



The United Republic of Tanzania

THE ARDHI UNIVERSITY

CHARTER AND RULES, 2007

The State House,
Dar es Salaam,
Tanzania

THE UNITED REPUBLIC OF TANZANIA

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THE ARDHI UNIVERSITY CHARTER, 2007

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THE UNIVERSITIES ACT, 2005,
NO. 7 OF 2005

CHARTER

Made under Section 25

THE ARDHI UNIVERSITY CHARTER, 2007

GN No.
148 of 1996

Cap. 346
Act No.
7 of 2005

WHEREAS Ardhi University, a public University, having attained independent University status through tutelage and nurturance of the University of Dar es Salaam to which it was affiliated as a Constituent College by an order of the President of the United Republic being The University of Dar es Salaam (Declaration of Constituent College) (Ardhi Institute) Order, 1996 made under section 55(1) of the University of Dar es Salaam Act, now repealed by the Universities Act, 2005, and bearing the name of the University College of Lands and Architectural Studies (UCLAS), and having obtained all the necessary approvals from the Council of the University of Dar es Salaam and the Ministry responsible for higher education to become an independent University, has applied to the Tanzania Commission for Universities for the grant of a Charter in the manner prescribed under the University Act, 2005 and Regulations made thereunder;

AND WHEREAS the Tanzania Commission for Universities has visited and inspected the said University and is satisfied that the objects of the University are consistent with the advancement of university education in Tanzania;

Act No.
7 of 2005
GN. No.
39 of 2006

AND WHEREAS the Tanzania Commission for Universities is also satisfied that Ardhi University has complied with provisions of the Universities Act, 2005 and the Universities (Chartering, Registration and Accreditation Procedures) Regulations, 2006;

AND WHEREAS the Tanzania Commission for Universities after being satisfied with the University's draft Charter submitted it to the Minister responsible for higher education, with a recommendation that Ardhi University be granted the Charter;

AND WHEREAS the said Minister has submitted the Charter to me with positive recommendations thereon;

AND WHEREAS I am satisfied that the granting of the Charter will be of benefit to the advancement of university education in Tanzania;

Act No.
7 of 2005

NOW, THEREFORE, in exercise of the powers conferred upon me by section 25(2) of the said Universities Act, 2005, I, **JAKAYA MRISHO KIKWETE**, President of the United Republic of Tanzania hereby grant and order with effect from the 31st day of December, 2006 as follows:

PART I PRELIMINARY PROVISIONS

Citation

1. This Charter may be cited as the Ardhi University Charter, 2007 and shall be deemed to have come into operation on the 31st day of December, 2006.

Interpretation
Act No.
7 of 2005

2.-(1) In this Charter unless the context otherwise requires-

"Act" means the Universities Act, 2005;

"By-laws" means, where the context its, By-laws made by the Senate under the powers conferred by the Act, Regulations made thereunder, this Charter and the Rules in the First Schedule hereto to which sanction is not hereby or by Rules required;

"Campus College" means a non-autonomous institution, set up either within the premises or easy reach of or in close proximity to the University established under Article 22;

"Council" means a Council of the University established under Article 18;

- "Centre or Directorate" means a Centre or Directorate established under Article 21;
- Chancellor" means the Chancellor of the University appointed under Article 8 of the Charter;
- "Commission" means the Tanzania Commission for Universities established under the Act;
- "Constituent College" means a college of the University established under Article 21;
- "Convocation" means the Convocation of the University established under Article 23;
- "Connected College" means an autonomous institution offering, authorised or empowered to offer university level education, which depends on the University for the approval and validation of its academic programmes, courses and awards, including student entry qualifications, course syllabi and examination rules, established under Article 20;
- ‘Deputy Principals" means the Deputy Principals of a college appointed under Article 12;
- ‘Deputy Vice-Chancellors" means the Deputy Vice-Chancellors of the University appointed under Article 10 of the Charter;
- "Director" means the Director of an institute, the University Library a Centre or Directorate established under Articles 15 of the Charter;
- "Dean" means a Dean of a School or Faculty appointed under Article 14;
- "Dean of Students" means a Dean of Students of the University appointed under Article 13;
- "Institute" means an institute of the University established under Article 21 of the Charter;
- "Library" means the main academic organ or institution of the University established as such under the Rules contained in the First Schedule hereto to be responsible for the acquisition and maintenance of literary material and as a modern information and communication technology databank for the University established under Article 16;
- "Membership of the University" means membership as declared under Article 7 of the Charter;

"Minister" means the Minister responsible for higher education;

"Principal" means the Principal of a college appointed under Article 11 of the Charter;

"Regulations" means Regulations made by the Minister for the time being responsible for higher education in accordance with the Act;

"Rules" means the Ardhi University Rules prescribed in the First Schedules to the Charter or Rules made by the Council in accordance with the Charter;

"School" means a school of the University established under Article 21 of the Charter;

"Senate" means the Senate of the University established under Article 20;

"Staff Association" means an association of staff of the University established under Article 24;

"Students' Organisation" means an organization of students approved by the University established under Article 25 of the Charter and covered by rule 32;

"University" means the Ardhi University established under this Charter;

"Library" means the library of the University established under Article 15;

"Vice Chancellor" means the Vice Chancellor of the University appointed under Article 9;

(2) In this Charter, unless the context otherwise requires, words and phrases used, designations signifying offices, officers, organs or positions of governance or responsibility and the whole Charter shall be construed with reference to the Act, the Regulations made thereunder and any other applicable written law.

(3) For avoidance of doubt, the provisions of this Charter are co-extensive and in furtherance of the provisions of the Act and shall always be read and construed together with and subject to the Act.

PART II
ESTABLISHMENT OF THE UNIVERSITY

Establishment
, of the
University

3.-(1) There is hereby established a University to be known as the Ardhi University.

(2) The University under sub Article (1) shall be a body corporate with perpetual succession and a Common Seal, and shall in its corporate name be capable of-

- (a) suing and being sued;
- (b) taking, purchasing or otherwise acquiring, holding, charging leasing, licensing the use of, hiring and hiring out and disposing of any movable or immovable property;
- (c) from time to time borrowing such sums as it may require for its purposes;
- (d) investing in land, debenture stocks, preferential shares, units in unit trusts and other securities but not to invest in the equity of any company, other than a company in which the University has 95% share interest and established for the execution of any of the functions of the University, without specific approval of the Council;
- (e) doing or performing all such other things or acts as are necessary for the proper performance of its functions under, and for the furtherance of the provisions of, the Charter and which may lawfully be done or performed by a body corporate;

(3) The Common Seal of the University shall-

- (a) be kept in such custody as the Council directs and shall not be used except upon the order of the Council;
- (b) be authenticated by the signature of the Vice-Chancellor, or of one other member of the Council duly authorized by the Council in that behalf and of the Deputy Vice-Chancellor responsible for administration; and
- (c) when affixed to any document and duly authenticated under this rule, be judicially

noticed, and, unless the contrary is proved, any necessary order or authorization of the Council under this Rule shall be presumed to have been duly given.

Cap. 346 (4) The University shall be successor to the University College of Lands and Architectural Studies (UCLAS) established under the University of Dar es Salaam Act, (now repealed) and subject to this Charter and these Rules-

- (a) all subsisting and valid appointments and terms and conditions of service, enrolments, authorizations, decisions and pending disciplinary proceedings, other things, including rights and liabilities made, given, taken, done or incurred under, shall be deemed to be valid, continuous and enforceable according to their respective tenor by or, as the case may be, against the University;
- (b) all funds, assets both movable and immovable, including institutions of the UCLAS subsisting at the commencement of this Charter shall, without further assurance, automatically and fully vest in the University and the Council;
- (c) all subsisting regulations, rules, by-laws, orders, directions or other subsidiary legislation made, given or issued under the repealed Act or any other written law and which are in force before the effective date, shall remain in force after the effective date until they are repealed or replaced by rules made under this Charter; and
- (d) any reference to the "UCLAS" in any contract or document shall for all purposes be deemed to be a reference to the University established under this Charter.

General
objects

4. The objects of the University are the advancement of knowledge and creativity, the diffusion and extension of the arts, science, technology and learning, the provision of higher education, research, consultancy and public services and, so far as is consistent with those

objects, the nurturing of the intellectual, aesthetic, social and moral growth of the students at the University.

Objects and
functions of
the University

5.-(1) Without prejudice to the generality of the provisions of Article 4, the objects of the University shall be to advance learning and knowledge by teaching, research, consultancy and public service particularly in land management, human settlements development management, environment management, architecture, building economics, geomatics, land valuation, surveying, planning, commerce, business management, education, health, law, science, engineering, information communication technology, informatics, technology, arts and social sciences in close cooperation with the Government of the United Republic of Tanzania and the Revolutionary Government of Zanzibar as well as in association with industry, commerce and other public and private stakeholder interests.

(2) Without prejudice to the generality of sub-Article (1), the objects, powers and functions of the University shall be-

- (a) to assume a leading role in the responsibility for university education within the United Republic and to make provision for centres and places of learning, education (including continuing education), professional or vocational training, research and consultancy;
- (b) to endeavour to excel in knowledge and human resource capacity building by ensuring a balance between quantity and quality and avoiding imparting elitist values to the products of the University;
- (c) to ensure, as a matter of principle, integration of the highest standard of teaching, research, consultancy and public service at the immediate subject area level with a view to building a distinctive characteristic of the products of the University as creative scientific professionals and the services of the

- University and of its staff as symbols of creative scientific professionalism;
- (d) to ensure and promote gender balance, equality and equity in its policies, programmes and regulations relating to staff and student affairs, teaching, research, consultancy and public services;
 - (e) to provide, promote and maintain centres of excellence and exemplary good management in terms of knowledge creation, skills development, effective entrepreneurship and formation of responsible attitude for the betterment of the society as well as its mode of governance;
 - (f) to be producer and supplier of key policy makers, experts and personnel in-charge of key positions in industry, public and private institutions, governmental and non-governmental institutions;
 - (g) to advance the frontiers of, enhance, preserve and transmit knowledge;
 - (h) to prepare students for work as scientists or professionals by providing academic and professional or vocational courses of instruction and to take such other steps as may be necessary or desirable towards ensuring an output of mainly job-creators who possess professional qualifications or skills as opposed to job-seekers;
 - (i) to stimulate and promote intellectual, cultural, scientific and technological development and contribute to the realization of national scientific, technological, economic and social development;
 - (j) to create a sense of public responsibility in the educated and to promote respect for learning and pursuit of truth and tolerance for views, opinions and beliefs of others;
 - (k) to foster capability for independent, critical and constructive thinking in its students and

- society generally and promote lifelong learning through the provision of professional and continuing education;
- (l) to promote research into economic, political, social, cultural, scientific, technological and other matters generally and with particular reference to the interests of Tanzania and mankind in general;
 - (m) to institute professorships and other posts and offices and to make appointments thereto in line with such organizational structure as shall be approved by the Council;
 - (n) to institute and award fellowships, scholarships, bursaries, medals, prizes and other distinction awards and forms of assistance or sponsorship for advancement and dissemination of knowledge;
 - (o) to provide opportunities for students to engage in productive public service, the arts and entertainment activities in and outside the University;
 - (p) to hold examinations, to confer degrees, diplomas, certificates or other awards upon persons who have followed courses of study approved by the Senate and have satisfied such other requirements as may be prescribed by Senate and confer honorary degrees;
 - (q) to cooperate with the Government of the United Republic of Tanzania and the peoples of Tanzania in the planned and orderly development of education, science and technology in the United Republic;
 - (r) to establish mutually negotiated, beneficial and durable links with institutions of learning and research within Tanzania and in other countries;
 - (s) to erect, equip and maintain libraries, laboratories, workshops, studios, museums, art galleries, lecture halls, theatres and rooms, halls of residence and other buildings and

- facilities required for the purposes of the University including providing its community with a good working and living environment in the University campuses;
- (t) to enter into contracts, to establish such trusts and support schemes for improved welfare of its staff;
 - (u) to establish such pension, superannuation and provident fund schemes for the benefit of its officers, staff or employees or any section thereof and to enter into arrangements with the Government, an insurance company, trustee company or other organization or any person or persons for the operation of such schemes jointly, severally or otherwise;
 - (v) to acquire property, movable and immovable, and to take, accept and hold any property which may become vested in it by way of purchase, exchange, grant, donation, lease, license, hire, testamentary disposition, trust or otherwise, and to sell, mortgage, lease, hire out, exchange or otherwise dispose of any property held by it;
 - (w) to borrow money for any purpose deemed fit by the Council and to invest in land or securities such funds as may be vested in it for the purpose of endowment, whether for general or special purposes, or such other funds as may not be immediately required for current expenditure;
 - (x) to affiliate other institutions or to admit the members thereof to any of its privileges and to accept attendance at courses of study in such institutions for relevant awards of the University and/or place them in such part of the attendance at courses of study in the University and upon such terms and conditions and subject to such rules and by-laws as may from time to time be determined by the University or to recognise any members of the teaching

- staff of a college, institute or similar institution of higher education whether affiliated to the University or not as teachers of the University;
- (y) to enter into agreement with any other institution for the incorporation of that institution into the University and for taking over its property and liabilities and for any other legitimate purpose not repugnant to the Act, the Regulations made thereunder, the Charter, these Rules and any other applicable written law;
- (z) to do, in accordance with the general laws of the United Republic of Tanzania including the Charter, and these Rules all such acts and things, whether or not incidental to these objects, powers and functions and whether within or outside the United Republic as may be requisite in order to further these objects, powers and functions or any of them.

