom shall be a woman;
- (d) two representatives appointed by the Vice-Chancellor, one nominated by the Academic Staff Association and one by the Administrative Staff Association from amongst their respective memberships at the University or, as the case may be, the college;
- (e) one representative nominate by the Workers' Union at the University or, as the case may be, the college, appointed by the Vice-Chancellor;
- (f) One representative nominated by the Workers' Council;
- (g) a legally qualified person with reasonable years experience of practice as a State Attorney, Advocate, Magistrate or Judge, who shall be appointed annually by the Council from outside the University Community.
- (3) The Committee may appoint one of its number as Vice-Chairman thereof.

(4) The Chairman shall select one of the members of the Staff Disciplinary Appeals Committee to take the record of proceedings as Secretary.

(5) The *quorum* for meetings of the Staff Disciplinary Appeals Committee shall be a simple majority of the members of the Committee.

(6) The Staff Disciplinary Appeals Committee shall have appellate power over the decisions of a disciplinary nature or dismissals from and terminations of service or employment with the University affecting officers, other than the Vice-Chancellor or a Deputy Vice-Chancellor:

Provided that the provisions of this Rule shall have no prejudice to the provisions of any other applicable written law in respect of disciplinary matters.

Disciplinary
Appeals Board
for top Executive
Officers of the
University

28.-(1) Subject to the Charter and these Rules and any other applicable written law, the provisions of Rule 27 shall apply, *mutatis mutandis*, in respect of the appeals by the Vice-Chancellor or, as the case may be a Deputy Vice-Chancellor.

(2) Any recommendation for disciplinary action including removal and replacement or dismissal from or termination of service, made under Rule 27 against the Vice-Chancellor or a Deputy Vice-Chancellor, shall be open to contestation by the affected person before the Council which shall submit a recommendation to the Appointing Authority who may:

- (a) act on the Council's recommendation; or
- (b) appoint an *ad-hoc* Committee with terms of reference for investigating and recommending the action to be taken; and
- (c) on receipt of the *ad-hoc* Committee's findings as to the guilt or innocence of the accused person, accept or reject the recommendation submitted by the Council.

(3) The Vice-Chancellor or any Deputy Vice-Chancellor shall have the right to appear before or make written representations to the Council, the *ad-hoc* committee or the Appointing Authority when an adverse recommendation made by the Council against any one of them is under consideration before the Council, the *ad-hoc* Committee or, as the case may be, the Appointing Authority.

PART VII

ADMINISTRATION, WELFARE AND DISCIPLINE OF STUDENTS

Dean of Students
and Students'
Welfare

29.-(1) There shall be a Dean of Student Services of the University who shall be a person with a minimum academic qualification of a Masters degree in the social Welfare sciences and outstanding experience and capability in student administration or counselling.

(3) The Dean of Student Services shall be appointed by the Council on the recommendation of the Vice-Chancellor for a period of four years with eligibility for re- appointment for a further term or further terms of three years each upon such other terms and conditions as the Council shall prescribe.

(4) The Dean of Student Services shall be responsible to the Deputy Vice-Chancellor responsible for administration for the general welfare of the students of the University and the administration of their affairs.

Student Rules

30.-(1) The Council may, on the recommendation of the Senate, make Rules for the administration of students.

(2) Rules made under sub-Rule (1) may provide that the contravention of any such Rules shall constitute a disciplinary offence and may further provide the punishment that may be imposed for such disciplinary offence.

(3) Rules made under this Rule shall be published in the *Gazette* or the *University Prospectus* and every such Rule shall be brought to the notice of the students in such other manner as the Council may determine,

Students'
Disciplinary
Authority

31. There shall be a students' disciplinary authority appointed by the Council whose powers, functions and procedure or mode of operation shall be provided for under Rules made by the Council in that behalf.

Students'
Disciplinary
Appeals
Committee

32.-(1) The Deputy Vice Chancellor responsible for administration shall be the Students' Disciplinary Authority whose powers, functions and procedure or mode of operation shall be provided for under Rules made by the Council in that behalf.

(2) The Students' Disciplinary Appeals Committee shall be composed of:

- (a) Chairman appointed by the Council;
- (b) Four members elected by the Council one of whom shall be elected to the Council by Student Organization;
- (c) Legally qualified person holding office in the Attorney Generals Chambers in that behalf by the Attorney General.

