

GOVERNMENT NOTICE NO 824 published on 02/10/2020

THE PROBATION OF OFFENDERS ACT,

(CAP. 2 47)

RULES

(Made under section 16)

THE PROBATION OF OFFENDERS RULES, 2020

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THE PROBATION OF OFFENDERS ACT,

(CAP. 247)

RULES

(Made under section 16)

THE PROBATION OF OFFENDERS RULES, 2020

PART I
PRELIMINARY PROVISIONS

- | | |
|----------------|---|
| Citation | 1. These Rules may be cited as the Probation of Offenders Rules, 2020. |
| Application | 2. These Rules shall apply to Mainland Tanzania. |
| Interpretation | 3. In these Rules, unless the context otherwise requires— |
| Cap. 247 | “ Act” means the Probation of Offenders Act;
“magistrate” includes a primary court magistrate;
“Minister” means the Minister responsible for home affairs;
“institution” means an institution where an offender is placed for rehabilitation purposes;
“probation” means a community based treatment for offenders which mandates an offender to be placed and maintained in the community under the supervision of a probation officer or a duly authorized person for a specified period as stated in the probation order;
“probationer” means a person placed under supervision by a probation order;
“probation officer” includes the director and any other officer designated as such by the director of probation service division;
“probation order” means an order made under the Act placing |

a person under the supervision of a probation officer;
“probation period” means the period for which a probationer is placed under a probation order.

PART II
OPERATIONAL OBJECTIVES AND NATIONAL STANDARDS
OF PROBATION SERVICES

Power of court
to make
probation orders

4.-(1) Where a person is charged with an offence which is triable by primary court or subordinate court and the court thinks that the charge is proved but is of the opinion that, having regard to the youth, character, antecedents, home surroundings, health or mental condition of the offender, or the nature of the offence, or to any extenuating circumstances in which the offence was committed, it is expedient to release the offender on probation, the court may-

- (a) convict the offender and make a probation order;
or
- (b) without proceeding to conviction, make a probation order, provided that the order complies with the requirements of the Act and these Rules.

(2) Where the court considers it necessary for effective execution of the probation order, it may direct the offender to enter into bond with or without sureties.

(3) A probation order made under this rule shall be in Form No. 1 prescribed in the Schedule.

Probation
objectives

5. The purpose of probation under the Act and the Rules shall be to-

- (a) provide the courts with a credible correctional alternative by requiring offenders who qualify to undergo probation for a specified period in accordance with the probation order;
- (b) ensure probation is recommended and used only in appropriate cases;
- (c) ensure probation services are organised and managed as an integral part of the social work services provided by local authorities and other relevant stakeholders;
- (d) ensure probation services are characterized by:

- (i) partnership with local communities in the provision of behaviour change opportunities;
 - (ii) a range of institutions offering probation services which are valuable to the community, victims and the offenders;
 - (iii) a sufficient range of probation services, suited to the particular needs and requirements of special groups such as women, especially those who are pregnant, people who are sick, disabled as well as juveniles who come into conflict with the law;
 - (iv) clear, realistic, but challenging standards of behaviour change and supervision.
 - (v) good quality supervision; including rapid follow-up of violation of a probation order, consistent and application of sanctions in the event of non-compliance;
 - (vi) access to counselling and help with personal, domestic or family problems which might interfere with the successful completion of the probation order; and
 - (vii) close working relationships with the judiciary and other court officials, including clear and timely procedures for dealing with breach and review of the probation order.
- (e) ensure probation services are managed and further developed in a manner which is consistent with local and international standards and results in a non-custodial correctional alternative, which is credible and fair in the eyes of courts, local communities, victims and the offenders.

Guiding
principles

6. The court shall, in granting a probation order ,have regard to the following:
- (a) bear in mind the purpose of probation;
 - (b) probationer's readiness to be bound by the probation conditions and the corresponding

- consequences in case of breach of the conditions;
- (c) securing supervision of the probationer while on probation; and
- (d) such other factors as the court may determine in that behalf.