Powers of the University

6.-(1) The University shall be a teaching, research, consulting and examining body and shall, subject to the Act, the Regulations made thereunder, this Charter and the Rules contained in the First Schedule hereto, have the following powers-

- (a) to offer programmes leading to degrees, diplomas, certificates and other awards in its name;
- (b) to award certificates, diplomas, degrees, postgraduate diplomas, and postgraduate degrees and other awards in its own name upon persons who have followed courses of study approved by the Senate and have satisfied such other requirements as may be prescribed by the Senate;
- (c) to confer honorary degrees (*honoris causa*); and
- (d) to do such other things as are conferred upon it by the Act, the Regulations made thereunder and this Charter.

Membership
of the
University

7.-(1) Members of the University shall consist of-

- (a) the Chancellor;
- (b) the Vice-Chancellor;
- (c) the Deputy Vice-Chancellors;
- (d) Principals of Colleges of the University;
- (e) Deputy Principals of Colleges of the University;
- (f) Dean of Students;
- (g) Members of the Council;
- (h) Members of the Senate;
- (i) Deans and Associate Deans of schools and faculties, Directors and Associate Directors of Institutes, the Library, Centres and Directorates;
- (j) Members of Boards and Academic Committees of Colleges, and of Boards of Schools, Faculties, Institutes, the University Library and Directorates;
- (k) Heads of academic departments and units;
- (l) Members of the Academic Staff of the University;
- (m) Administrative and technical staff of the University;
- (n) Students;
- (o) Members of the Convocation and Alumni Association; and
- (p) such other members of the staff of the University or any other body formally admitted into affiliation or association with the University or with any of its Colleges as the Council may from time to time determine.

(2) The Rules prescribed in the First Schedule to this Charter or any other Rules to be made by the Council shall have effect as to procedures for appointments, the duration of membership of the University, termination of such membership, the rights, duties and, if any, privileges attaching thereto and other related matters.

PART III
ADMINISTRATION OF THE UNIVERSITY

The
Chancellor

8.-(1) There shall be a Chancellor, who shall be the head of the University.

(2) The Chancellor shall, in the name of the University, confer degrees and grant diplomas, certificates and other awards of the University, and shall have such other non-executive functions and privileges as are or shall be provided under the Rules or as may be prescribed.

(3) Whenever the Chancellor is absent from the United Republic or is for any other reason unable to perform the functions of his office, the President or any person authorized by him in that behalf, may appoint a person to perform the functions of the office of the Chancellor during such absence or inability.

The Vice-
Chancellor

9.-(1) There shall be a Vice-Chancellor of the University who shall be the chief executive, academic and administrative officer of the University and *ex-officio* Chairman of the Senate and of the Governing Board of every Constituent College of the University.

(2) Procedure for appointment of the Vice-Chancellor shall be as prescribed in the Second Schedule.

Deputy Vice-
Chancellors

10.-(1) There shall be a Deputy Vice-Chancellor or more than one Deputy Vice-Chancellors as the Council on the advice of the Senate, and subject to the approval of the Commission, shall deem appropriate.

(2) The Deputy Vice Chancellors under sub-Article (1)-

(a) shall be responsible to, the chief advisor of, and assistant to the Vice-Chancellor in respect of such matters of the University as shall be assigned to him or them or his or their office(s) and as may be prescribed; and

(b) where there are two or more Deputy Vice-Chancellors, the Deputy Vice-Chancellor responsible for academic matters shall deputize

for the Vice-Chancellor during the Vice-Chancellor's absence from office.

(3) The terms and conditions, tenure of office and responsibilities of the Deputy Vice Chancellors shall be as prescribed under the First Schedule.

Principals of
Constituent
Colleges and
Campus
Colleges

11.-(1) There shall be a Principal for-

(a) every constituent college of the University who shall be the chief executive, academic and administrative officer of the College and *ex-officio* Chairman of the Academic Committee thereof;

(b) every Campus College of the University, who shall be responsible to the Vice-Chancellor for the academic and administrative matters of the University in the College and *ex-officio* Chairman of the Academic Committee thereof.

(2) The terms and conditions, tenure of office and responsibilities of the Principals of constituent colleges and Campus Colleges shall be as prescribed under the Rules.

Deputy
Principals of
Constituent
Colleges and
Campus
Colleges

12.-(1) In every constituent college, there shall be a Deputy Principal or Deputy Principals who, severally and/or together-

(a) shall be responsible to, the chief advisor of, and assistant to the Principal in respect of such matters of the College as shall be assigned to him or them or his or their office(s) and as may be prescribed; and

(b) subject to sub-Article (3)(b), may deputize for the Principal during his absence or during a vacancy in the office of Principal.

(2) The number of Deputy Principals, not exceeding two, shall be determined by the Council upon the recommendation of the Principal and on the advice of the Academic Committee and the Governing Board of the College, and the Senate of the University.

(3) In every Campus College of the University there shall be a Deputy Principal or not more than two Deputy Principals, who, severally and/or together-

- (a) shall be responsible to, the chief advisor of, and assistant to the Principal in respect of such matters of the College as shall be assigned to him or them or his or their office(s) and as may be prescribed; and
- (b) where there are two Deputy Principals, the Deputy Principal responsible for academic matters shall deputize for the Principal during his absence or during a vacancy in the office of Principal.

The Dean of Students

13. There shall be a Dean of Students of the University who shall be the administrative head of students' affairs at the University.

Deans of Schools and Faculties

14. There shall be a Dean for every School and every Faculty of the University who shall be the academic and administrative head thereof and the Chairman of the Board of the School or, as the case may be, the Faculty.

The Directors of Institutes, the Library, Centres and Directorates

15. There shall be a director for every institute, the library, centre and directorate, who shall be the academic and administrative head of the institute, the library, centre or, as the case may be, directorate.

Associate Deans and Associate Directors of Institutes, the library, centres and directorates

16.-(1) There shall be-

- (a) an Associate Dean for every School and every Faculty; and
- (b) an Associate Director for every Campus Institute, the Library, Centre and Directorate, who shall be the assistant to the Dean or, as the case may be, Director, and deputize for the Dean or Director during his absence or during a vacancy in the office of the Dean or, as the case may be, Director.

(2) There may be more than one Associate Dean of a School or Faculty and more than one Associate Director of an Institute, the Library, Centre or, as the case may be, Directorate.

Staff of the
University

17.-(1) There shall be staff of the University, whose appointment and other terms of service shall be as provided in the First Schedule.

(2) The staff of the University shall be responsible for the general execution of the academic and administrative functions of the University and related matters and bearing such title designations and occupying such offices as are provided in the Act or, under the Rules contained in the First Schedule to this Charter or as may be prescribed.

The Council

18.-(1) There shall be a Council of the University which shall, subject to the Act, the Regulations made thereunder and the Rules contained in the First Schedule and the Third Schedule hereto-

- (a) be the governing body and principal policy making organ of the University, including constituent and campus colleges, institutes, centres and directorates of the University;
- (b) have custody and use of the Common Seal;
- (c) be responsible for the management and administration of the University revenue and other property of the University, movable and immovable.

(2) The Council shall, notwithstanding the powers of the Senate or, as the case may be, Academic Committee provided in the Act, the Regulations made thereunder, this Charter and the Rules contained in the First Schedule hereto, have general control over the conduct of the affairs of the University with power to manage all matters not provided otherwise by this Charter or by the Rules contained in the Schedules hereto.

(3) The provisions of the Third Schedule shall have effect as to the proceedings of the Council, tenure of the office of members and all matters relating to the Council.

The Senate

19.-(1) There shall be a Senate of the University which shall, subject to the powers of the Council as provided in the Act, the Regulations made thereunder, this Charter and pursuant to the Rules contained in the First Schedule hereto-

- (a) be the principal overall decision-making organ in respect of all the academic matters and all matters incidental thereto of the University; and
- (b) be responsible for the academic work of the University both in teaching, research, consultancy and public service, and for the regulation and superintendence of the education of the students and the academic staff of the University.

(2) The composition tenure, terms and conditions and procedures of the Senate shall be as provided for under the Rules.

Constituent,
connected,
adopted and
other
Affiliated
Institutions

20.-(1) The University may affiliate or adopt as its branch a college, an institute, a centre or directorate in terms as provided under the Rules contained in the First Schedule to this Charter or as shall be provided under other Rules or By-laws.

Campus
colleges,
schools,
faculties,
institutes, the
library,
centres and
directorates

21.-(1) There shall be campus colleges, schools, faculties, the Library, institutes, centres and/or directorates within the University each comprising one or more related branches of teaching and/or research, organized as, for a campus college or campus colleges, a school or faculty or, as the case may be, an academic department or unit, as may, from time to time, be established by the Council on the recommendation of the Senate in accordance with the Act, the Regulations made there under and the Rules contained in the First Schedule to this Charter.

(2) The Schools, faculties, institutes, Centres and Libraries of the University are as specified in the Fourth Schedule to this Charter.

Programmes
of the
University

22.-(1) The University through its campus, constituent and connected colleges, schools, faculties, institutes, the Library, centres and/or, as the case may be, directorates shall run or offer such pre-entry, certificate, diploma and degree programmes as the Senate and the Council, in the exercise of their respective powers under the

Act and the Regulations made thereunder, this Charter and the Schedules to the Charter may from time to time approve-

(2) The provisions of sub-Article (1) shall have no prejudice to any provisions of the respective legal instruments of constituent and connected colleges of the University giving power to the respective Governing Boards and Academic Committees to make recommendations to the Council and/or through the Senate in relation to academic matters.

(3) The Council on the advice of the Senate shall, through its campus, constituent and connected colleges, schools, faculties, institutes, the Library, centres or, as the case may be, directorates, ensure that all the academic programmes run or offered by or, as the case may be, in the name of the University are gender mainstreamed.

(4) Without prejudice to the generality of sub-rule (2), the University shall run or offer the following pre-entry, certificate, diploma, postgraduate diploma, undergraduate and postgraduate degree programmes as specified in the Fifth Schedule.

PART IV ASSOCIATIONS AND ORGANIZATIONS

The
Convocation
and Alumni
Associations

23.-(1) Subject to the Act, the Regulations made thereunder and pursuant to the Rules contained in the First Schedule hereto-

- (a) there shall be a Convocation of the University; and
- (b) there may be established an Alumni Association of the University or discipline-based alumni associations in the University.

(2) The First Schedule to the Charter shall provide for the composition, functions and the establishment of Alumni Associations.

Staff
Associations

24.-(1) There may be a staff association or associations of members of staff of the University to be established in accordance with the Act, the Regulation made

thereunder and the Rules contained in the First Schedule to this Charter.

(2) The Council may approve the establishment of such staff association(s) as it deems fit upon application and submission of a constitution by members of staff desirous of forming an association within the University with objects which are not in conflict with the objects of the University and the provisions of any written law.

(3) Approved staff associations and Trade Unions of the University are as specified in the Seventh Schedule to this Charter.

The Students'
Organizations

25.-(1) There shall be a Students' Organization representative of all students of the University and such other students' organizations as have objects that are not in conflict with the objects of the University and the provisions of any other written law and as the Council may approve.

(2) Matters concerning administration, welfare and discipline of students shall be conducted in accordance with the applicable provisions of the First Schedule.

(3) Approved student's organizations are as specified in the Seventh Schedule to this Charter.

PART V SUBSIDIARY LEGISLATION

Rules

26.-(1) The Rules contained in the Schedules to this Charter shall form part of this Charter and shall remain in force until they are revoked or replaced.

(2) The Rules contained in the First Schedule and, where relevant, Second Schedule hereto shall prescribe or regulate, as the case may be:

- (a) the status, appointment and continuance in office of the Chancellor, Vice-Chancellor, Deputy Vice-Chancellors, Principal, Deputy Principals, Deans, Associate Deans, Directors, Associate Directors and other officers of the University;
- (b) the membership, constitution and functions of the Council, the appointment and continuance in office of the members of the Council, the filling

- of vacancies among the members and all other matters relative to the Council;
- (c) the membership, constitution and functions of the Senate and all other matters relative to the Senate;
- (d) the management and administration of properties both movable and immovable and the funds and other assets including investment of such funds and other assets of the University.
- (e) the membership, constitution, functions, mode or procedure of-
 - (i) establishment, disestablishment and all other matters concerning campus colleges, schools, faculties, institutes, centres and directorates;
 - (ii) affiliation or de-affiliation and all other matters concerning constituent colleges and other affiliated institutions;
 - (iii) association, disassociation with all other matters concerning constituent colleges and other affiliated institutions;
- (f) the establishment of offices, appointment, terms and conditions of service including termination, other than dismissal, and discipline of the academic and the administrative staff of the University and all other matters relative thereto;
- (g) the constitution and functions of the Convocation and of alumni associations;
- (h) the constitution and functions of the staff association(s);
- (i) the constitution and functions of the Students' Organization and other students' organizations;
- (j) the membership, constitution, establishment and functions of the Governing Boards, College Boards and Academic Committees of Colleges, the Boards of Schools, Faculties, Institutes, the Library, Centres and Directorates; the appointment and continuance in office of the Chairmans of the respective Boards, Committees and all other matters relative thereto;

- (k) the administration, welfare and discipline of students;
- (l) such other matters as the Council may deem fit with respect to or for the governing of the University, its members, constituent colleges and other affiliated institutions, or otherwise for the promotion of the objects of this Charter.

