

GOVERNMENT NOTICE No. 684 Published On 28/8/2020

**TANZANIA FORESTRY RESEARCH INSTITUTE ACT,
(CAP. 277)**

REGULATIONS

(Made under section 12)

**THE TANZANIA FORESTRY RESEARCH INSTITUTE (CONDUCT
OF FORESTRY RESEARCH) REGULATIONS, 2020**

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TANZANIA FORESTRY RESEARCH INSTITUTE ACT,
(CAP. 277)

REGULATIONS

(Made under section 12)

THE TANZANIA FORESTRY RESEARCH INSTITUTE (CONDUCT OF FORESTRY
RESEARCH) REGULATIONS, 2020

PART I
PRELIMINARY PROVISIONS

Citation	1. These Regulations may be cited as the Tanzania Forestry Research Institute (Conduct of Forestry Research) Regulations, 2020.
Interpretation	2. In these Regulations, unless the context otherwise requires-
Cap. 277	“Act” means the Tanzania Forestry Research Institute Act;
	“Board” means the Board of the Tanzania Forestry Research Institute established under the Act;
	“collaborative project” means a project that involves collaborative parties from the stage of proposal development to execution of the research project as per Memorandum of Understanding;
Cap.226	“COSTECH” means the Commission for Science and Technology established under the Commission for Science and Technology Act;
	“data” means numbers, letters and symbols collected by various means and may be processed to produce information;
	“foreign researcher” means a foreign scientist who holds a masters degree or above registered by COSTECH to undertake forestry research in the country;
	“Institute” means the Tanzania Forestry Research Institute

Cap. 59

- established under the Act;
- “management authorities” means authorities or agencies mandated to manage forest reserves, nature forests reserves, local authority forest reserves, village land forest reserves, community forest reserves, private forests, open areas or other conservation areas;
- “Tanzania researcher” means a Tanzanian scientist who holds a masters degree or above registered by COSTECH and the Institute to undertake forestry research in the country;
- “Minister” means the Minister responsible for forestry;
- “National Institute for Medical Research” or “NIMR” means the Institute for Medical Research established under the National Institute for Medical Research Act;
- “plant” means a living thing that grows on earth, in water, or on other plants usually has a stem, leaves, roots, flowers and produces seeds;
- “principal researcher” means a leader of a research project;
- “research Clearance Certificate” means a certificate issued to a researcher as a clearance to obtain research permit;
- “research review committee” means a committee established under section 8(1) of the Act;
- “researcher” means a person registered to conduct forestry research under these Regulations;
- “specimen” means any plant, whether dead or alive or any readily recognisable part or derivate thereof and includes tissues and fluids; and
- “study area” means an area where forestry research may be conducted such as forest reserves, nature forests reserves, local authority forest reserves, village land forest reserves, community forest reserves, private forests, open areas and other conservation areas.

PART II
APPLICATION FOR REGISTRATION AS RESEARCHERS AND
ISSUANCE OF RESEARCH PERMIT

Registration
of researchers

3.-(1) A person shall not carry out forestry research under these Regulations unless that person is registered by the Institute as a forestry researcher.

(2) An application for registration shall be in the form prescribed in the First Schedule to these Regulations.

(3) An applicant for registration as a researcher shall pay the following fees:

(a) twenty thousand shillings for a Tanzanian researcher; or

(b) twenty United State Dollars for a foreign researcher or an equivalent amount in Tanzanian shillings.

(4) An application for registration shall be accompanied with-

(a) proof of payment of application fee;

(b) updated Curriculum Vitae;

(c) recent electronic passport size photograph;

(d) letter of affiliation, where applicable; and

(e) certified academic certificate.

Upgrading
researcher's
information

4.-(1) A researcher shall upgrade his registration information after every three years.

(2) Subject to subregulation (1), a researcher shall pay fees for upgrading information as follows:

(a) twenty thousand shillings for a Tanzanian researcher; or

(b) twenty United State Dollars for a foreign researcher or an equivalent amount in Tanzanian shillings.