Probation
standards

7.-(1) The probation division shall apply management standards and practices which are clear, consistent and fair in order to increase the faith of the general public in the criminal probation system.

(2) The standards referred to under subrule (1) shall be flexible to allow the officers concerned to exercise managerial flexibility and professional judgements.

(3) Without prejudice to the provisions of subrules (1) and (2) of this rule, on exceptional circumstances, where justice so requires, a probation officer may depart from the management standards and practices in order to expedite the probation process.

Purpose of
probation

8.-(1) A person involved in the implementation of probation services shall be guided by the principle that, probation is a non-custodial penalty that requires supervision and behaviour change by the offender over a specified period of time.

(2) In pursuance to subrule (1), probation shall be conducted in such a way that affords the probationer an opportunity for behaviour change and ultimate re-integration in the community.

Probation
institutions

9.-(1) The following institutions shall be eligible for receiving offenders for probation purposes:

- (a) training institutions of all categories recognised by the relevant regulatory bodies;
- (b) treatment institutions and related centres recognised by the relevant regulatory bodies ;
- (c) institutions where the probationer has had a long term to formal employment; and
- (d) institutions established and organised by the government for rehabilitation purposes.

(2) The probation committee with jurisdiction in the respective area may approve other institutions not listed under

subrule(1) as institutions fit for probation purposes, provided that, the probation standards shall apply to all the institutions regardless of the categorization.

Review of
probation
institutions

10. The director of probation division may cause probation institutions to be reviewed and assessed periodically and a record thereof shall be kept by the director containing the date and the contents of the assessment.

Principles
guiding
probation
institutions

11. A probation institution shall, in the course of discharging its functions adhere to the following-

- (a) keeping in secret the details of the probationers;
- (b) to apply healthy and safety standards; and
- (c) to apply national probation standards.

Duties of
probation
institutions

12. In the course of supervising probationers, probation institutions shall perform the functions specified hereunder:

- (a) to ensure probationers are in attendance at all times as may be required;
- (b) to furnish probation officers with attendance sheets for probationers, particularizing hours worked every day;
- (c) to make maximum use of the probation standards and practices;
- (d) to ensure probationers conduct themselves in good behaviour; and
- (e) to perform any other duty as may be directed in that behalf.

Protection
against
harassment

13.-(1) A probation officer shall ensure probationers are not subjected to any harassment during probation period.

(2) In ensuring proper supervision and prevention of harassment, probation officers shall have the following obligations towards probation institutions:

- (a) to explain the nature of probation and the obligations placed on the probationers;
- (b) to consider views from probationers referred to a given institution;

- (c) to offer relevant information about the probationer's background and criminal history, including the nature of the current offence;
- (d) to agree on the supervision of offenders placed on probation;
- (e) to outline the nature and extent of assistance the institution may expect from the probation officer;
- (f) to agree on all disciplinary measures which may be taken, including instituting court proceedings; and
- (g) to ensure probationers are not placed in institutions which don't meet the standards.

PART III
DUTIES OF DIRECTOR OF PROBATION DIVISION AND
PROBATION OFFICERS

Duties of
director of
probation
division

14. The director of probation division shall be responsible-
- (a) to run the day to day activities of the probation division;
 - (b) to advise the Permanent Secretary on the proper implementation of the Act;
 - (c) to direct and supervise the implementation of probation orders in the country;
 - (d) to be the secretary to the National Probation Committee;
 - (e) to issue guidelines for implementation of probation orders in the country;
 - (f) to supervise implementation of policy decision as directed by the Minister
 - (g) to collate and correlate data on the operation of the probation service;
 - (h) to prepare and submit to the relevant authority annual reports on probation activities;
 - (i) for the custodian of assets, records, seal and all other properties of the service;
 - (j) to build capacity of local government authorities in the management and implementation of probation and community service orders;
 - (k) to design rehabilitation programs; and

- (l) to perform any other duty as may be assigned by the Permanent Secretary.