Council to
make Rules

27.-(1) The Council may, subject to the Act and Regulations made thereunder, from time to time, make Rules for the University which may amend, add to or repeal the Rules contained in the Schedules hereto for the time being in force; provided that no such rules shall have effect until approved by the Commission in accordance with the Act, the Regulations made thereunder and this Charter.

(2) In the performance of its functions under the Charter and these Rules the Council shall, subject to the provisions of the Act, Regulations made thereunder and this Charter, makes Rules for the governance, control, academic instruction and administration of the University and for the better carrying out of the purposes of the Charter and the Rules and, in particular and without prejudice to the generality of the foregoing, may make Rules:

- (a) prescribing provisions as to the duration of membership of the University, termination of such membership, the rights, duties and privileges attaching thereto and other related matters;
- (b) prescribing the provisions for the exercise of the privileges, powers and functions conferred on the Chancellor;
- (c) prescribing the provisions for proposing candidates for appointment by the President of one of them as Chancellor of the University and governing the terms and conditions of the position of the Chancellor;
- (d) prescribing the provisions for the appointment of and terms and conditions for the position of Vice-Chancellor, Deputy Vice-Chancellor and Corporate Counsel of the University in

- furtherance of the relevant provisions of the Charter and these Regulations;
- (e) prescribing the provisions for the appointment of and the terms and conditions for the position of Principal, of a College, Deputy Principal, Dean of a School, Dean of a Faculty, Associate Dean of a School or Faculty, and Director and Associate Director of an Institute, the University Library, Centre or Directorate;
 - (f) for the establishment, composition, functions, procedure and powers of colleges, schools, faculties, institutes, the University library, centres or directorates, departments, units, etc., of the University and their organs of governance, as well as the members of the *quorum* for meetings of the organs of governance;
 - (g) for the description of the degrees, diplomas, certificates and other awards which may be conferred or granted by the University;
 - (h) for the requirements and the manner of conferment or grant of such degrees, diplomas, certificates and other awards;
 - (i) for the conduct of examinations;
 - (j) prescribing allowances, fees and charges;
 - (k) for the settlement of the terms and conditions of service, including the appointment, dismissal, termination remuneration and retiring benefits of the officers and other employees of the University;
 - (l) for the provisions on staff welfare and of rules of discipline for conducting proceedings against officers, staff and employees of the University;
 - (m) for the preparation of a code of leadership and transparent;
 - (n) for the appointment of certain members of the Universities;
 - (o) prescribing for the administration of students which may provide that the contravention of any such Rules shall constitute a disciplinary

- offence and may further provide the punishment that may be imposed for such disciplinary offence;
- (p) providing for the general welfare of the students;
 - (q) prescribing the composition, functions, procedure and powers of the Student Disciplinary Appeals Committee and the rights, duties and privileges of the members thereof;
 - (r) prescribing provisions governing the appointment and the duration thereof, the rights, duties, and privileges of holders of the position of Professor *Emeritus*; and
 - (s) providing for or prescribing anything which, under the Charter and these Rules, may be provided for or prescribed by Rules or which, in the opinion of the Council is necessary to provide for the furtherance of the objects, powers and functions of the University.

Procedure for
making Rules

28. The Council may make Rules to direct or regulate the University, its members and the welfare and administration of its staff, students and any other affairs, provided that-

- (a) notice of any proposed Rules and the date upon which it is proposed that it should come into effect shall be given to the Council not less than fourteen days before the date of the meeting of the Council at which it is to be considered; and,
- (b) before passing any Rules, the Council shall consider a report from the Senate and shall not, except on the recommendation of the Senate, pass any Rules-
 - (i) relating to courses of study, degrees, diplomas, certificates or other awards of the University;
 - (ii) for functions of the boards of schools, faculties, institutes, the Library, centres and/or directorates;
 - (iii) the affiliation with other institutions; and

- (iv) the recognition of academic staff and the constitution of any Joint Committees of the Council and the Senate.

Power of a
Senate to
make by-laws

29. The Senate may make By-laws to regulate the academic work of the University, the admission, education and examination of the students of the University, and such other matters as lie within the functions of the Senate.

Revocation or
amendment of
Charter

30. The President may, by notice published in the *Gazette* subject to the provisions of the Act and relevant procedures as may be prescribed revoke or amend the provisions of the Charter.

PART VI MISCELLANEOUS PROVISIONS

No gender
discrimination

31.-(1) Subject to the Act, the Regulations made thereunder, this Charter and pursuant to the Rules contained in the First Schedule, men and women shall be equally eligible for the holding of any office in the University and for membership of any of its constituent bodies, for the holding of all degrees, diplomas, certificates and other awards and for the pursuit of all courses of study in the University.

(2) The principle of gender equality or balance as provided in the Act, the Regulations made thereunder and the Rules contained in the First Schedule hereto shall be observed and implemented by all persons exercising powers under the said Act, Regulations and Rules.

No test of
religion, race,
ethnicity etc

32. No test of religion, race, ethnicity, sex, physical condition, ideology or political belief or orientation or other similar criteria shall be imposed upon any person in order to entitle him to be admitted to the University or to hold any office therein or to graduate thereat or to hold or enjoy any advantage or privilege thereof.

Provision of
suitable
environment
for teaching
and learning

33. Subject to the Act and the Regulations made thereunder, the University shall provide conducive teaching and learning environment including-

- (a) academic facilities such as library services and equipment for the academic programmes and the manner in which they are to be maintained; and
- (b) a structural, physical and technological environment as well as equipment, facilities and amenities suitable for the respective appropriate requirements of both male and female staff and students and for the academic and other needs of staff and students who have physical disabilities or are otherwise vulnerable requiring special teaching or learning aids including hearing, sight and movement aids.

Prohibition on
declaration of
dividend

34. The University shall not make any dividend, gift, division or bonus in money unto or between any of its members except by way of prize, allowance, reward or special grant for duly authorized work done or to be done in furtherance of the objects of the University.

FIRST SCHEDULE

(Made under Article 26)

THE ARDHI UNIVERSITY RULES, 2007

ARRANGEMENT OF RULES

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6.	The Deputy Vice-Chancellors
7.	Principals of Affiliated colleges and Campus Colleges
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PART I
PRELIMINARY PROVISIONS

Citation	1. These Rules may be cited as the Ardhi University Rules, 2007.
Interpretation Act No. 7 of 2005	2.-(1) In these Rules, unless the context otherwise requires- "Act" means the Universities Act, 2005; "Academic Committee" means a committee of a College of the University established under these Rules; "academic staff" shall have the meaning assigned to that term by Rule 22; "Administrative and Technical Staff" shall have the meaning assigned to that term by Rule 23; "annual estimates" means the estimates required under Rule 45 to be prepared in respect of any financial year; "Appointments Committee" means a committee of the University established under rule these Rules 14; "appropriate officer" means an officer assigned functions of the Corporate Counsel under these Rules; "Article" means an Article of the Charter; "Associate College" means a college established independently under its specific enabling legal instrument that is affiliated to the University as an associate college of the University under established in accordance with the provisions of Rule 39; "Campus Academic Committee" is an academic committee for a campus college established in terms of these Rules; "Charter" means the Ardhi University Charter, 2007 to which these Rules constitute the First Schedule; "College Board" means a board of a campus college established and provided for under Rule 20; "continuing education" includes such short courses, seminars, colloquia, workshops, refresher courses, and the like, as are designed or carried on for members of respective professions, work disciplines or vocations desirous of improving, updating, expanding or deepening their knowledge or skills through such ways or means; "department" means a subdivision established as such within the general structure of a college, school, faculty, institute, the University Library, centre or directorate, as the case may be, in accordance with the provisions these Rules; "faculty" means a faculty of the University established in accordance with the provisions of rule 40 as the case may be; "financial year" means the financial year of the University determined under Rule 44; "Governing Board" means a Governing Board of a college established in terms of these Rules; "graduate" means a person upon whom a degree has been conferred by the University; "key administrative positions" include the position of the Chancellor, Vice-Chancellor, Deputy Vice-Chancellors, Principals, Deputy Principals, Dean of Students, Deans, Directors; "Legal Unit" means the legal unit of the University established under rule 49; "memorandum or memoranda of understanding" means a memorandum or memoranda of understanding provided for under Rule 50;

- "officer" means any person in the employment of the University on permanent terms and includes the Vice-Chancellor, Deputy Vice Chancellor, Dean of Students or any other officer whose tenure under the Charter or the rules is for a specified number of years or period;
- "organs of governance" includes the Council, the Senate, a board or boards, a committee or committees or a meeting or meetings under the provisions of the Charter or these Rules;
- "other employees of the University" means employees of the University other than those in the employment of the University on permanent terms;
- "other students' organizations" includes students' organizations, associations, societies and clubs other than the Students Organisation established and provided for in these Rules;
- "prescribed" includes prescribed by the Rules, By-laws, resolutions, directives, instructions, or decisions by the Council, the Senate or other authority to whom or to which the Council or the Senate has delegated its powers and functions;
- "the President" means the President of the United Republic of Tanzania;
- "Professor Emeritus" means a person who, with the express approval of the Council, holds an honorary, as opposed to a substantive, title of professor or research professor corresponding to that held last by that person during the person's active service in the University or any other recognized university;
- "public institution" means any education or training institution established by or under any written law or owned by the Government or a parastatal organization within the United Republic;
- "senior management level" includes the level of a head of department or division dean and associate dean of a faculty or school or a director and deputy director of an institute, the Library, centre or directorate of the University;
- "student" means any person admitted to the University as a candidate for a degree, diploma, certificate or other award of the University, and includes a part time and an occasional or short term student;
- "unit" means a subdivision of the University established as such within the general structure of the University, a college, a school, faculty, institute, the Library, a centre or directorate in accordance with the provisions of these Rule;

Construction

3.-(1) Subject to Rule 2, references in the Charter, legislation, Order or other instrument by which a College is established or governed and designations thereunder of, offices or authorities of the college shall be construed subject to the provisions of the Act, Regulations made there under, this Charter and of the Rules made hereunder.

(2) For avoidance of doubt and without prejudice to the generality of sub-rule (1), unless otherwise expressly provided by any other written law other than this Charter, campus colleges connected colleges, associate colleges and constituent colleges of the University shall abide by be governed fully by the provisions of the Charter and of the Rules and Bylaws made thereunder relating to the academic matters.

(3) Where the provisions of a law governing a constituent college conflict with those of the law governing the University relating to academic matters, the provisions of the law governing the University shall prevail.

(4) Whenever appropriate, references in the Charter and these Rules to the masculine gender shall be construed to include the feminine and *vice versa*, the singular to include the plural and *vice versa*.

PART II
ADMINISTRATION OF THE UNIVERSITY

(a) The Chancellor and Principal Officers of the University

The
Chancellor

4.-(1) There shall be a Chancellor of the University.

(2) The Chancellor, appointed under Article 8 of the Charter shall be a person of outstanding integrity, academic and administrative experience and shall be appointed by the President from among a list of three candidates proposed by the Council on the basis of a recommendation by a search committee appointed by the Council, in accordance with, the Second Schedule to these Rules.

(3) The term of office of the Chancellor shall be six years with eligibility for reappointment for one further term of six years.

(4) The Chancellor shall-

- (a) be the head of the University and, in the name of the University confer degrees and grant diplomas, certificates and other awards of the University;
- (b) subject to the provisions of paragraph (c) of this sub-rule, have power from time to time to direct an inspection of the University, any of its units or an inquiry into the teaching, research or any other activity of the University;
- (c) have power to arrange for visitation into the general administration and organization of the University in such manner as may be provided for under Rules or as may be deemed appropriate or prescribed by the Chancellor on the advice of the Council;
- (d) have power to advise the Council from time to time regarding the betterment of the University;
- (e) use his good offices to promote and enhance harmony in, and the general development of, the University; and
- (f) have such other privileges, powers and functions as are conferred upon him by the Charter or as may be provided for under Rules.

(5) The powers conferred on the Chancellor under sub-rule (4) of this Rule shall be exercised in accordance with Rules made in that behalf.

(6) The privileges, other than those provided for under paragraph (a) to (e) of sub rule (4), and, if any, allowances, accruing to the position of Chancellor shall be proposed by the Council and approved by the President.