Application
procedure for
forestry
research

5.-(1) A person who intends to carry out forestry research in Tanzania shall submit to the Institute a letter of application accompanied with the following:

(a) a completed application form prescribed in the Second Schedule to these Regulations;

(b) a completed and signed declaration of

compliance in the form prescribed in the Third Schedule to these Regulations;

- (c) proof of payment of application fee as prescribed in the Seventh Schedule;
- (d) a detailed research proposal;
- (e) updated Curriculum Vitae (CV);
- (f) recent electronic passport size photograph;
- (g) sponsor cover letter where applicable; and
- (h) a support letter from a Tanzanian affiliated institution, where applicable.

(2) A foreign researcher shall, in addition to the requirements under subregulation (1), submit the name and letter of a local collaborator, if any.

(3) An application to conduct forestry research shall be submitted at least three months prior to the date of commencement of the research.

(4) A researcher who is affiliated to a higher learning institution shall lodge his application in person with the Institute or through the host higher learning institution, which shall forward the same to the Institute and COSTECH.

(5) Where there are two or more researchers in the same research project, the principal researcher shall, during the submission of application documents, include the personal particulars and CV(s) of co-applicants.

Scrutiny of
proposal

6.-(1) A research project proposal shall be scrutinized to ascertain whether the conservation and scientific merits are in line with the Tanzania forestry research agenda.

(2) The proposals and recommendations from Institute shall be tabled to the Research Review Committee for scrutiny of scientific and conservation merits.

(3) The proposals and recommendations from Research Review Committee shall be forwarded to the Board for final scrutiny and approval.

(4) Upon approval by the Board, the research project shall be registered.

(5) The Institute shall, after registration of research project, issue a research clearance certificate to the

researcher in the form set out in the Fourth Schedule and the certificate shall be forwarded to COSTECH for endorsement and issuance of research permit.

(6) The researcher shall conduct research in respect of a registered project within one year from the date of approval of the application.

(7) Where a researcher fails to conduct research within the time specified in subregulation (6), the approval shall automatically expire and the researcher shall resubmit the application.

Research
registration
fee and
access fees

7.-(1) A researcher whose research project has been successfully registered by the Institute shall pay an annual registration fee as prescribed in the Seventh Schedule.

(2) Where the research is intended to be carried out in a protected area researcher shall pay access fees and other applicable fees to the respective management authorities.

Institute to
issue
introductory
letter

8.-(1) Upon obtaining the research permit under regulation 6, the researcher shall submit a copy of the permit to the Institute, and the Institute shall issue an introductory letter to the respective management authority to allow the researcher to enter and conduct research in the respective study area.

(2) A foreign researcher shall, before being issued with an introductory letter, obtain a residence permit.

(3) Upon receipt of an introductory letter, the respective management authority may issue entry permit to the researcher and a copy shall be forwarded to the Institute.

(4) Where a research is intended to be conducted in local government authorities, COSTECH shall issue an introductory letter to the researcher, who shall thereafter report to the respective Regional Administrative Secretary for further steps.

Other
compliances

9.-(1) A researcher shall comply with the laws and regulations and respect the cultural, social and political norms of the study areas.

(2) A research which involves human subjects shall not be carried out unless the researcher applies and obtains an ethical clearance from NIMR.

(3) A prospective foreign researcher shall not be allowed to arrive in Tanzania unless he has been issued with a research permit by COSTECH.

(4) Any person who contravenes or fails to comply with this regulation, commits an offence and shall be liable on conviction to a fine of five million shillings but not exceeding ten million shillings and in addition, the court shall order the permit to be revoked.

Research
associate

10.-(1) A research associate shall be a person with knowledge in forestry research holding a masters degree or above who works for and is paid by another research Institute or organisation within or outside the United Republic.

(2) The role of research associate shall be to-

- (a) monitor progress of research projects for which funds are secured;
- (b) perform studies including essay and tests;
- (c) perform highly specialised and advanced experiments;
- (d) collect, prepare, analyse and evaluate specimens; and
- (e) secure funds for projects approved by the Board.

Research
assistants

11.-(1) A research assistant shall be a person who holds at least a bachelor degree in forestry, zoology, botany, biology, social sciences or related natural sciences from a recognized university.

(2) Without prejudice to subregulation (1), where the research assistant-

- (a) is a Tanzanian, the principal researcher shall make an application for entry permit in writing to the Institute;
- (b) is a foreigner-.
 - (i) such research assistant shall be a student enrolled for Masters of Science or Masters

- of Arts in a recognised university;
- (ii) the principal researcher shall apply for an entry permit at the time of application for research permit and shall follow the ordinary application procedures including payment of necessary fees.