Probation
officers

15.-(1) Officers employed by the government in probation division as probation officers shall, by all purposes and intents, be probation officers for the purposes of the Act and these Rules.

(2) In areas where there are no probation officers, the probation division may designate volunteers to discharge the duties of probation officers.

(3) The volunteers referred to in subrule (2) may receive such allowances as the Minister may, after consultation with the Minister responsible for public service, determine.

Duties of
probation
officers

16. The duties of probation officers shall be to -

- (a) attend court sessions;
- (b) advise the court on the suitability of the offender to be placed under probation;
- (c) apply to the court for review of probation orders;
- (d) conduct social investigations and provide pre-sentence reports to the court in a prescribed form;
- (e) arrange appropriate treatment programs for offenders placed under probation;
- (f) compile data relating to offenders placed on probation;
- (g) undertake counseling of offenders for rehabilitation in collaboration with any other organization dealing with similar matters;
- (h) provide counseling services to offenders and victims of crimes;
- (i) maintain admission register of offenders placed on probation;
- (j) facilitate and promote reconciliation of offenders and the community,
- (k) guide against discriminatory practices in dealing with offenders.
- (l) maintain confidentiality of information relating to offenders;
- (m) maintain accurate and up to date probation records in the prescribed forms;

- (n) monitor and supervise probationers who are under probation;
- (o) facilitate public sensitization and train stakeholders on matters relating to probation services;
- (p) update records of offenders released under probation services;
- (q) collect, correlate and disseminate data related to probationers;
- (r) to conduct home visits; and
- (s) to perform any other duty as may be assigned by the Director.

PART IV FUNCTIONS OF PROBATION COMMITTEES

Probation
service
committees.
Cap. 291

17. The National, regional and district committees established under the Community Service Act shall, for the purposes of the Act and these Rules, be designated as the national, regional, district, ward and village probation committees respectively.

Duties of
national
probation
committee

18. The national committee shall perform the following functions:

- (a) to advise the Minister generally on the proper implementation of the provisions of the Act and these Rules and shall in particular advise upon any matter referred to it by the Director of Probation Service division;
- (b) to coordinate, direct and supervise the work of probation officers; and
- (c) to collect and collate data on the operation of this Act for the purpose of improving the national policy with respect to probation orders.

Duties of
regional,
district, ward
and village
probation
service
committees

19. The regional, district, ward and village committees shall perform the functions specified hereunder:

- (a) to assess risks and manage intervention process with probationers throughout the probation period;
- (b) liaison with institutions for placement of probationers who require specialized treatment in their areas of jurisdiction;

- (c) to identify factors contributing to criminal behavior and to develop corresponding intervention plans to address them;
- (d) to approve institutions for placement of probationers in their areas of jurisdiction; and
- (e) to perform any other duty as may be directed by the national probation committee or the director.

PART V
PROBATION ARRANGEMENTS AND PERFORMANCE

Assessment for
probation

20. A probationer shall not be placed on probation program unless where-
- (a) a probation officer initiates the process for determining whether the offender should be placed on probation;
 - (b) the court requires the production of social enquiry report (SER) to determine the suitability of the offender to be placed for probation; and
 - (c) the court requires additional information regarding the suitability of the offender to be placed for probation, having received the social enquiry report (SER).

Granting
probation
orders

- 21.-(1) Before granting a probation order, the court shall endeavour to explain fully to the offender the corresponding liabilities associated with the granting of the order.
- (2) Pursuant to subrule (1), the offender shall sign the probation order as a sign of acceptance of the terms and conditions prescribed therein.

Post sentence
arrangements

- 22.-(1) A copy of the probation order shall be furnished to the offender by the clerk of the court on the day on which the probation order is made.
- (2) An offender released on probation order shall comply with the terms and conditions stated therein until when the order expires.