(7) All expenses incurred or to be incurred in respect of paragraph (a) to (e) of sub-rule (4) shall be derived or provided for under the regular budget of the University.

The Vice-
Chancellor

5.-(1) The Vice-Chancellor appointed under Article 9 of the Charter shall, subject to the provisions of sub-rule (3) of this Rule, be appointed by the Chancellor, upon the advice of the Council, after the Council's consultation with the Senate, upon such terms and conditions as the Chancellor may prescribe.

(2) There shall be two Vice-Chancellor shall be appointed from, a list of at least three candidates possessing outstanding academic qualifications and administrative experience and capability of at least seven years at a senior management level on the basis of recommendations submitted through the

Senate by a search committee set up in accordance with the Second Schedule or under a procedure of public advertisement for the post:

Provided that the requirement on search committee or procedure of public advertisement shall not apply to the appointment under the Charter of the first Vice-Chancellor.

(3) The Vice-Chancellor shall-

- (a) hold office for a term of five years and may be re-appointed consecutively for one further term of five years;
- (b) be the chief executive officer of the University and, in that behalf be responsible to the Council for the dynamic management of the academic and administrative affairs of the University, including formulation of policy for consideration by, and implementation of decisions of the Council;
- (c) be responsible for the general security and welfare of the University and;
- (d) have such other functions as are conferred upon him by the Act, Regulations made thereunder, the Charter, Rules or by any other written law.

(4) The Vice-Chancellor may, as he deems fit, delegate any or more of the powers and functions conferred on him by the Act, the Charter and these Rules or any other written law to a Deputy Vice-Chancellor or Deputy Vice-Chancellors or to the Principal of an affiliated college subject to any limitations or conditions as the Vice-Chancellor may prescribe, provided that such delegation shall be in writing.

The Deputy
Vice-
Chancellors

6.-(1) There shall be two Deputy Vice-Chancellors appointed under Article 10 of the Charter who shall subject to the provisions of sub-rule (3) of this Rule be appointed by the Chancellor on advice of the Council after consultation with the Senate, and upon such terms and conditions as the Council may prescribe.

(2) The two Deputy Vice-Chancellors under sub-rule (1) shall be appointed from a list of three candidates of outstanding academic or administrative capability and experience of at least five years at a senior management level on the basis of recommendations submitted through the Senate by a search committee set up in accordance with the Second Schedule or under a procedure of public advertisement for the post.

(3) A Deputy Vice-Chancellor shall hold office for a period of four years and may be re-appointed consecutively for one further term of four years.

(4) Each Deputy Vice-Chancellor shall be responsible to, the chief advisor of, and assistant to the Vice-Chancellor in respect of such matters of the University as shall be assigned or delegated to him or his office-and as may be prescribed.

(5) The Deputy Vice-Chancellor responsible for academic matters shall deputize for the Vice-Chancellor during the Vice-Chancellor's absence from office and in his absence, the Deputy Vice Chancellor responsible for administrative matters shall deputize.

Principals of
Affiliated
Colleges and
Campus
Colleges

7.-(1) There shall be a Principal for each constituent and connected college who-

- (a) shall be recommended by the Senate from a list of three professors or associate professors or senior academicians on the basis of recommendations submitted by a search committee set

up in accordance with the Second Schedule or under a procedure of public advertisement for the post; and

- (b) shall be appointed by the Chancellor on the advice of the Council after consultation with the College Governing Board in such manner and upon such terms and conditions as the Council may prescribe:

Provided that the requirement on search committee or procedure of public advertisement shall not apply to the appointment under this Charter of the first Principals of constituent and connected colleges.

- (2) The Principal appointed under sub-rule (1) shall-

- (a) hold office for a period of four years with eligibility for reappointment consecutively for one further term of four years;
- (b) be the academic and administrative head of the College of which he is Principal and shall, under the general authority of the Vice-Chancellor, have such powers and duties and as may be provided by Rules, or any other applicable written law;
- (c) be responsible to the Vice-Chancellor, the Governing Board, the Senate and the Council in respect of all matters concerning the College.

- (3) The Principal for each Campus College-

- (a) shall be nominated by the Senate from a list of three professors or associate professors on the basis of recommendations submitted by a search committee set up in accordance with the Second Schedule to these Rules or under a procedure of public advertisement for the post; and
- (b) shall be appointed by the Chancellor on the advice of the Council after consultation with the College Board in such manner and upon such terms and conditions as the Council may prescribe;
- (c) shall hold office for a period of three years with eligibility for reappointment consecutively for one further term of three years;
- (d) shall be the academic and administrative head of the College of which he is Principal and shall under the general authority of the Vice-Chancellor, have such powers and duties as may be provided by Rules or any other applicable written law; and
- (e) be responsible to the Vice-Chancellor, the College Board, the Senate and the Council in respect of all matters concerning the College.

The Deputy Principals or Constituent Colleges and Campus Colleges

8.-(1) There shall be Deputy Principals for each Constituent College and for each campus College.

(2) The Deputy Principals under sub-rule (1) shall be appointed, subject to the provisions of this Rule, be recommended by the Senate from a list of three professors or associate professors on the basis of recommendations submitted by a search committee set up in accordance with the Second Schedule to these Rules or under a procedure of public advertisement for the post and appointed by the Chancellor on advice of the Council after consultation with the College Governing Board or, as the case may be, the College Board, in such a manner and upon such terms and conditions as the Council may prescribe.

- (3) Each Deputy Principal shall-

- (a) hold office for a period of three years with eligibility for reappointment consecutively for one further term of three years;
- (b) be responsible to, the chief advisor of, and assistant to the Principal in respect of such matters of the College as shall be

	assigned or delegated to him or his office and as may be prescribed; (c) have such powers as the Principal may delegate to him provided that such delegation shall normally be in writing; and (d) have such other functions as are conferred upon him by the Act, Regulations made thereunder, the Charter, the College's Charter or, as the case may be, establishing instrument, Rules, or any other applicable written law or as may be prescribed. (4) The Deputy Principal responsible for academic shall deputise for the Principal during the Principal's absence from office.
Deans, Directors and other officers	9.-(1) The appointment of Deans and Associate Deans of Schools and Faculties and Directors and Associate Directors of Institutes, the Libraries (including College Libraries), Centres and Directorates shall be by search committee as provided for under the Rules: Provided that where there is a constituency, appointments shall be by a combination of search and election. (2) The appointment, terms and conditions of service, including designation of titles of other officers of the University, shall be provided for under Rules made by the Council.
Heads of Departments	10.-(1) There shall be Heads of Departments in Schools, Faculties, Institutes, the Library, Centres and Directorates of the University who shall, subject to the provisions of this Rule, be recommended by the Senate from a list of three senior academicians on the basis of the recommendations submitted by a search committee set up in accordance with the Second Schedule and after voting within the department. (2) The Senate shall submit to the Vice-Chancellor the names for appointment of Heads of Departments. (3) The Heads of Departments shall hold office for a period of three years with eligibility for re-appointment for one further term. (4) The terms and conditions of service shall be provided for under Rules.
	<i>(b) The Council of the University</i>
Composition of the Council	11.-(1) Subject to the Act, Regulations made thereunder and this Charter, there shall be a Council of the University of which- (a) not less than seventy five percent and not more than eighty percent of its members shall be drawn from outside the University and the remaining members shall be drawn from within the University; and (b) not less than one third of its members shall be women. (2) The total membership of the Council shall not be less than fifteen and not more than twenty-one persons who shall, subject to the provisions of sub-rules (3) and (4) of this Rule, be appointed in accordance with relevant Rules. (3) The membership of the Council shall include- (a) the Chairman who shall be appointed by the President; (b) the Vice-Chancellor, who shall be an <i>ex-officio</i> member; (c) two members of the National Assembly, elected by the National Assembly from amongst its members at least one of whom shall be a female;

- (d) the Permanent Secretary in the ministry responsible for higher education;
 - (e) one member who shall be appointed by the Minister;
 - (f) one member who shall be appointed by the Minister, for the time being, responsible for education;
 - (g) the Permanent Secretary in the Treasury;
 - (h) one member who shall be appointed by the Revolutionary Government of Zanzibar;
 - (i) two members, one of whom shall be a female, who shall be elected by the Students' Organisation from amongst its members;
 - (j) one female member, who shall be elected by the Senate from amongst its members;
 - (k) one member who shall be elected by the Convocation from amongst its members;
 - (l) one member who shall be nominated by the Committee of Vice-Chancellors and Principals from amongst its members;
 - (m) two members one of whom shall be elected by the Staff Association or Associations from amongst academic staff and one from amongst the administrative and technical staff of the University;
 - (n) one member elected by the Trade Union at the University from amongst its members; and
 - (o) one member representing the private sector.
- (4) Except for the Chairman and the Vice-Chancellor, all the other members of the Council shall be formally appointed by the Minister.
- (5) Notwithstanding sub-rule (4), the Minister may, in the exercise of the power conferred upon him by this subrule and in pursuance of paragraph (b) of sub-Rule (1), in writing, advise any electing, appointing or nominating authority to elect, appoint or, as the case may be, nominate a member from the gender to be specified by him in the advice and such advice by the Minister shall be heeded by the authority in question.
- (6) In exercise of its inherent powers of co-option, the Council shall co-opt at least one member nominated by the Students' Organization, the Staff Association or Staff Associations or, as the case may be, the Trade Union at the University from amongst its members who is a person with a common physical disability of sight hearing or movement who shall be appointed by the Vice-Chancellor and shall have a right to vote in all matters in which persons with disabilities may have direct or special interest.
- (7) Notwithstanding sub-rule (6), where on the Council there is a member or there are members with a common physical disability, it shall not be necessary for the Council to exercise its power of cooption under sub-Rules (6) and any such co-opted member shall have no right to vote.
- (8) The proceedings of the Council and, subject to the provisions of sub-rules (9) and (10), other matters relating to the Council and its members shall be governed by the Third Schedule.
- (9) The tenure of office of the members of the Council shall be three years, subject to a member's eligibility for re-appointment for a further term or further terms of three years each.
- (10) The appointment of a member shall be determined upon the happening of anyone or more of the following events-
- (a) he resigns;

- (b) he becomes or is declared bankrupt;
- (c) he dies;
- (d) he is convicted of any offence involving moral turpitude, including fraud or dishonesty;
- (e) he is absent, without the leave of the Council, from three consecutive meetings of the Council;
- (f) he is unable to perform his duties and functions as such member by reason of any infirmity of body or mind; or
- (g) the appointing, nominating or, as the case may be, electing authority terminates his appointment, nomination or as the case may be, election.

(11) The termination of appointment of the members of the Council, the proceedings of the Council and other matters in relation to the Council and its members shall be as provided for in the Third Schedule.

(12) The *quorum* and other related matters for meetings of the Council and of the Boards and committees of the Council shall be as provided for in the Third Schedule.

Powers and functions of the Council

12.-(1) The Council shall be the principal policy making body of the University.

(2) Subject to the provisions of the Act, Regulations made thereunder, and the Charter, the governance and control of the University shall be vested in the Council.

(3) In particular, and without prejudice to generality of sub-rule(1), the Council shall have power-

- (a) to administer the properties of the University, both movable and immovable;
- (b) to administer the funds, investments and other assets of the University;
- (c) to approve annual estimates and supplementary estimates of the University;
- (d) to signify the acts of the University by use of the common seal;
- (e) on behalf of the University, to receive gifts, donations, grants or other moneys and to make disbursements therefrom to colleges, schools, faculties, institutes, the Library and other libraries, centres or directorates;
- (f) subject to the provisions of the Charter, and these Rules, to appoint, settle the terms and conditions of service or terminate the appointment of officers and other employees of the University as it may deem necessary, provided that for the purposes of this provision, "officers" shall include the Vice-Chancellor, the Deputy Vice-Chancellors, the Principals and Deputy Principals of constituent and campus colleges and the Dean of Students;
- (g) subject to the provision; of Rules 14 and 20, to establish or appoint committees and boards for the proper and better carrying out of its functions;
- (h) to define the rights, obligations and privileges of the members of the University;
- (i) to establish colleges, schools, faculties, institutes, libraries, centres or directorates and other bodies and to disestablish any one of them;

- (j) subject to the provisions of the Charter, to make Rules, Regulations or By-Laws for the better carrying out of the provisions of the Charter and these Rules, and for the better governance and administration of the University;
- (k) to do such other acts and things as are provided for in the Charter, and these Rules or as may be prescribed.

Validation of
proceedings
of the Council

13. No act or proceedings of the Council shall be invalid by reason of any defect in the appointment of any member of the Council or the fact that any member of the Council was at the time in question disqualified or disentitled to act as such.

Appointments
Committee

14.-(1) Without prejudice to the generality of the provisions of paragraph (g) of sub-rule (3) and Rule 12, there shall be established an Appointments and Human Resources Management Committee for the handling of appointments and related matters concerning both Academic Staff and Administrative Staff of the University.