PART VII FINANCIAL PROVISIONS

Management of
Assets

33. The Council on behalf of the Trustees of the Anglican Church of Tanzania shall manage all the assets and properties, movable and immovable, of the University, in such manner and for such purposes as in the opinion of the Council would promote the best interest of the University:

Provided that management of assets and properties, both movable and immovable, of constituent and connected colleges and associate colleges, institutes, schools, centres and/or directorates as the case may be, shall vest in the Governing Boards of the said respective institutions in accordance with their respective enabling legal instruments.

Funds and
resources

34. The funds and other resources of the University shall consist of:

- (a) such sums as may accrue to the University from or by way of fees;
- (b) such sums as may accrue to the University from investments, leases, licences, consultancies, etc., of the University;
- (c) such sums as may be provided for the purposes of the University by Parliament by way of grant from the Anglican Church of Tanzania;
- (d) such sums as may be provided for the purposes of the University by Parliament by way of grant from friends, benefactors, agencies and institutions from within Tanzania and abroad;

- (e) such sums as the Council may, from time to time, borrow for the purposes of the University;
- (f) such sums as may in any manner become payable to or vested in the University either under the provisions of the Charter, these Rules, any applicable written law or as incidental to the carrying out of its functions.
- (g) such sums as may in any manner become payable to the University as grants or subsidy from the government under any the provisions of laws made by parliament or as incidental to the carrying out of its functions

Investment of funds

35. The Council shall have power to invest the funds of the University in such assets and subject to such conditions, as are prescribed by the Council.

Financial year

36. The Council may determine any period of twelve consecutive months to constitute the financial year of the University; provided that for the purposes of transition from one financial year to another the transitional period, whether of more or of less than twelve months, shall be regarded as if it were a financial year

Annual estimates

37.-(1) At least two months before the commencement of any financial year, the Deputy Vice Chancellor responsible for finance shall prepare or cause to be prepared, for the approval of the Council, annual estimates of the revenue and expenditure of the University for the ensuing financial year.

(2) The Council shall, before the commencement of a financial year, consider and approve, subject to such modifications and amendments as it may consider appropriate, the estimates prepared in accordance with sub-Rule (1).

(3) The annual estimates shall contain provision for all the estimated expenditure during the ensuing financial year and in particular:

- (a) for the payment of salaries, allowances, travel and other charges in respect of all staff of the university;
- (b) for the payment of costs of materials, equipment, etc., and other charges in respect of teaching, training research and consultancy;
- (c) for the payment of allowances, fees and expenses in respect of the Chancellor, members of the Council, the Senate, the Convocation and of other boards and committees;
- (d) for the payment of all pensions, gratuities and other charges in respect of retiring benefits which are payable out of the funds of the University;
- (e) for the construction, improvement, maintenance and replacement of any building or other immovable property of the University;
- (f) for the proper maintenance and replacement of the furniture and equipment of the University;
- (g) for the creation of such reserve funds to meet future contingent liabilities as the Council may think fit.

(4) No expenditure shall be incurred for the purposes of the University except in accordance with the provisions of the annual estimates or in accordance with the provisions of any supplementary estimates approved by the Council.

- Accounts and audit
- 38-(1) The Council shall cause to be kept proper accounts and shall, within and not later than six months after the end of each financial year, cause such accounts relating to such financial year together with-
- (a) a statement of income and expenditure during such financial year;
 - (b) a statement of the assets and liabilities of the University on the last day of such financial year; and
 - (c) any other such statement as may be required or prescribed by any written law, the Charter or Rules made thereunder to be submitted to and audited by authorized Auditor as the Council may appoint.
- (2) Copies of the statement referred to in sub-Rule (1) and a copy of the auditor's report, if any, shall be forwarded to the Council for necessary action.

- Vice-Chancellor's Annual Report
39. The Vice Chancellor shall at the end of each financial year prepare a report on the activities of the University during that financial year and submit such report to the Council, the chancellor, Commission, the Trustees of the Anglican Church of Tanzania and any other authority as the Act may prescribe not later than three months after the end of the financial year.