Probation
instructions

23.-(1) An offender shall be furnished with probation instructions written by the court, which shall contain treatment plan of the offender on probation and which by any means shall not extend beyond the probation period stated therein.

(2) The instructions referred under subrule (1) shall contain commencement date, place or institution in which the probation order is to be executed and a checklist of conduct to be exhibited by the offender as indication of positive behaviour change.

(3) Where any changes are made to the instructions, the offender shall be notified promptly in writing.

(4) The offender shall sign the copy of the original probation instruction or a further copy of the original in case of amendment.

(5) A probation officer shall witness signing and dating of the probation instructions.

Probationers
to have case
files

24.-(1) A probation officer shall keep a file in respect of each offender placed under probation program, which shall contain the particulars of the probationer, the offence convicted with, records of supervision, attendance register and other details which are necessary for better carrying out of the order.

(2) The file referred to under subrule (1) shall form part of the official records of the case, and on request, the file or a copy thereof may be furnished to the offender.

(3) Without jeopardizing the probation instructions, offenders may have access to information contained in the case files kept by probation officers in accordance with a procedure specified in that behalf.

(4) The attendance register and records of supervision kept in terms of subrule (1) shall be in Form No.7 and Form No. 8 respectively, prescribed in the Schedule.

Prohibition
from alcohol
and drugs

25.-(1) An offender shall at all times refrain from the use of drugs or alcohol while serving under a probation program.

(2) An offender shall not be deemed to have infringed subrule (1) where the consumption of such alcohol or drugs is caused by another person without a prior knowledge of the offender at the time of such consumption.

Performance
standards

26.-(1) Each offender shall endeavour to attain the prescribed performance standards and behaviour as administered by the probation officers.

(2) The standards referred to in subrule (1), shall be analyzed on the basis that-

- (a) the probationer shall, during probation, conduct himself in a way that demonstrates a positive change of behaviour and attitude;
- (b) the a probationer shall adhere to the probation instructions to the standards laid down by these Rules; and
- (c) the a probationer shall perform his duties in a manner that manifests a positive change of behaviour.

(3) A probation officer shall ensure that, probationers meet the required standards, and may, in the event of a probationer failing to meet the prescribed standards, carry out investigations to find out the reasons thereof.

Monitoring,
evaluation and
training

27.-(1) There are shall be an information system which shall be used to-

- (a) assess the impact of probation on sentencing practice;
- (b) identify the characteristics and responses of offenders placed on probation;
- (c) monitor and evaluate the efficiency of management standards;
- (d) assess the cost implication of implementing probation orders in relation to other sentences; and
- (e) recommend review of legislation, policy and practice; where necessary.

(2) A probation officer shall compile and dispatch periodic returns to the director of probation division within such times as the director may determine.

(3) For purposes of ensuring an efficient information system, a probation officer shall also prepare and submit periodic probation service reports in Form No. 11 prescribed in the Schedule.

Training

28.-(1) For effective performance of its functions, the

benchmarks probation division shall have enough number of specialists in matters related to social works.

(2) In accordance to subrule (1), the probation division in collaboration with stakeholders shall conduct researches related to probation related practices in order to acquire the best practices in the area.

(3) The director of probation division may co-ordinate studies and dissemination of information relating to strategies and the best practices in matters relating to probation.

PART VI DISCIPLINARY MATTERS

Disciplinary
offences 29. A probationer shall be liable to disciplinary action where he commits any of the following :

- (a) failure to report to the probation officer on the date and at time agreed for discussing progress of the probation program;
- (b) where a probationer refuses without any justifiable cause to receive a home visit by a probation officer or any other person appointed by the probation officer;
- (c) furnishing false information to the probation officer;
- (d) refusing to participate in any reformatory program as may be directed by the probation officer;
- (e) where the probationer absconds;
- (f) colluding with the probation officer or any other person to evade his responsibility while on probation;
- (g) offering bribe or attempting to bribe the probation officer;
- (h) visiting areas or persons contrary to the prohibition of a probation officer;
- (i) committing any act of disrespect to probation officer or any other staff employed in the probation service;
- (j) failure to notify the probation officer of the change of residence or place of employment;
- (k) disobeying any lawfully order of a probation officer; and

- (l) committing any act of insubordination to probation officer.