(2) The Appointments Committee shall be composed of-

- (a) The Vice-Chancellor, who shall be the Chairman;
- (b) The Deputy Vice-Chancellor responsible for academic matters, who shall be the Vice-Chairman;
- (c) The Deputy Vice-Chancellor responsible for administration;
- (d) two members, who shall be appointed by the Council from amongst the members of the Council, one of whom shall be female;
- (e) two members from the Staff Association or Associations, one of whom shall be nominated by the academic members and the other by the administrative and technical staff and formally appointed by the Vice-Chancellor;
- (f) one member nominated by the Workers' Council and formally appointed by the Vice-Chancellor; and
- (g) the Corporate Counsel or other appropriate officer, who shall be the secretary with no voting right.

(3) Where the Appointments Committee meets to make or approve any appointment, in addition to the persons specified in sub-rule (2), the following persons shall be entitled to sit on the Committee as temporary members-

- (a) the Dean, if any, of a faculty or school to which the appointment is to be made;
- (b) where the appointment is to be made to a department of a faculty or school, the Head of Department;
- (c) where the appointment is to be made to an institute, the Library, or a centre or directorate or unit, the director of the institute, the Library, centre or directorate or the Head of the Unit; and
- (d) two members appointed by the Vice-Chancellor from amongst persons who, in the opinion of the Vice-Chancellor, are adequately qualified or have enough experience in academic and administrative matters to enable them assist in making a suitable appointment.

(4) The Appointments Committee shall have such functions as are conferred upon it by or under the Charter and these Rules, or as may be delegated to it by the Council.

(5) The members of the Appointments Committee shall hold office for a period of three years and may be eligible for reappointment for one further term of three years.

(6) Except for appointments of the rank of Professor and Associate Professor, which shall be referred to the Council for approval, all other academic and administrative appointments shall be made or approved by the Appointments Committee and may be eligible for reappointment for one further term of three years.

(7) The retirement, the right to terminate appointment and appointment of a new member to fill any vacancy in relation to members of the Appointment Committee appointed under sub-rule (2), and also in relation to the election of a temporary Chairman, the *quorum*, proceedings and meetings of the Committee shall *mutatis mutandis*, be as provided for in the Third Schedule.

Planning and
finance
Committee

15.-(1) Without prejudice to the generality of the provisions of paragraph (g) of sub-rule (3) of Rule 12 and subject to the provisions of Rule 54 there shall be established a Planning and Finance Committee for the handling of the financial affairs of the University.

(2) The establishment, composition, functions, procedure and powers of the Planning and Finance Committee shall be provided for under Rules.

Other Boards
and
Committees
of the Council

16.-(1) Without prejudice to the generality of the provisions of paragraph (g) of sub-rule (3) of rule 12 the Council may, appoint such other Boards and committees as it may consider necessary and, subject to the provisions of the Charter, these Rules and directions given by the Chancellor in that behalf, delegate to any such board or committee any of its functions under the Charter and these Rules upon such limitations or conditions as the Council may prescribe.

(2) Where the Council establishes a board or committee, under this rule the Council shall-

(a) determine the number of members of the board, or as the case may be, committee as it deems fit and appoint such members:

Provided that-

- (i) a least one third of the total number of members appointed to any such board or, as the case may be, committee shall be appointed from amongst the members of the Council; and
- (ii) at least one third of the total membership shall consist of female including at least one female member of the Council;
- (b) fix the *quorum* necessary for the conduct of any business of such board or committee;
- (c) elect one of the members of the Council to be the Chairman of the board or, as the case may be, the committee;
- (d) prescribe provisions for the election of a temporary Chairman by the members present where at any meeting of a board or committee so established the Chairman is absent;
- (e) determine whether representation on such board or committee of the Staff Association or Associations, the Trade Union or, as the case may be, the Students' Organisation, is necessary, and if necessary, provide for such representation;
- (f) subject to the provisions of the Charter and these Rules and any other Rules made hereunder, prescribe provisions for the conduct

or regulation of the proceedings of such board or, as the case may be, of the committee;

(3) For the purpose of this Rule, the Deputy Vice Chancellors and the Corporate Counsel or other appropriate officer shall be deemed to be members of the board, or as the case may be, committee.

Students'
Affairs
Committee

17.-(1) Without prejudice to the generality of the provisions of paragraph (g) of sub-rule (3) of Rule 12 and subject to the provisions of Rules 33 and 35 there shall be established a Students' Affairs Committee for the handling of the welfare and students' affairs of the University.

(2) The establishment, composition, functions, procedures and powers of the Students' Affairs Committee shall be provided for under Rules.

(c) The Senate of the University

Composition
of the Senate

18.-(1) Subject to the Act, Regulations made thereunder and this Charter there shall be a Senate of the University of which not less than eighty percent and not more than eighty five percent of its members shall be drawn from within the University.

(2) The minimum and the maximum number of membership of the Senate shall be determined from time to time by the Council, except that the number and categories of *ex-officio* members shall not be reduced.

(3) Subject to the provisions of this Rule, members of the Senate shall be appointed in accordance with relevant Rules.

(4) The membership of the Senate shall include-

(b) the vice-Chancellor, who shall be the Chairman;

(c) the Deputy Vice-Chancellors; provided that the Deputy Vice-Chancellor responsible for academic affairs shall be the Vice-Chairman;

(d) Principals of affiliated colleges and campus colleges of the University;

(e) Deputy Principals of affiliated colleges and campus colleges of the University;

(f) The Dean of Students;

(g) Deans of schools and faculties;

(h) Directors of Institutes, the Library, and academic centres;

(i) Heads of academic departments;

(j) one person who shall be appointed by the Minister;

(k) one person appointed by the Minister for the time being responsible for education;

(l) one senior member of academic staff who shall be appointed by the Vice-Chancellor;

(m) two members, at least one of whom shall be a female and one other who shall be a disabled student, who shall be elected by the Students' Organisation from amongst the members of the Students' Organisation and appointed by the Vice-Chancellor;

(n) two persons elected by the Staff Association or Associations one of them from the Academic staff members and the other from the Administrative and technical staff members of the University;

- (o) one person elected by the Trade Union at the University from amongst its members who shall be appointed by the Vice-Chancellor;
 - (p) two persons appointed by the Council one of whom shall be female; and
 - (q) two Vice-Chancellors, one from an accredited public University and the other from an accredited private University in Tanzania.
- (5) The proceedings of the Senate and, subject to the provisions of sub-Rule (6), other matters relating to the Senate or its members shall, *mutatis mutandis*, be governed by the Third Schedule.
- (6) The tenure of office of the members of the Senate shall be three years subject to a member's eligibility for re-appointment for a further term or further terms of three years each:
- Provided that the appointment of a member shall be determined on the happening of any one of the events mentioned in sub-rule (10) of Rule 11 of these Rules.

Powers and functions of the Senate

- 19.-(1)** Subject to the general supervision and guidance of the Council, the Senate shall be the principal decision making organ in all academic matters of the University.
- (2) Without prejudice to the generality of sub-rule (1), the Senate shall be responsible to the Council for the control and general regulation of the instruction, education, research, consultancy and public service within the University and, in addition thereto, shall have the following functions-
- (a) to satisfy itself regarding the content and academic standard of any course of study offered by any school, faculty, institute, the Library, centre or directorate or college of the University in respect of a degree, diploma, certificate or other award of the University;
 - (b) to carry out academic audits on a regular basis: provided that there shall be one academic audit in respect of each school, faculty, institute, the Library, centre or directorate, and college of the University in every five years;
 - (c) subject to the: approval of the Council to make By-laws-
 - (i) regarding the eligibility of persons for admission to courses for a degree, diploma, certificate or other award of the University, and for the obtaining of any degree, diploma, certificate or other award of the University;
 - (ii) with regard to the standard of proficiency to be attained in each examination for a degree, diploma, certificate or other award of the University; and
 - (iii) regarding the carrying out of academic audits on a regular basis.
 - (d) to decide whether any candidate for a degree, diploma, certificate or other award of the University has attained the standard of proficiency prescribed under By-laws made under paragraph (c) and is otherwise fit for the grant of such degree, diploma, certificate or other award of the University;
 - (e) to consider recommendations made to it by an Academic Committee of a College, or a Board of a school, faculty or institute, the library or a centre or directorate, as the case may be, and to take such action as it may consider appropriate;

- (f) to make proposals to the Council on matters relating to the conduct of the University generally;
- (g) to perform such other functions as may be conferred upon it by the Act, Regulations made thereunder, the Charter, these Rules, By-laws and any other written law or by the Council.
- (3) The Senate shall have power to establish or appoint boards and committees as well as delegate any of its functions for the proper or better carrying of its functions and disestablish any one or more of such boards or committee.
- (4) Subject to sub-rule (3), the establishment or the appointment of boards and committees by the Senate shall be governed by Rules or, as the case may be, By-laws.
- (5) Any Committee of the Senate established under sub-rule (3) shall be chaired by a member of the Senate and may consist of such number of members including those who, not being members of the Senate, possess qualifications and experience which may promote the cause for which the Committee is established as the Senate may determine and such members shall be appointed by the Senate.
- (6) The Committee of the Senate established under sub-rule (3) shall comprise members who-
 - (a) at least one third of the total number of members appointed to my such committee shall be appointed from amongst the members of the Senate; and
 - (b) at least one third of the total membership shall consist of female including at least one female member of the Senate.
- (7) The Senate may, as it deems fit, delegate any one or more of the powers and functions conferred on it under the Charter, these Rules, or any other applicable written law, to the Academic Committee of a College, a Board of a School, Faculty, Institute, the library, Centre or Directorate, subject to any limitations or conditions the Senate may prescribe.
- (8) In respect of any matter in relation to which the Senate is required to report to the Council or to make By-laws in accordance with or furtherance of the provisions of paragraphs (a), (b) and (c) of sub-rule (2), the Council shall not initiate any action in respect thereto or, as the case may be, such By-laws have been made by the Senate, and shall not reject any such report or By-laws without further reference to the Senate.

(d) The Boards and Academic Committees

Boards of colleges, schools, etc.

- 20.-(1)** There shall be established in respect of-
- (a) every constituent college, a Governing Board and an Academic Committee;
 - (b) every campus college, a College Board and Campus Academic Board;
 - (c) every school, a School Board;
 - (d) every faculty, a Faculty Board;
 - (e) every institute, a Board of the Institute;
 - (f) the Library, a Board of the Library; and
 - (g) every centre or directorate, a Board of the Centre or Directorate.
- (2) The establishment, composition, functions, procedure and powers of the respective boards specified under sub-rule (1) of this rule and the rights,

duties and privileges of their respective memberships shall be provided for under Rules.

(e) The Staff of the University

The staff of the University 21. The staff of the University shall consist of academic staff, administrative and technical staff.

Academic staff 22. The academic staff of the University shall include-

- (a) the Vice-Chancellor;
- (b) Deputy Vice-Chancellor responsible for academics;
- (c) Principals;
- (d) Deputy Principals of Colleges responsible for academics;
- (e) Deans of schools and faculties;
- (f) Directors of institutes, libraries and centres;
- (g) Heads of academic departments;
- (h) Professors, Research Professors and Professors *Emeritus*;
- (i) Associate Professors and Associate Research Professors;
- (j) Senior Lecturers, Senior Research Fellows and Senior Librarians;
- (k) Lecturers, Research Fellows and Librarians;
- (l) Assistant Lecturers, Assistant Research Fellows and Assistant Librarians;
- (m) Tutorial assistants; and
- (n) such other members of staff of the University who are engaged wholly or partly in teaching or research in any college, school, faculty, institute, the library or centre or directorate, as shall be designated as academic staff by the Council on the advice or recommendation of the Senate.

Administrative and technical staff 23. The administrative and technical staff of the University shall include-

- (a) the Vice-Chancellor;
- (b) the Deputy Vice-Chancellor responsible for administration;
- (c) Principals;
- (d) Deputy Principals of colleges responsible for administration;
- (e) The Dean of Students;
- (f) Deans of schools and faculties;
- (g) Directors of institutes, libraries and centres or directorates;
- (h) Heads of administrative departments; and
- (i) all other officers of the University employed on permanent or fixed term contracts who are not members of the academic staff.

PART III

DISCIPLINE OF STAFF AND TOP EXECUTIVE OFFICERS

Discipline of staff of the University 24.-(1) The powers of dismissing or terminating the appointment of any member the of the academic staff, non-academic staff other than the Vice-Chancellor and Deputy Vice-Chancellors, by way of disciplinary action or of

punishing any member of the academic or non-academic staff otherwise than by dismissal or termination of his appointment, for any disciplinary offence or misconduct shall be vested in the Council.

(2) There shall be a Staff Disciplinary Committee, which shall consist of the following members.

- (a) the Chairman, who shall be Deputy Vice-Chancellor responsible for administration;
- (b) Corporate Counsel;
- (c) two members one from the academic staff and the other from the senior administrative Staff chosen by the Vice Chancellor;
- (d) representatives of each of the following-
 - (i) two from staff association or associations; and
 - (ii) one from the trade union at the University.