(3) Where a research project requires a foreign research assistant, the principal researcher shall ensure that a ratio of one to one research assistant between Tanzanians and foreigners is observed.

(4) Where the research project requires only one research assistant, the research assistant shall be a Tanzanian.

(5) Where a principal researcher fails to identify and select a research assistant, the Institute may assist him to identify a suitable research assistant.

(6) A research assistant may be replaced by new one through formal application to the Institute by the principal researcher.

(7) The Institute shall write an introductory letter for a research assistant to the respective management authority to facilitate issuance of entry permit to conduct forestry research in the study area.

Field
assistant,
attendant and
housekeeper

12.-(1) A field assistant or attendant shall be a Tanzanian who holds at least a secondary education certificate.

(2) An application of a permit for field assistant or attendant shall be submitted by the principal researcher in writing to the Institute including qualifications and other details of the field assistant or attendant.

(3) The Institute shall write an introductory letter for a field assistant or attendant to the respective management authority for issuance of entry permit and work in the study area.

(4) Where a principal researcher requires engagement of a housekeeper, he shall engage a Tanzanian.

(5) The Institute shall write an introductory letter for a housekeeper to the relevant management authority to facilitate issuance of free entry permit after receiving a

written application from a principal researcher.

Research
volunteer and
intern

13.-(1) A researcher may use a Tanzanian volunteer or intern in their research project upon approval by the Institute.

(2) An application for a volunteer or intern shall be made in the prescribed form set out in the Fifth Schedule.

Extension of
time for
research
project

14.-(1) A researcher who fails to complete the research project within time specified in the research permit may, with sufficient reasons, apply to the Institute for the extension of time for research project in the form prescribed in the Sixth Schedule.

(2) An application for extension of time to conduct research shall be accompanied with proof of payment of fees for extension set out in Seventh Schedule to these Regulations.

(3) In approving extension of time under this regulation, the Institute shall consider the following:

- (a) the project progress report;
- (b) compliance of conditions of research permit;
and
- (c) recommendations from the relevant
management authority on the continuation of
the project in the respective study area.

(4) Where the Institute is satisfied with the reasons for the extension of time, it shall recommend to COSTECH for the extension of research permit.

Amendment
of research
project

15. A researcher who intends to amend the original research project shall, upon sufficient reasons submitted in writing, request the Institute for approval to make amendments.

Overhead
charges

16.-(1) A researcher who carries on a collaborative project with the Institute shall pay to the Institute 10% of the total project budget as overhead charges.

(2) In case of a consortium where various institutions are involved in the collaborative research project, 10% of the funds allocated to the project shall be

charged as an overhead.

(3) Where the donor project has a policy that does not support overhead charges, the Institute shall honor the donor policy.

(4) For the purpose of this regulation, “overhead charges” means the project administration costs allocated out of the project budget.

PART III FORESTRY RESEARCH SPECIMENS

Analysis of
forest
specimens or
samples

17.-(1) Forest specimens or samples obtained in the course of research shall be analysed or processed in diagnostic facilities situated in Tanzania.

(2) A researcher shall use local institutions and expertise for analysis of forest specimens collected in the field.

(3) The Institute may assist foreign researchers to identify local institutions with the capacity to conduct laboratory analysis of forest samples or identification of forest specimens.

(4) The Institute may request a researcher to assist the local institution identified under subregulation (3) to analyse the forest specimens or samples through provision of equipment, reagents and short term training of staff.

Conditions
for export

18.-(1) A person shall not export forest specimens or samples for analysis, unless there is sufficient evidence that the analysis cannot be conducted in Tanzania.

(2) Where it is necessary that the forest specimens or samples have to be exported for analysis, international and national laws shall be strictly adhered to.

Material
transfer
agreement

19.-(1) In the event of export of forest specimens or samples, the Institute shall enter into a Material Transfer Agreement.

(2) The Material Transfer Agreement shall provide the information on forest specimens or samples including the number of specimens to be exported and the number of specimens to be returned to the Institute or the local

collaborating Institute upon completion of the intended analysis.