Procedure in
case of
breaches

30.-(1) Where a probationer commits any of the offences specified under these Rules, the probationer shall be interrogated in order to establish the circumstances that led to the said breach.

(2) A probation officer shall consider the substance of the defence given by the probationer, provided that reasons of medical illness or detention in a lawful custody shall always be considered justifiable excuses.

(3) Where a probation officer determines that explanation given by the probationer for failure to comply with the court order is unsatisfactory, the probation officer may:

- (a) issue a first warning where the offence is other than a criminal offence;
- (b) issue a second warning where the breach relates to breach of probation conditions or commission of offences other than a criminal offence; and
- (c) refer the probationer to court for suspension of probation order, where the probationer has committed a criminal offence before the expiration of the probation period.

(4) The probation officer shall fill Form No. 3 or Form No.4 prescribed in the Schedule when referring the probationer to court.

(5) Where a court suspends a probation order, the probationer and the institution in which the probationer was placed, shall be notified forthwith.

Transfer of
offenders

31.-(1) Where a probationer relocates a place of residence or changes a place of employment shall be obliged to notify the probation officer before such relocation or transfer.

(2) Where a probation officer is satisfied with the reasons of transfer referred to under subrule (1), may make an application to the convicting court that the probation order executed by the court under whose jurisdiction the offender has transferred or relocated into.

(3) The court shall, before issuing the transfer order, make consultation with the court under whose jurisdiction the order is to be transferred to.

(4) Where the court has made a consultation referred to in subrule (3), and upon forming an opinion to transfer the order, the court shall send or cause to be sent the file to the court having jurisdiction in the area where the probationer is domiciled.

Disciplinary
proceedings

32.-(1) Where a probationer violates the standards set under these Rules, a probation officer shall initiate disciplinary proceedings in the court which granted the probation order.

(2) In instituting the proceedings referred to under subrule (1), the probation officer shall file in court-

- (a) the probation plan;
- (b) the tasks assigned to the probationer;
- (c) the offender's overall compliance with the probation order or instructions;
- (d) factors affecting the offender's compliance with the probation order or instructions;
- (e) breach complained of; and
- (f) opinion whether or not the probation order should be revoked.

(3) Initiation of disciplinary proceedings under subrule (1) shall be made in Form No. 6 prescribed in the Schedule.

Right to make
defence

33.-(1) The court shall not make any adverse order in any disciplinary proceedings before giving the probationer an opportunity to present his defence or to challenge the evidence presented by the probation officer.

(2) Notwithstanding what is provided for in subrule (1), the court may grant orders sought by the probation officer in absence of the probationer, where the probationer absents from attending before the court without reasonable cause and after being duly notified of the date and place at which the matter will be heard.

Review
procedure

34.-(1) A probation officer may make an application to the court for review of the probation order.

(2) The application referred to in subrule(1) can be granted only upon discovery of new evidence or facts which, had they been known at the time of making the order, the court would not have made such a probation order.

(3) An application for review of probation order shall be made in Form No. 2 prescribed in the Schedule.

Report on
completion of
probation

35.-(1) A probation officer shall, in event of satisfactory completion of probation period, prepare and submit or a report thereof to the court which granted the order.

(2) A report prepared pursuant to subrule (1) shall be in Form No. 4 and shall in addition, contain an outline of the nature of the treatment undertaken, standard of compliance achieved and the impacts, if any.