PART IX
MISCELLANEOUS PROVISIONS

- Memoranda of Understanding
- 40.-(1) In the discharge of its functions under the Charter and these Rules, the University shall abide by the terms and conditions of any such memorandum or memoranda of understanding as may be agreed between the Anglican Church of Tanzania and the University on the one hand and the Government of the United Republic and the University on the other hand as the case may be.
- (2) Without prejudice to the generality of sub-Rule (1) of this Rule, the terms and conditions of a memorandum of understanding may include:
- (a) development and running of academic programmes, courses, institutions;
 - (b) developing and conducting research and consultancy or research and development programmes, arrangements, projects, etc.; and
 - (c) providing funds for the general and development expenditure of the University.

- University Funding Promotion Committee
- 41.-(1) There shall be established a committee which shall be known as the University Funding Promotion Committee.
- (2) The University Funding Promotion Committee shall comprise a Chairperson and not less than five nor more than fifteen members: Provided that-
- (a) at least one third of the total membership shall consist of women; and
 - (b) at least one third of the total membership, including the chairperson, shall consist of members of the Council.
 - (c) Representatives of our partners inside and outside the country.
- (3) The Chairman and the members of the University Funding Promotion Committee shall be appointed by the Council.

(4) The functions of the University Funding Promotion Committee shall include:

- (a) to advise the Council on-
 - (i) matters relating to the procurement and expenditure of funds of the University;
 - (ii) investment of such funds;
 - (iii) promotion of appropriate income generation; and
 - (iv) fund raising activities;
- (b) to mobilize resources for and on behalf of the Council for the promotion of the objects and functions of the University;
- (c) to perform such other functions as may be conferred upon the Committee by the Council;

(5) The appointment and tenure of office of the Chairperson and members of the University Funding Promotion Committee, their retirement, the right to terminate their appointment, the appointment of a new member to fill any vacancy, and also in relation to the appointment of a temporary chairperson, the *quorum*, procedure and meetings of the University Funding Promotion Committee shall, *mutatis mutandis*, be governed by the Third Schedule.

Deployment of Forces

42. The Vice Chancellor may on the advice of the Chancellor or in the absence of the Chancellor the Chairman of the Board of Trustees request deployment of police, military or para-military forces on the University or College grounds where the situation so dictates.

Delegation of Powers

43. The powers granted to the Chancellor or any other officer of the University under these Rules may, wholly or in part, be delegated by the Chancellor or any such other officer of the University as prescribed in the Act, Charter or these Rules and in any such event such delegation shall be in writing.

Protection of members of Council, Senate, Convocation and Boards

44. No matter or thing done by any member or officer of the Council, the Senate, the Convocation or a Board shall, if done *bona fide* in the execution or purported execution of the functions of such Council, Senate, Convocation or Board, as the case may be, render such member or officer personally liable for such matter or thing.

Proceedings of Senate or Boards not to be invalid by reason of irregularity

45. No act or proceeding of the Senate or a Board shall be invalid by reason only of any vacancy in the membership thereof, or any defect in the appointment of any member or the fact that any member was at the time in question disqualified or disentitled to act as such.

Attributes of system of appointment of holders of specified positions

46.-(1) Subject to the Act, the Regulations made thereunder, the Charter and these Rules, the holders of all key administrative positions in the University including Colleges of the University shall, normally, be citizens of the United Republic.

(2) In making appointments to key administrative positions in the University or a college, the Council shall ensure that such appointments are made on merit in accordance with an open system capable of inspiring confidence that fairness and the appointee's competence for the relevant position and his general acceptability in the University or college community have all been taken into account.

(3) The Council shall, by Rules, prescribe the attributes of the open system referred to in sub-Rule (2), which attributes shall include the form, way or method of identifying candidates, participation of the community or the organs of governance that shall be involved in the process of such a system of appointment.

Provisions
Relating to the
Principles of
Natural Justice

47. Notwithstanding the provisions of Part VI of these Rules, the power to dismiss an officer or member of staff of the University or expel or rusticate a student from the University, as the case may be, by way of disciplinary action shall not be exercised unless:

- (a) a disciplinary charge has been made against such officer or member of staff or student, as the case may be; and
- (b) the officer or member of staff or student, as the case may be, has had opportunity to answer such charge; and
- (c) an inquiry has been held into the charge in accordance with the provisions of the Rules made by the Council on recommendation of the Senate or, as the case may be, the Governing Board, in that behalf, or any applicable general law of the land, as the case may be; and
- (d) the officer or member of staff or student concerned, as the case may be, has, after such inquiry and defence, been found to be guilty of the charge levelled against him or of a minor charge of the same category established on the basis of the findings made in the course of dealing with the said charge.