(3) Three members of the Staff Disciplinary Committee, including the Chairman, shall form a *quorum* and the Chairman shall have a casting in addition to his deliberate vote in the event of equal votes.

(4) Charges of disciplinary offence or misconduct against an academic members of staff and an administrative member of staff, other than the Vice-Chancellor and Deputy Vice Chancellors, shall be handled in accordance with the provisions of Rule 27 and a recommendation shall be made to the Vice-Chancellor through the Deputy Vice-Chancellor responsible for administration for imposition of such punishment as the Appointments Committee, exercising its powers under these Rules or any other applicable Rules, may deem justified.

(6) All matters of discipline of members of staff of the rank of Professor or Associate Professor of affiliated or adapted institutions, namely, constituent and connected colleges, shall be dealt with in accordance with these Rules.

Disciplinary
Appeals
Committee for
Staff of the
University

25.-(1) There is hereby established a Committee, to be known as the Staff Disciplinary Appeals Committee, which shall deal with appeals of the academic and administrative and technical staff.

- (2) The Staff Disciplinary Appeals Committee shall be composed of-
- (a) the Chairman appointed by the Chancellor from amongst the members of the Council;
 - (b) one member appointed by the Chancellor;
 - (c) two members elected from amongst the members of the Council, one of whom shall be a female;
 - (d) two representatives elected from staff association or associations one of whom shall be from academic staff association and the other from administrative staff association of the University formally appointed by the Vice Chancellor;
 - (e) one representative nominated by the trade union at the University appointed formally by the Vice-Chancellor;
 - (f) one representative from the Worker's Council; and
 - (g) a legally qualified person with outstanding experience of practice as a state attorney, advocate, magistrate or Judge, who shall be appointed by the Council from outside the University community.

(3) The Committee may appoint one of its members as the Vice-Chairman.

(4) The Chairman shall select one of the members of the Staff Disciplinary Appeals Committee to take the record of proceedings as Secretary.

(5) The *quorum* for meetings of the Staff Disciplinary Appeals Committee shall be a simple majority of the members of the Committee.

(6) The Staff Disciplinary Appeals Committee shall have appellate power over decisions of a disciplinary nature or dismissals from and terminations of service or employment with the University affecting officers, other than the Vice-Chancellor or a Deputy Vice-Chancellor:

Provided that the provisions of this Rule shall have no prejudice to the provisions of any other applicable written law in respect of disciplinary matters.

Disciplinary
Appeals
Board for top
executive
Officers of the
University

26.-(1) Subject to the Charter and these Rules and any other applicable written law, the provisions of Rule 25 shall apply, *mutatis mutandis*, in respect of the appeals by the Vice-Chancellor or, as the case may be, a Deputy Vice-Chancellor.

(2) Any recommendation for disciplinary action including removal and replacement or dismissal from or termination of service, made under rule 25 against the Vice-Chancellor or a Deputy Vice-Chancellor shall be open to contestation by the affected person before the Council which shall submit a recommendation to the appointing authority who may-

- (a) act on the Council's recommendation;
- (b) appoint an *ad-hoc* Committee with terms of reference for investigating and recommending the action to be taken; or
- (d) on receipt of the *ad-hoc* Committee's findings as to the guilt or innocence of the Accused person, accept or reject the recommendation submitted by the Council.

(3) The Vice-Chancellor or any Deputy Vice-Chancellor shall have the right to appear before or make written representations to the Council, the *ad-hoc* Committee or the appointing authority when an adverse recommendation made by the Council against any one of them is under consideration before the Council, the *ad-hoc* Committee or, as the case may be, the appointing authority.

Disciplinary
procedure for
top executive
officers

27.-(1) A charge of disciplinary offence or misconduct against the Vice-Chancellor or Deputy Vice-Chancellor shall be investigated by a Special Committee of the Council whose composition and terms of reference shall be determined by the Council.

(2) The Special Committee appointed under sub-rule (1), shall in carrying out any investigation adhere to the rules of natural justice, that is-

- (a) the right of the accused to know the nature of the disciplinary offence or misconduct he stands of;
- (b) the right to be granted a fair opportunity for self-defence; and
- (c) the right to be judged without bias.

(3) If the charge to be established against the officer, is before the Council which is the appointing authority, it shall make a decision as it deems fit, or where the Council is not the appointing authority, and, if it deems it proper, it may refer the findings to the Appointing Authority:

Provided that-

- (a) a two-thirds majority vote at a special meeting of the Council shall be necessary for the Council to decide or, as the case may be, recommend to the Appointing Authority that a Vice-Chancellor or Deputy Vice-Chancellor be removed and replaced;
- (b) where the Council does not deem it proper to refer the findings to the Appointing Authority for a decision, the Council shall itself decide on what measure, other than a punitive measure, is

- to be taken against the officer and shall forward such a decision to the Appointing Authority for endorsement; and
- (c) if the Appointing Authority does not endorse the decision of the Council, the Appointing Authority may substitute its own decision after consultation with the Council where such consultation is deemed fit.
- (4) If the charge is not established against the officer in question, it shall be dropped and the officer shall be informed in writing of that outcome forthwith.
- (5) All matters concerning discipline of top executive officers, of-
 - (a) affiliated institutions shall be dealt with in accordance with these Rules; and
 - (b) associate colleges, schools, institutes, libraries, centres and directorates shall be dealt with in accordance with their respective enabling legal instruments or other applicable written law.

PART IV

CONVOCATION, ALUMNI AND OTHER STAFF ASSOCIATIONS

The
Convocation
and Alumni
Associations

28.-(1) There shall be a Convocation of the University which shall consist of graduates and members, other than undergraduate students of the University, and such other persons as the Rules may prescribe.

(2) The Convocation shall have the right to meet and discuss any matter relating to the University, to transmit resolutions thereon to the Council and Senate, and may exercise such other functions as subsidiary legislation may prescribe.

(3) The Council may approve the establishment of an alumni association of the University or discipline-based alumni associations whose affairs shall be governed by its/their constitution(s), which shall be subject to approval by the Council including amendment thereof.

(4) An alumni association of the University shall have the right to transmit its resolutions to the Council and the Senate and may exercise such other functions and enjoy such other privileges as the Rules may provide.

(5) A discipline-based alumni association shall have the right to transmit its resolutions to the board of the school, faculty, institute, the library, centre or, as the case may be, directorate under which the association's base discipline falls.

(6) For the purpose of this rule the word "discipline" includes schools, faculty, institute, the Library, centre or directorate, as the case may be.

Staff
associations
and trade
unions

29.-(1) The staff associations specified in the Fifth Schedule hereto are declared to be staff associations in the University and, the Trade Unions specified in the Fifth Schedule hereto are recognised to be the Trade Unions in the University.

(2) The Council may approve the establishment of an academic staff association representative of all the academic staff of the University and an administrative staff association representative of all administrative and technical staff of the University.

(3) An Academic Staff Association and an Administrative Staff Association whose establishment is approved under sub-rule (1) shall have the right to transmit its resolutions to the Council and the Senate and may exercise such other functions and enjoy such other privileges as Rules may prescribe.

(4) The Council may as it deems fit, upon an application and submission of a constitution by members of staff desirous of forming an association within the University, approve the establishment of any other staff association or associations whose objects and constitution are not in conflict with the objects of the University and the provisions of any other written law.

(5) The affairs of a staff association, including membership, shall be governed by its constitution.

(6) The constitution of a staff association, including amendments thereof, shall be determined by the members of the association and shall be subject to approval by the Council.

PART V

ADMINISTRATION, WELFARE AND DISCIPLINE OF STUDENTS

Dean of
students and
students'
welfare

30.-(1) There shall be a Dean of Students of the University who shall be appointed by the Council from amongst persons with a minimum academic qualification of a Masters degree and outstanding experience and capability in student administration or counseling.

(2) The Dean of Students shall be appointed by the Council on the recommendation of the Vice-Chancellor, based on the report of a search committee set up in accordance with the Second Schedule, for a period of three years with eligibility for re-appointment for a further term or further terms of three years each, upon such other terms and conditions as the Council shall prescribe.

(3) The Dean of Students shall be responsible to the Deputy Vice-Chancellor responsible for administration for the general welfare of the students of the University and the administration of their affairs.

The Students'
Organization

31.-(1) The student organisations specified in the Sixth Schedule hereto are declared to be the student organisations in the University.

(2) There shall be a Students' Organization of the University which shall be known by such name as may be agreed upon by its members and approved by the Council by notice published in the *Gazette* or the University *Prospectus*.

(3) The affairs of the Students' Organization, including membership, shall be governed by its constitution whose objects shall not conflict with the objects of the University, and the provision of any other written law.

(4) The constitution of the Students' Organization, including amendments thereof, shall be subject to approval by the Council.

(5) No students' organization shall have objects, which are in conflict with the objects of the University or the provisions of any written law.

Other
Students'
Organizations

32.-(1) The Council may by Rules provide for the approval and conduct of other students' organizations.

(2) No student's organization shall have objects which are in conflict with the objects of the university or the provisions of any other written law.

Student Rules

33.-(1) The Council may, on the recommendation of the Senate, make Rules for the administration of students.

(2) Rules made under sub-rule (1) may provide that the contravention of any such rules shall constitute a disciplinary offence and may further provide the punishment that may be imposed for such disciplinary offence.

(3) Rules made under this Rule shall be published in the *Gazette or University Prospectus* and every such Rule shall be brought to the notice of the students in such other manner as the Council may determine.

Students'
Disciplinary
Authority

34.-(1) There shall be a Students' Disciplinary Authority appointed by the Council whose powers, functions and procedure or mode of operation shall be provided for under Rules made by the Council in that behalf.

(2) The Students' Disciplinary Authority shall in discharging its duties have regard to the provisions of Rule 57 of this Schedule and the Rules made by the Council under sub-rule (1).

Students'
Disciplinary
Appeals
Committee

35.-(1) There shall be established by the Council a committee to be known as the Students' Disciplinary Appeals Committee to hear and decide appeals from the Students' Disciplinary Authority.

(2) The committee under sub-rule (1) shall consist of-

(a) the Chairman appointed by the Council; and

(b) four members elected by the Council one of whom shall be a member of the Council elected by the Students Organization;

(c) a legally qualified person holding office in the Attorney General.

(3) Powers, functions and procedure or mode of operation of the Students Disciplinary Authority shall be as stipulated under Rule 60 of this Schedule and the Rules made by the Council in that behalf.

PART VI

ESTABLISHMENT OF COLLEGES, SCHOOLS, FACULTIES, etc

Establishment
of Campus
Colleges

36.-(1) The Chancellor, acting upon a resolution of the Council after consultation with the Commission, may by order published in the *Gazette*, establish campus colleges whose functions and powers shall be provided by Rules.

(2) Notwithstanding sub-rule (1), where the Council deems necessary or appropriate in order to cater for specific needs or circumstances, the Council may add to, deduct from, modify or alter the functions and powers provided under Rules.

(3) A campus college shall be answerable to the Senate and the Council in all matters concerning approval and valuation of academic programmes, student admission criteria; and appointments including their terms and conditions of service, discipline and retirement benefits of senior academic and administrative staff;

(4) Notwithstanding sub-rule (3) the Senate and the Council may, as they deem fit, delegate any one or more of the powers exercisable under this Rule to the Campus Academic Committee and the College Board of a campus college in accordance with the provisions of these Rules.

(5) A campus college shall consist of such schools, faculties, institutes, centres, libraries or directorates and units as may be provided for by Rules.

(6) The procedure for establishing campus colleges shall be provided for by Rules.

Establishment
of Constituent
Colleges

37.-(1) Subject to the Act, the Regulations made thereunder and this Charter, the President may, on the advice of the Minister and the Commission after consultation with the Council, grant a Charter to establish or declare a

public institution of higher learning, education or training to be a constituent college of the University.

(2) A constituent college may-

- (a) consist of campus schools, faculties, institutes, centres, directorates, departments and units as may be provided for or declared by the Charter under which it is established;
- (b) affiliate schools, institutes, centres or directorates;
- (c) establish associateship with institutes, schools, centres or directorates.

(3) A constituent college shall be a semi-autonomous institution under the tutelage of the University for nurturance, during a transitional period, towards its establishment as an independent University.

(4) Without prejudice to the generality of sub-rule (3), a constituent college shall be established as a body corporate with legal personality, a common seal, perpetual succession and all the rights and privileges pertaining to a body corporate, except that a constituent college shall have no right to grant or confer awards other than the awards of and in the name of the University.

Establishment
of Connected
Colleges

38.-(1) The Minister may, on the advice of the Council after consultation with the Commission, by order published in the *Gazette*, declare a public institution of higher learning, education or training to be a connected college of the University.

(2) Subject to this Charter and the Rules, a public institution declared to be a connected college of the University shall-

- (a) retain its separate legal status or personality in accordance with its enabling legal instrument;
- (b) depend on the University for approval of its academic programmes courses and awards including students' entry qualification, course syllabi and examination rules;
- (c) have no right to grant or confer awards other than the awards of and in the name of the University.