Death of
probationer

36.-(1) Where a probationer dies while under probation, a probation officer shall immediately inform the director of probation division and the court by filling Form No. 5 prescribed in the Schedule.

(2) Subject to subrule (1), the probation officer shall furnish the director and the court with copies of death certificate of the deceased probationer.

Revocation
and savings

37.-(1) All proclamations made under the Act are hereby revoked.

(2) Notwithstanding the generality of subrule (1), nothing shall affect the validity of anything done or omitted to be done under the said proclamations.

SCHEDULE



Form. No.1

PS.

THE UNITED REPUBLIC OF TANZANIA

PROBATION ORDER

(Made under rule 4(3))

In theCourt of.....at.....CC
No.....of.....

Whereas.....of.....
(hereinafter referred to as the offender) is charged before this court with the offence of
..... contrary
to..... and the court thinks that the charge is
proved but is of the opinion that, having regard to the youth, character, antecedents, home
surroundings, health or mental condition of
offender, the nature of offence or to any extenuating it is expedient to release the offender
on probation

AND-

- (a) *(the offender having been convicted of the said offence)
- (b) *(without proceeding to conviction):

THE COURT DO HEREBY ORDER that the offender be released subject to the
following conditions:

1. That during the period of this Order the offender shall submit himself to the
supervision of, probation
Officer.
2. That for the purpose of securing the supervision of the offender-

- 19

Dated at..... this..... day of 20.....

.....

Magistrate

NOTE:

- (1) One copy of the above order shall be given to the probationer and another to the Probation Officer under whose supervision the offender is placed.



PS. Form No. 2

THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS
APPLICATION FOR REVIEW OF PROBATION ORDER
(Made under section 10 and rule 34(3))

IN THE.....COURT OF.....

AT.....

CRIMINAL CASE No.....OF.....

Whereas the probation order was issued on.....by this court to have(the probationer).....placed on probation under the supervision of.....(probation officer) and whereas circumstances have changed to make the said probationer unable to comply fully with the conditions imposed in the said order:
I therefore apply to this court to vary or review the said order and impose new conditions which the probationer will be able to comply with without inconveniences. The reasons for failure to comply with the previous order are:

.....
.....

Signed..... (probation officer)

Decision of the court: Variation/Review is allowed/Not allowed

Magistrate.....

If review is allowed, new conditions

are.....

The probationer will be placed under the supervision

of.....

Signed.....

Magistrate

Order explained and acknowledged

by.....

Probationer



PS. Form No.3

THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS

BREACH OF PROBATION ORDER

(Made under sections 6 and 7 and rule 30)

(To be completed by a Probation Officer)

IN the.....Court of.....
AT.....
Whereas (Name of Probationer)..... was convicted of
of.....and placed and placed on probation....by.....
under section.....of the Act for a period of

I.....(probation officer),hereby make oath and state as
follows:

That the said probationer has failed to observe the conditions of the probation order in
that,

.....
.....
.....

I therefore.....request
summons/warrant of arrest be issued in respect of the said probationer.

Signature.....
(Probation Officer)

sworn before me

(Court Seal)

.....

Magistrate



PS. Form No.4

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

ABSCONDMENT REPORT

(Made under sections 6 and 7 and rule 30)

(To be filled in by probation officer)

1. Probationer's
name.....
2. Court.....Criminal Case
No.....
3. Offence.....
4. Date and duration o the probation
order.....
5. Age.....
6. Address.....
.....
.....
7. Supervising
officer.....
8. Date of
absconding.....
.....
9. Steps taken by sureties and probation officer to recapture the
probationer.....
.....
.....

PROBETIONER'S DESCRIPTION:

Height.....
Body
peculiarities.....
Colour.....
Last place of
domicile.....

GN No.824 (Contd)

Local government
leader.....