Special needs for
women and
disabled

48.-(1) in the construction or maintenance of any building, appliance, facility, amenity, convenience, road, path or passage way for use by students or staff of the University, due regard shall be had of the special needs of women and of persons with common physical disabilities of sight, hearing and movement.

(2) Without prejudice to the generality of Rule (1), the Library and other buildings of the University where studies, research and/or classes are conducted, including their branches wherever they may be, shall be so constructed or structured, set up and equipped as to cater as far as possible, for the needs specified under Rule (1).

Matters of
general
administration
and Student
affairs of
Colleges

49. All matters of general administration and student affairs, other than those of an academic nature of constituent and connected colleges and associate colleges, institutes, schools, centres or, as the case may be directorates, shall be governed in accordance with their respective enabling legal instruments

Gender balance
principle and
representation of
persons with
disabilities

50.-(1) The principle of gender equality or balance as provided in the Act and Regulations made thereunder and under these Rules shall be observed and implemented whenever a board, committee or other organ or body of the University, including its affiliated and campus institutions, is formed or established to perform a function or functions involving the interests of the University or the public in general, such that at least one third of the membership of the board, committee or other organ or body, as the case may be, shall consist of women.

(2) The principle of representation of persons with physical common disabilities of sight, hearing and movement shall be observed and implemented whenever a board, committee or other organ or body of the

University, including its affiliated and campus institutions, is formed or established to perform a function or functions involving matters that may affect the interests of staff and/or students with common physical disabilities such that at least one of the members of the board, committee or organ or body, as the case may be, shall be a person with a common physical disability nominated for the purpose by staff or students with such disabilities.

Power to make
Rules

51.-(1) In the performance of its functions under the Charter and these Rules the Council shall, subject to the provisions of the Act, Regulations made thereunder and this Charter, make Rules for the governance, control, academic instruction and administration of the University and for the better carrying out of the purposes of the Charter and the Rules and, in particular and without prejudice to the generality of the foregoing, may make Rules:

- (a) prescribing provisions as to the duration of membership of the University, termination of such membership, the rights, duties and privileges attaching thereto and other related matters;
- (b) prescribing the provisions for the exercise of the privileges, powers and functions conferred on the Chancellor;
- (c) prescribing the provisions for proposing candidates for appointment by the President of one of them as Chancellor of the University and governing the terms and conditions of the position of Chancellor;
- (d) prescribing the provisions for the appointment of and terms and conditions for the position of Vice Chancellor, Deputy Vice Chancellor and Corporate Counsel of the University in furtherance of the relevant provisions of the Charter and these Regulations;
- (e) prescribing the provisions for the appointment of and terms and conditions for the position of Principal of a College, Dean of a school, Dean of a faculty and Director of an institute, the University Library, centre or directorate;
- (f) for the establishment, composition, functions, procedure and powers of colleges, schools, faculties, institutes, the University Library, centres or directorates, departments, units, etc., of the University and their organs of governance, as well as the members and the *quorum* for meetings of the organs of governance;
- (g) for the description of the degrees, diplomas, certificates and other awards which may be conferred or granted by the University;
- (h) for the requirements and the manner of conferment or grant of such degrees, diplomas, certificates and other awards;
- (i) for the conduct of examinations;
- (j) prescribing allowances, fees and charges;
- (k) for the settlement of the terms and conditions of service, including the appointment, dismissal, termination, remuneration and retiring benefits of the officers and other employees of the University;
- (l) for the provisions on staff welfare and of rules of discipline for conducting proceedings against officers, staff and employees of the University;
- (m) for the appointment of members of the Council other than those specified under Rule 12 of these Rules;

- (n) prescribing for the administration of any college, school, faculty, institute, the University Library, centre or directorate or unit established under the Charter;
- (o) providing for the general welfare of the students;
- (p) prescribing for the administration of students which may provide that the contravention of any such Rules shall constitute a disciplinary offence and may further provide the punishment that may be imposed for such disciplinary offence;
- (q) prescribing the composition, functions, procedure and powers of the Students Disciplinary Authority and of the Students Disciplinary Appeals Committee and the rights, duties and privileges of the members thereof;
- (r) prescribing provisions governing the appointment and the duration thereof, the rights, duties and privileges of holders of the position of Professor *Emeritus*; and
- (s) providing for or prescribing anything which, under the Charter and these Rules, may be provided for or prescribed by Rules or which, in the opinion of the Council is necessary to provide for the furtherance of the objects, powers and functions of the University.