Establishment
of associate
College status

39.-(1) The Chancellor, on the advice of the Council after consultation with the Commission, by order published in the *Gazette*, may declare a higher institution of learning, education or training or a college, other than a campus college, a constituent college or a connected college, to be an associate college of the University.

(2) The University shall accord to an associate college of the University professional and academic guidance and supervision over the academic programme(s) of the college in order to ensure that the college operates in accordance with the provisions of its enabling legal instrument to the highest standard:

Provided that-

- (a) the University shall not require the college to participate in any of the programmes of the University nor to attain the level of standards of the University in teaching, research, consultancy services provision, staffing, student admissions criteria, or any other matter of an academic or administrative nature;
- (b) the college shall not have any right to participate in any of the academic programmes of the University with which it is associated nor to make awards bearing the name or emblem of the University; and

- (c) the order under which an institution or college is declared to be an associate college of the University may provide for the means by which and the mode, ways or manner in which the University shall accord to the associate college such professional and academic guidance and supervision as are required by this sub-rule and any other matter connected or associated therewith.

(3) Subject to the provisions of sub-rule (2), the establishment, mode, terms and conditions of the association with or participation in the academic programme or programmes of the College by the University and other related matters shall be prescribed by the Council under Rules.

Establishment
of schools and
faculties, etc

40.-(1) The schools, faculties, institutes, libraries, directorates and centres specified in the Fourth Schedule hereto are declared to be schools, faculties, institutes, libraries, directorates and centres of the University.

(2) The Council may, from time to time, on the advice of the Senate, by order published in the *Gazette*, establish schools, faculties, institutes, libraries, centres or directorates either in addition to, or in substitution of, the schools, faculties, institutes, libraries, centres and directorates specified in the Fourth Schedule hereto and may disestablish or reconstitute any one or more of these or combine any one or more of these with another or others to form a new or larger school, faculty, institute, library, centre or directorate, as the case may be.

(3) The establishment, composition, functions, procedure and powers of schools, faculties, institutes, the library and other libraries, centres and organs of governance thereof shall be provided for by Rules.

(4) The Board of a school or faculty may, with the approval of the Senate, establish such number of departments and units as the Board may consider necessary and may in the same manner disestablish or reconstitute any one or more of these or combine any one or more of them with another or others to form new or larger departments or, as the case may be, units.

(5) The course of study to be conducted in any school, faculty, institute, library, centre or directorate, shall be determined by the Senate on the recommendation of the Board of the school, faculty, institute, library, centre or, as the case may be, directorate.

(6) The provisions of Rule 39 shall, *mutatis mutandis*, apply to the establishment of status of associate institute, school, centre or directorate, as the case may be.

PART VII FINANCIAL PROVISIONS

Management
of assets

41.-(1) The Council shall manage all the assets and properties, movable and immovable, of the University, in such manner and for such purposes as in the opinion of the Council would promote the best interest of the University.

(2) Notwithstanding sub-rule (1), the management of assets and properties, both movable and immovable, of constituent and campus colleges, institutes, schools, centres or directorates, as the case may be, shall vest in the Governing Boards of the respective institutions in accordance with their respective enabling legal instruments.

42. The funds and other resources of the University shall consist of-

- | | |
|--------------------------------|--|
| Funds and resources | <ul style="list-style-type: none">(a) such sums as may be appropriated for the purposes of the University by Parliament by way of grant; or loan;(b) such sum as the Council may, from time to time, borrow for the purposes of the University;(c) such sums as may accrue to the University from or by way of fees;(d) such sums as may accrue to the University from investments, leases, licences, consultancies, and other activities of the University; and(e) such sums as may in any manner become payable to or vested in the University either under the provisions of the Charter, these Rules, any applicable written law or as incidental to the carrying out of its functions. |
| Investment of funds
Cap. 53 | <p>43. The Council shall have power to invest the funds of the University in such assets and subject to such conditions as are prescribed by the Trustee Investment Act, in relation to investment of funds by a trustee.</p> |
| Financial year | <p>44. The Council may determine any period of twelve consecutive months to constitute the financial year of the University; provided that for the purposes of the transition from one year to another the transition period, whether of more or of less than twelve months, shall be regarded as if it were a financial year.</p> |
| Annual estimates | <p>45.-(1) At least two months before the commencement of any financial year, the Deputy Vice-Chancellor responsible for finance shall prepare or cause to be prepared, for the approval of the Council, annual estimates of the revenue and expenditure of the University for the ensuing financial year.</p> <p>(2) The Council shall, before the commencement of a financial year, consider and approve, subject to such modifications and amendments, as it may consider appropriate, the estimates prepared in accordance with sub-rule (1).</p> <p>(3) The annual estimates shall contain provision for all the estimated expenditure during the ensuing financial year and in particular:</p> <ul style="list-style-type: none">(a) for the payment of salaries, allowances, travel and other charges in respect of officers of the University, including the Vice-Chancellor, the Deputy Vice-Chancellors, and the Dean of Students;(b) for the payment of costs of materials, equipment and other charges in respect of teaching, training and research, consultancy and public services;(c) for the payment of allowance, fees and expenses in respect of the Chancellor, members of the Council, the Senate, the Convocation and of other boards and committees;(d) for the payment of all pensions, gratuities and other charges in respect of retirement benefits which are payable out of the funds of the University;(e) for the construction, improvement, maintenance and replacement of any building or other immovable property of the University;(f) for the proper maintenance and replacement of the furniture and equipment of the University;(g) for the creation of such reserve funds to meet future contingent liabilities as the Council may think fit. |

(4) No expenditure shall be incurred for the purposes of the University except in accordance with the provisions of the annual estimates or in accordance with the provisions of any supplementary estimates approved by the Council.

(5) A copy of the annual estimates and of every supplementary estimates, if any, shall immediately upon the approval of such annual estimates or, as the case may be, the supplementary estimates, by the Council, be forwarded to the Commission, the Minister and the Chancellor for information.

Accounts and
auditing of
accounts

46.-(1) The Council shall cause to be kept proper accounts and shall, within and not later than six months after the end of each financial year, cause such accounts relating to such financial year together with-

- (a) a statement of income and expenditure during such financial year;
- (b) a statement of the assets and liabilities of the University on the last day of such financial year; and
- (c) any other such statement as may be required or prescribed by any written law, to be submitted to and audited by the Controller and Auditor General or by such other authorised auditor as the Council may appoint.

(2) Copies of the statement referred to in sub-rule (1) and a copy of the auditor's report, if any, shall be forwarded to the Commission, the Chancellor and the Minister.

Vice-
Chancellor's
annual report

47. The Vice-Chancellor shall at the end of each financial year prepare a report on the activities of the University during that financial year and submit such report to the Council, the Commission, the Minister and the Chancellor not later than three months after the end of the financial year.

Tabling of
Reports to
National
Assembly

48. The Minister shall cause to be laid before the National Assembly, as soon as may be practicable after he has received them.

- (a) copies of the statements referred to in sub-rule (1) of Rule 46;
- (b) a copy of the auditor's report; and
- (c) a copy of the Vice-Chancellor's report.

PART VII

MISCELLANEOUS PROVISIONS

The Legal
Unit and
Corporate
Counsel

49.-(1) There shall be established a unit to be known as the Legal Unit of the University which shall be responsible for the proper handling of the legal affairs of the University.

(2) There shall be a Corporate Counsel of the University.

(3) The Corporate Counsel, who shall be appointed by the Council on the recommendation of the Vice-Chancellor upon such terms and conditions as the Council may prescribe, shall be a person who is duly enrolled for legal practice in the United Republic and a holder of a second degree or equivalent degree in law with proven outstanding experience and capability as a lawyer on the roll of advocates.

(4) The Corporate Counsel shall-

- (a) be head of the Legal Unit;

- (b) be responsible to the Vice-Chancellor in respect of all legal matters of the University;
- (c) be Secretary to the Senate, the Council and their boards or committees;
- (d) have such other functions as are conferred upon him by the Act, the Charter, these Rules or any other written law or as may be prescribed.

(5) It shall be lawful for the University, in consultation with the Corporate Counsel, to hire the services of a legal counsel from outside the establishment of the Legal Unit to carry out the functions and duties provided for under this rule either in whole or in part and concurrently or in collaboration with the Corporate Counsel.

(6) Where the University hires the services of an advocate from outside the establishment of the Legal Unit to carry out functions and duties in whole-

- (a) the provisions of sub-rule (1) shall apply to the extent that the Legal Unit shall serve as liaison between the University and the external legal counsel;
- (b) the functions of the Corporate Counsel provided for under paragraphs (a), (b) and (c) of sub-rule (4) shall be assigned to such other appropriate officer(s) of the University as the Council, on the advice of the Vice-Chancellor, shall deem fit.

Memoranda
of
Understandin
g

50.-(1) In the discharge of its functions under the Charter and these Rules, the University shall abide by the terms and conditions of any such memorandum or memoranda of understanding as may be agreed between the Government of the United Republic and the University.

(2) Without prejudice to the generality of sub-rule (1), the terms and conditions of a memorandum of understanding may include-

- (a) development and running of academic programmes, courses, institutions;
- (b) developing and conducting research and consultancy or research and development programmes, arrangements and projects; and
- (c) providing funds for the general and development expenditure of the University.

University
Funding
Promotion
Committee

51.-(1) There shall be established a committee which shall be known as the University Funding Promotion Committee.

(2) The University Funding Promotion Committee shall comprise a Chairman and not less than five and not more than fifteen members-

Provided that-

- (a) at least one third of the total membership shall consist of female; and
- (b) at least one third of the total membership, including the Chairman, shall consist of members of the Council.

(3) The Chairman and the members of the University Funding Promotion Committee shall be appointed by the Council.

(4) The functions of the University Funding Promotion Committee shall include-

- (a) to advise the Council on-
 - (i) matters relating to the procurement and expenditure of funds of the University;

	(ii) investment of such funds; (iii) promotion of appropriate income generation; and (iv) fund raising activities; (b) to mobilize resources for and on behalf of the Council for the promotion of the objects and functions of the University; (c) to scrutinize the University budget and advise the Council as necessary; and (d) to perform such other functions as may be conferred upon the Committee by the Council. (5) The appointment and tenure of office of the Chairman and members of the University Funding Promotion Committee, their retirement, the right to terminate their a new member to fill any vacancy, and also in relation to the appointment, the appointment of a temporary chairman, the <i>quorum</i>, procedure and meetings of the University funding Promotion Committee shall, <i>mutatis mutandis</i>, be governed by the Third Schedule.
Deployment of forces	52. The Vice-Chancellor wherever practicable, after consultation with the Council Chairman, may request deployment of police, military forces on the University or college grounds where in his opinion the situation so dictates.
Delegation of powers	53. The powers granted to the President under these Rules may, wholly or in part be delegated by the President to the Minister and in any such event such delegation shall be in writing.
Protection of Members of Council, Senate, Convocation and Boards	54. No matter or thing done by any member or officer of the Council, the Senate, the Convocation or a Board shall, if done <i>bona fide</i> in the execution or purported execution of the functions of such Council, Senate, Convocation or Board, as the case may be, render such member or officer personally liable for such matter or thing.
Proceedings of Senate or Boards not to be invalid by reason of Irregularity	55. No act or proceeding of the Senate or a Board shall be invalid by reason only of any vacancy in the membership thereof, or any defect in the appointment of any member or the fact that any member was at the time in question disqualified or disentitled to act as such.
Attributes of system of appointment of holders of specified positions	56.-(1) Subject to the Act the Regulations made thereunder, the Charter and these Rules, the holders of all key administrative positions in the University including colleges of the University shall, normally, be citizens of the United Republic. (2) In making appointments to key administrative positions in the University or a college, the Council shall ensure that such appointments are made on merit in accordance with an open system capable of inspiring confidence that fairness and the appointee's competence for the relevant position and his general acceptability in the University or college community have all been taken into account. (3) The Council shall, by Rules, prescribe the attributes of the open system referred to in sub-rule (2), which attributes shall include the form, way or method of identifying candidates, participation of the community or the organs of governance that shall be involved in the process of such a system of appointment.