Signature
.....Date.....
(Probation Officer)

CC: DPD
Court
Police Station



PS. Form No. 5

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

DEATH REPORT

(Made under rule 36)

PART I

Name of the
probationer.....
Court.....Criminal Case
No.....
Sentence.....
Age.....
Date and place of
death.....

Signature.....Date.....
(Probation Officer)

PART II: CERTIFICATION BY MEDICAL OFFICER

GN No.824 (Conted)

I..... certify that the above named
probationer died on..... at..... and the death was
caused by.....

.....
Medical Officer

Date.....



PS. Form No. 6

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

CHARGE SHEET
(Made under rule 32)

Name of probationer.....

Offence committed.....C/s..... (Rules)

Statement of probation officer:

.....
.....
.....
.....
.....
.....
.....

Signature of probation officer.....

Statement of probationer:

.....
.....
.....
.....
.....

Probation of Offenders

GN No.824 (Conted)

Signature of probationer.....

Findings of the charging Officer:

.....
.....
.....
.....
.....

Sentence

issued.....

Signature of the charging

officer.....

Date.....

Probation of Offenders

GN No.824 (Conted)

.....
Name of Probation Officer

Date.....

.....
Signature



PS. Form No. 8

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

RECORDS OF SUPERVISION

(Made under rule 24)

Name of probationer.....

Age.....

Residential area.....

Local government leader.....

Court.....Cr. Case No.....Sentence.....

Offence.....

Date and duration of the Order.....for.....

Magistrate.....

Probation officer.....

Nature of the Order.....

special conditions, if any:

.....
.....
.....
.....

Sureties.....

.....

Costs or compensation.....

GN No.824 (Contd)

Details of the offence.....

.....

.....

Previous offences (if any).....

.....

Rehabilitation programs undertaken.....

.....

.....

School records (if any).....

.....

.....

Employment:

Occupation.....wages.....

Family records:

Marital status.....

.....

.....

General information.....

.....

.....

.....

officer.....

Signature of Probation

Date.....



PS. Form No. 9

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

COMMITTED TO PROBATION SERVICE

(Made under section 3 and rule 4)

NAME OF SCHEME.....FOR THE MONTH ENDED.....20.....

S/N	NAME	AGE	SEX	TRIBE	RELIGION	ADDRESS	COURT AND CC. No.	OFFENCE	SENTENCE	CONVICTION DATE	DATE OF DISCHARGE	REHABILITATION INSTITUTION	TYPE OF REHABILITATION PROGRAMS	NAME OF PROBATION	REMARKS

NAME AND SIGNATURE OF PROBATION OFFICER

DATE.....

CC:

1. DPD
2. SENTENCING COURT



PS. Form No. 10

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

REPORT OF COMPLETION OF PROBATION SERVICE

(Made under rule 35)

**NAME OF SCHEME FOR THE MONTH
ENDED.....20.....**

S/N	NAME	AGE	TRIBE	RELIGION	SEX	ADDRESS	COURT & CC. No.	OFFENCE	SENTENCE	DAT OF CONVICTION	PLACEMDATE OF DISCHARGE	REHABILITATIO N INSTITUTION	NAME OF PROBATION OFFICER	REMARKS

NAME AND SIGNATURE OF PROBATION OFFICER
DATE.....

CC:

1. DPD
2. Sentencing Court



PS. Form No. 11

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

PROBATION SERVICE REPORTS
(Made under rule 27)

Type of report	Submission Time				Originator	Recipient
	Immediately	Monthly	Quarterly	Annually		
Committed to probation order					probation officer	DPD/Court/Local Ps Committee
Completed Probation Order						DPD/Court/Local Ps Committee
Escape						DPD/Court/Police Local Ps Committee
Death						DPD/Court/Local Ps Committee
Statistical data						DPD
Supervision report						DPD
Annual report						DPD/Local Ps Committee
Evaluation scheme						DPD/Local Ps Committee

Dodoma,
....., 2020

GEORGE B. SIMBACHAWENE
Minister for Home Affairs