(2) Notwithstanding the provisions of sub-Rule (1), the Council shall not make, amend or revoke any subsidiary legislation relating to the functions or privileges of the Chancellor, the Vice Chancellor or the Senate without first ascertaining the opinion of the Senate.

(3) Rules shall only be made by a resolution passed at a meeting of the Council supported by a majority of not less than two thirds of the members present and voting, being not less than half of the total membership of the Council.

SECOND SCHEDULE

(Under Rule 4)

PROVISIONS RELATING TO APPOINTMENT COMMITTEE

- | | |
|--|---|
| Search
Committee | 1. There shall be a Appointment Committee for making recommendations to the Chancellor for appointment of all senior positions in the University. |
| Composition of
Appointment
Committee | 2. The Search Committee shall consist of three members of whom two shall be nominated by the Council and one by the Chancellor and the person nominated by the Chancellor shall be the convenor of the Committee:
Provided that: |

- (a) no person who is an employee of the University or any authority of the University shall be nominated to be a member of the Committee: and
- (b) at least one of the members shall be a woman.
- (2) The Chancellor shall make appointments from a short list of not more than three persons recommended by the Search Committee constituted under paragraph (2):
Provided that if the Chancellor does not approve of any of the persons so recommended he may call for a fresh recommendation.

THIRD SCHEDULE

(Under Rule 9(4))

PROVISIONS RELATING TO THE COUNCIL

Tenure of
Council

- 1.-(1) The Chairman of the Council shall hold office for a period of five years from the date of his appointment.
- (2) Subject to the provisions of this Schedule, the term of office of all members of the Council other than the Chairperson and the *ex-officio* members shall be three years and all such members shall retire on the last day of June of the third year; and, on the last day of June of every third year, their places shall be filled by the newly appointed or, as the case may be, elected members who shall come into office immediately upon such retirement:
Provided that-
 - (a) nothing in this Schedule shall be construed as preventing any person otherwise eligible to be appointed or elected as a member from being reappointed or, as the case may be, re-elected for another term of office;
 - (b) in the case of a member elected by the National Assembly, he shall cease to hold office if at any time prior to the date of his retirement he ceases to be a member of the National Assembly;
 - (c) in the case of a member elected by the Students' Organisation, he shall cease to hold office if at any time prior to the date of his retirement under this paragraph, he ceases to be a student.
- (3) Nothing in sub-paragraph 2 shall be construed as preventing any appointing authority from terminating the appointment of any member appointed or elected by it, prior to the date when such member is required to retire from office under paragraph 2.

Cessation of
Membership

- 2.-(1) Where any member absents himself/herself from three consecutive meetings of the Council without reasonable excuse, the Council shall advise the appointing authority of the fact and the appointing authority may, if it deems fit so to do, terminate the appointment of the member and appoint or, as the case may be, elect another member in his place.
- (2) Where any member of the Council ceases to be such a member by resignation or death, or by virtue of the operation of the *proviso* to paragraph 2, or is unable to perform his functions as such member by reason of his/her absence from the United Republic or by reason of any infirmity of body or mind, or where the appointing authority terminates his appointment

under paragraph 3 or paragraph 4, the appointing authority may appoint or, as the case may be, elect another member in his/her place, and the member so appointed or elected shall, subject to the provisions of this Schedule, hold office for the remainder of the term of his predecessor.

(3) Where in the opinion of the appointing authority, the absence or infirmity of any member is of a temporary nature only, it may appoint or, as the case may be, elect a temporary member to take his place, and such temporary member shall have, so long as he remains a temporary member, all the powers and functions of a member of the Council:

Provided that, on the resumption of office by the substantive member, the temporary member shall cease to hold such office.

Proceedings in
the Council

3.-(1) The Deputy Vice-Chancellor responsible for administration affairs shall have the right to be present at every meeting of the Council and to participate in its deliberations but shall have no right to vote.