Provisions Relating to the Principles of Natural Justice	57.-(1) Notwithstanding the provisions of Part III and Rules 34 and 35 of these Rules, the power to dismiss an officer or member of staff of the University or expel or rusticate a student from the University, as the case may be, by way of disciplinary action shall not be exercised unless- (a) a disciplinary charge has been made against such officer or member of staff or student, as the case may be; and (b) the officer or member of staff or student, as the case may be, has had opportunity to answer such charge; and (c) an inquiry has been held into the charge in accordance with the provisions of the Rules made by the Council on recommendation of the Senate or, as the case may be, the Governing Board, in that behalf, or any applicable general law of the land, as the case may be; and (d) the officer or member of staff or student concerned, as the case may be, has, after such inquiry and defence, been found to be guilty of the charge levelled against him or of a minor charge of the same category established findings made in the course of dealing with the said charge.
Special needs for female and disabled	58.-(1) In the construction or maintenance of any building, appliance, facility, amenity, convenience, road, path or passageway for use by students or staff of the University, due regard shall be had of the special needs of female and of persons with common physical disabilities of sight, hearing and movement. (2) Without prejudice to the generality of sub-rule (1), the Library and other buildings of the University where studies, research and/or classes are conducted, including their branches wherever they may be, shall be so constructed or structured, set up and equipped as to cater, as far as possible, for the needs specified under sub-rule (1).
Matters of general administration and student affairs of colleges	59. All matters of general administration and student affairs other than those of an academic nature of constituent and campus colleges, institutes, schools, centres or, as the case may be, directorates, shall be governed in accordance with respective enabling legal instruments.
Gender balance principle and representation of persons with disabilities	60.-(1) The principle of gender equality or balance as provided in the Act and Regulations made thereunder and under this Charter shall be observed and implemented whenever a board, committee or other organ or body of the University, including its affiliated and campus institutions, is formed or established to perform a function or functions involving the interests of the University or the public in general, such that at least one third of the membership of the board, committee or other organ or body, as the case may be, shall consist of female. (2) The principle of representation of persons with physical disabilities of sight, hearing and movement shall be observed and implemented whenever a board, committee or other organ or body of the University including its affiliated and campus institutions, is formed or established to perform a function or functions involving matters that may affect the interests of the staff and/or students with the common physical disabilities such that at least one of

the members of the board, committee or organ or body, as the case may be, shall be a person with a common physical disability nominated for the purpose by staff or students with such disabilities.

Academic and
Intellectual
Freedom

61.-(1) All staff and students of the University shall have the right to fulfil their functions of teaching, researching, writing, learning, exchange and disseminating information and providing services without fear of interference or repression from the University, the State or any other public authority.

(2) All academic staff and students of the University shall not be denied information or permission to do, or hindered in any way from doing, research on any ground except for reasons of public health and morality, or in circumstances of clear present and imminent danger to the nation and its independence and which restrictions are justifiable in a democratic society.

(3) All academic and non-academic staff with teaching functions shall have the right to teach without any interference, subject only to the generally accepted principles, standards and methods of teaching.

(4) All students of the University shall enjoy freedom of study, including the right to choose the field of study from available courses and the right to receive official recognition of knowledge and experience acquired; and the University shall aim to satisfy the professional and educational needs and aspirations of the students.

(5) The University shall guarantee the participation of students in their governing bodies and shall respect the right of the students to individually or collectively express and disseminate opinions on any national or international issues.

(6) The University shall guarantee students and junior members of staff the right to challenge or differ from their instructors or their immediate supervisors in academic matters without fear of reprisal or victimisation or being subjected to any other form of direct or indirect prejudice.

SECOND SCHEDULE

(Under Article 9)

PROVISIONS RELATING TO SEARCH COMMITTEE

1. There shall be a Search Committee for making recommendations to the Chancellor for appointment of a Vice-Chancellor.

2. The Search Committee shall consist of three members of whom two shall be nominated by the Council and one by the Chancellor, and the person nominated by the Chancellor shall be the convenor of the Committee:

Provided that:

- (a) no person who is an employee of the University or any authority of the University shall be nominated to be a member of the Committee; and
- (b) at least one of the members shall be a female.

3. The Chancellor shall appoint a Vice-Chancellor from out of a panel of not more than three persons recommended by the Search Committee constituted under paragraph (2):

Provided that if the Chancellor does not approve of any of the persons so recommended he may call for a fresh recommendation.

THIRD SCHEDULE

(Under Article 18)

PROVISIONS RELATING TO THE COUNCIL

Tenure of
office

1.-(1) The Chairman of the Council shall hold office for a period of three years from the date of his appointment.

(2) Subject to the provisions of this Schedule, the term of office of all members of the Council other than the *ex-officio* members shall be three years and all such members shall retire on the last day of June of the third year; and, on the last day of June of every third year, their places shall be filled by the newly appointed or, as the case may be, elected members who shall come into office immediately upon such retirement:

Provided that-

- (a) nothing in this Schedule shall be construed as preventing any person otherwise eligible to be appointed or elected as a member from being reappointed or, as the case may be, re-elected for another term of office;
- (b) in the case of a member elected by the National Assembly, he/she shall cease to hold office if at any time prior to the date of his retirement under this paragraph, he ceases to be a member of the National Assembly;
- (c) in the case of a member elected by the Students' Organisation, he ceases to hold office if at any time prior to the date of his retirement under this paragraph, he ceases to be a student.

Termination
of
membership

3.-(1) Nothing in sub-paragraph (2) shall be construed as preventing any appointing authority from terminating the appointment of any member appointed or elected by it, prior to the date when such member is required to retire from office under sub-paragraph (2).

(2) Where any member absents himself from three consecutive meetings of the Council without reasonable excuse, the Council shall advise the appointing authority of the fact and the appointing authority may, if it deems fit so to do, terminate the appointment of the member and appoint or, as the case may be, elect another member in his place.

Cessation of
Membership

4.-(1) Where any member of the Council ceases to be such a member by resignation or death, or by virtue of the operation of the *proviso* to paragraph 2, or is unable to perform his functions as such member by reason of his absence from the United Republic or by reason of any infirmity of body or mind or where the appointing authority terminates his appointment under paragraph 3 the appointing authority may appoint or, as the case may be, elect another member in his/her place, and the member so appointed or elected shall, subject to the provisions of this Schedule, hold office for the remainder of the term of his predecessor.

	(2) Where in the opinion of the appointing authority, the absence or infirmity of any member is of a temporary nature only, it may appoint or, as the case may be, elect a temporary member to take his place, and as such temporary member shall have, so long as he remains a temporary member, all the powers and functions of a member of the Council: Provided that, on the resumption of office by the substantive member, the temporary member shall cease to hold such office.
Deputy Vice-Chancellor to attend meeting	5. The Deputy Vice-Chancellor responsible for administration affairs shall have the right to be present at every meeting of the Council and to participate in its deliberations but shall have no right to vote.
Vice-Chairman	6. The Council shall elect one of its members to be the Vice-Chairman and any member elected as Vice-Chairman shall, subject to his continuing to be a member, hold office of Vice-Chairman for a term of one year from the date of his election, and shall be eligible to be re-elected.
Proceedings of the Council	7.-(1) The Chairman shall preside at all meetings of the Council. (2) Where at any meeting of the Council, the Chairman is absent the Vice-Chairman shall preside. (3) In the absence of both the Chairman and Vice-Chairman at any meeting of the Council, the members present may, amongst their number, elect a temporary Chairman who shall preside at that meeting. (4) The Chairman, Vice-Chairman or temporary Chairman presiding at any meeting of the Council, shall have a vote and, in the event of any equality of vote's, shall have a casting vote in addition to his deliberative vote.
Meetings of the Council	8.-(1) Subject to this Charter and any general or specific direction by the Chancellor, the Council shall meet not less than four times during every financial year and at such additional times as may be fixed by the Chairman or, if he is absent from the United Republic or unable for any reason to act, the Vice-Chancellor: Provided that the Chairman or, if he is absent from the United Republic or is unable for any reason to act, the Vice-Chairman shall, at the request of at least ten members, convene a meeting of the Council within thirty days of such requests being made to him in writing. (2) The Secretary of the Council shall give to each member not less than seven days notice of the time and place of any such meeting.
Quorum	9.-(1) At any meeting of the Council not less than one-third of the members in office for the time being shall constitute a <i>quorum</i>. (2) If a <i>quorum</i> is not present within half an hour of the time appointed for the meeting, the members present, or the majority of them, or any one member or if only one is present or the Secretary if no member is present, may adjourn the meeting to any time not later than fourteen days from the adjournment.
Decision of the Council	10. Subject to the provisions relating to a casting vote, all questions at a meeting of the Council shall be decided by a majority of the votes of the members present at the meeting, and if any member fails or refuses to vote on any question, his vote shall be counted in the negative.

(2) Notwithstanding the foregoing provisions of this Schedule, decisions may be made by the Council without a meeting, by circulation of the relevant papers among members and the expression of the views of the majority thereof in writing:

Provided that any member shall be entitled to require that such decision be deferred and the subject matter be considered at a meeting of the Council.

The seal of
the Council

11.-(1) The Seal of the University shall be of such shape, size and form as the Council may determine.

(2) The Seal shall be affixed in the presence of;

(a) the Vice-Chancellor; or

(b) the Deputy Vice-Chancellor responsible for administration; or

(c) such person or persons appointed in writing by the Vice-Chancellor in that behalf, and the persons present shall sign over or underneath the sealing witness thereof.

Execution of
instruments

12. Subject to the paragraph 11, all conveyances, transfers, contracts, guarantees, agreements, bonds, authorities, mortgages, charges, bills of exchange, promissory notes, bank drafts, letters of credit, securities and other instruments to which the University is a party shall be executed on behalf of the University by-

(a) the Vice-Chancellor;

(b) the Deputy Vice-Chancellor responsible for administration; or

(c) such other officers of the University as the Vice-Chancellor may appoint in that behalf.

Council to
regulate its
meetings

13. Subject to the provisions of this Schedule, the Council may regulate its own meetings.

FOURTH SCHEDULE

(Under Article 21)

SCHOOLS, FACULTIES, INSTITUTES, CENTRES AND LIBRARIES OF THE UNIVERSITY

1. The following Schools are declared to be Schools of the University-

- (i) the School of Architecture and Design;
- (ii) the School of Construction Economics and Management;
- (iii) the School of Environmental Science and Technology;
- (iv) the School of Geospatial Science and Technology;
- (v) the School of Real Estate Studies;
- (vi) the School of Urban and Region Planning;

2. The following Institutes and Centres are declared to be Institutes and Centres of the University.

- (i) the Institute of Human Settlements Studies (IHSS);
- (ii) the Centre for Continuing Education (CCE);
- (iii) the Centre for Information and Communication Technology (CICT);

- (iv) the Ardhi Publishing Centre (APC);
 - (v) the Disaster Management Training Centre (DMTC).
3. The following are declared to be Libraries of the University:
- (i) the University Library.
4. Libraries established by or under Faculties, Institutes or Centres of the University shall be deemed to be departmental libraries and shall be conducted and regulated in such manner as the Senate, on advice of the respective libraries mentioned under paragraph 3, may direct:
Provided that in respect of a College Library, the relevant Academic Committee of the College may, with the permission of the Senate, play the role of the Senate under this paragraph.

FIFTH SCHEDULE

(Under Article 22(4))

Certificate, diploma, postgraduate diplomas, undergraduate and post graduate degree programmes to be run by the University:

- (a) pre-University entry programmes in basic science subjects (for facilitation of entry into the relevant undergraduate degree programmes offered at the University);
- (b) postgraduate Diploma in-
 - (i) Architecture;
 - (ii) Construction Economics and Management;
 - (iii) Urban Planning and Management;
 - (iv) Environmental Technology and Management;
 - (v) Geomatics; and
 - (vi) Real Estate.
- (c) Undergraduate degree in-
 - (i) Building Science;
 - (ii) Urban Design;
 - (iii) Landscape Architecture;
 - (iv) Industrial Design;
 - (v) Interior Design;
 - (vi) Architecture
 - (vii) Building Economics
 - (viii) Construction Management
 - (ix) Building Survey;
 - (x) Environmental Engineering;
 - (xi) Municipal and Industrial Services Engineering;
 - (xii) Environmental Science and Management;
 - (xiii) Environmental Laboratory Sciences and Technology;
 - (xiv) Geomatics;
 - (xv) Geoinformatics
 - (xvi) Geodetic Sciences;
 - (xvii) Real Estates Finance and Investment;
 - (xviii) Land Management and Valuation;
 - (xix) Property and Facilities Management;
 - (xx) Housing and Infrastructure Planning;

- (xxi) Regional Development Planning;
- (xxii) Urban and Regional Planning.

- (d) Postgraduate Degree of Masters in-
 - (i) Architecture;
 - (ii) Construction Economics and Management;
 - (iii) Urban Planning and Management;
 - (iv) Urban and Regional Development Planning and Management;
 - (v) Environmental Technology and Management;
 - (vi) Geomatics;
 - (vii) Real Estate; and
 - (viii) Land Management.

- (e) Ph.D. in various specializations.

SIXTH SCHEDULE

(Under Article 24)

APPROVED STAFF ASSOCIATIONS AND TRADE UNIONS IN THE UNIVERSITY

1. The following association is declared to be approved Staff Associations in the University-
 - (a) The University Academic Staff Association ARISA.

2. The following unions are declared to be approved/recognised Trade Unions in the University-
 - (a) The Researchers, Academician Allied Workers Union (RAAWU).

SEVENTH SCHEDULE

(Under Article 25)

APPROVED STUDENTS' ORGANIZATION IN THE UNIVERSITY

1. The following organisations are declared to be the approved Students' Organizations and other student's organizations in the University-

(a) The Students' Organization: DARUSO-UCLAS or such other name as may adopted.

Given under my hand and the public seal; this 28th day of March, 2007

The State House,
Dar-es-Salaam.

JAKAYA MRISHO KIKWETE,
President