(2) The Council shall elect one of its members to be the Vice-Chairman and any member elected as Vice-Chairman shall, subject to his continuing to be a member, hold office of Vice-Chairman for a term of one year from the date of his election, and shall be eligible to be re-elected.

(3) The Chairman shall preside at all meetings of the Council.

(4) Where at any meeting of the Council, the Chairman is absent, the Vice-Chairperson shall preside.

(5) In the absence of both the Chairman and the Vice-Chairman or any meeting of the Council, the members present may, from amongst their number, elect a temporary Chairman who shall preside at that meeting.

(6) The Chairman, Vice-Chairman or temporary Chairman presiding at any meeting of the Council, shall have a vote and, in the event of any equality of votes, shall have a casting vote in addition to his deliberative vote.

Meetings of the
Council

4.-(1) Subject to this Charter and any general or specific direction by the Chancellor, the Council shall meet not less than four times during every financial year and at such additional times as may be fixed by the Chairman or, if he is absent from the United Republic or unable for any reason to act, the Vice-Chancellor:

Provided that the Chairman or, if he is absent from the United Republic or is unable for any reason to act, the Vice-Chairman shall, at the request of at least ten members, convene a meeting of the Council within thirty days of such requests being made to him in writing.

(2) The Secretary of the Council shall give to each member not less than fourteen days' notice of the time and place of any such meeting.

Quorum

5.-(1) At any meeting of the Council not less than one-third of the members in office for the time being shall constitute a *quorum*.

(2) If a *quorum* is not present within half an hour of the time appointed for the meeting, the members present, or the majority of them, or any one member or if only one is present or the Secretary if no member is present, may adjourn the meeting to any time not later than fourteen days from the adjournment.

Decisions of the
Council

6.-(1) Subject to the provisions relating to a casting vote, all questions at a meeting of the Council shall be decided by a majority of the votes of the members present at the meeting, and if any member fails or refuses to vote on any question, his vote shall be counted in the negative.

	(2) Notwithstanding the foregoing provisions of this Schedule, decisions may be made by the Council without a meeting, by circulation of the relevant papers among the members and the expression of the views of the majority thereof in writing; Provided that any member shall be entitled to require that any such decision be deferred and the subject matter be considered at a meeting of the Council.
Validation of proceedings of the Council	7. No act or proceedings of the Council shall be invalid by reason only of any defect in the appointment of any member of the Council or the fact that any member of the Council was at the time in question disqualified or disentitled to act as such.
Seal of the university	8. The Seal of the University shall be of such shape, size and form as the Council may determine. (2) The Seal shall be affixed in the presence of- (a) the Vice-Chancellor; or (b) the Deputy Vice-Chancellor responsible for administration; or (c) such person or persons appointed in writing by the Vice Chancellor in that behalf, and the person or persons present shall sign over or underneath the sealing witness thereof.
Execution of Instruments	9. All conveyances, transfers, contracts, guarantees, agreements, bonds, authorities, mortgages, charges, bills of exchange, promissory notes, bank drafts, letters of credit, securities and other instruments to which the University is a party shall be executed on behalf of the University by- (a) the Vice-Chancellor; (b) the Deputy Vice-Chancellor responsible for administration; or (c) such other officers of the University as the Vice-Chancellor may appoint in that behalf.
Council to regulate its procedures	10. Subject to the provisions of this Schedule, the Council may regulate its own meetings.

FOURTH SCHEDULE

(Under Rule 13)

SCHOOLS, FACULTIES, INSTITUTES, CENTRES AND
LIBRARIES OF THE UNIVERSITY

1. The following infrastructure is declared to be part of the St. John's University-
 - (i) all the land including all buildings of the former Mazengo secondary School for purposes of housing the head office and main campus of the university
 - (ii) all the land including the buildings of the former Mvumi Hospital for purposes of housing the University's Faculty of Medical Sciences
 - (iii) all the land and buildings of the former Msalato Bible School.

FIFTH SCHEDULE

(Under Rule 24(1) and (5))

APPROVED STUDENTS' ORGANIZATIONS IN THE UNIVERSITY

1. The following organizations are declared to be the approved Students' Organizations and other students' organizations in the University at the Main Campus:
 - (a) Students' Organization:
 - (b) Other students' organizations:

Given under my hand and the public seal this 5th day of June, 2009

The State House,
Dar-es-Salaam.

JAKAYA MRISHO KIKWETE,
President