Requirements
for export of
specimens
and samples

20.-(1) A researcher who intends to export forest specimens or samples shall submit an application to the Institute indicating-

- (a) the type of specimens or samples;
- (b) the number of specimens or samples;
- (c) where and how the samples were collected;
- (d) the storage media (if any),
- (e) the manner of packaging and shipping; and
- (f) contacts of the consignee.

(2) The application under subregulation (1) shall be accompanied by a copy of an import permit or any other form of authorisation from the country to which the samples are to be exported.

(3) Where pests are involved, the sample size to be exported shall depend on the justification from the applicant.

(4) Additional results originating from analysis of exported research specimens or samples shall be reported to the Institute, regardless of whether or not the results were indicated in the original proposal.

(5) A researcher who contravenes subregulation (4) shall not be allowed to conduct or to participate in any forestry research in the country.

Export permit
of forest
specimen

21.-(1) A researcher shall, prior to export of forest specimen, submit and deposit at the Institute specimen back-up of each specimen to be exported for future reference and biological banking.

(2) The specimen submitted under subregulation (1) shall be inspected and verified.

(3) The researcher whose specimen has been inspected and verified under subregulation (2) shall be required to pay prescribed fees for export of specimens as prescribed in the Seventh Schedule to these Regulations.

(4) The Institute shall, upon being satisfied with the application, write an introductory letter to relevant authorities for issuance of export certificates or permits.

(5) Specimens deposited at the Institute by researchers shall be the property of the Institute on behalf of the Government.

Forestry
specimen
bank

22.-(1) The Institute shall keep and maintain a forest specimen bank for various research use.

(2) A researcher may, in writing, request the Institute to provide him with specimens or samples from the bank and the request shall indicate-

(a) the type and number of specimens or samples requested;

(b) the justification and purpose for which the requested specimens or samples are to be used;

(c) the nature of analysis to be performed.

(3) A researcher shall provide the Institute with results from the analysis of research specimens or samples obtained from the specimen bank.

PART IV FORESTRY RESEARCH DATA AND INFORMATION

Furnishing of
data

23.-(1) A researcher who is engaged in a long term project shall, at his own expenses, furnish the Institute with processed or raw data related to the research in the manner specified by the Institute.

(2) The Institute may, in writing, call for processed or raw data from the researcher.

(3) A researcher who contravenes or fails to comply with this regulation commits an offence and shall upon conviction be liable to a fine of not less than five million shillings but not exceeding ten million shillings or imprisonment for a term not exceeding one year or to both and the court shall order the research permit to be revoked.

Forestry
research data
collection

24.-(1) The Institute shall coordinate and supervise the manner of collecting data in all study areas where forestry research is conducted.

(2) A researcher shall, in the course of collecting data, adhere to the approved research methodology, conditions provided in the research permit and conditions applicable in a respective study area.

(3) A researcher who fails to comply with the requirements of subregulation (2) shall have his research permit suspended or revoked.

Forestry
research data
protection
and sharing

25.-(1) The Institute shall be the custodian of all forestry research data and information related to forestry research and may upon request share such data or information with a third party.

(2) The Institute may share forestry research data using open access files or limited access files mode.

(3) A person shall not share forestry research data that is classified as confidential or secret data without prior permission sought and obtained from the Institute.

(4) Any person who contravenes this regulation commits an offence and shall upon conviction be liable to a fine of not less than five million shillings but not exceeding ten million shillings or to imprisonment for a term not exceeding two years or both.

Data
archiving and
security

26.-(1) The Institute shall establish a centralised database system for archiving long-term research projects data.

(2) A researcher for a long term research project shall deposit data at the centralised database of the Institute.

(3) The Institute shall store research projects data in the central database without changing the names of variables in the existing datasets.

(4) The Institute shall be responsible for ensuring the security of data and information stored, through use of a combination of data security methods.

(5) A researcher who contravenes subregulation (2) commits an offence and shall upon conviction, be liable to a fine of not less than ten million shillings but not exceeding twenty million shillings and the court shall order the research permit to be revoked.

Forestry
inventory

27.-(1) A person who intends to use forestry data shall make a formal request in writing to the Institute stating-

(a) the purpose and justification of the request;

- (b) the type, number and size of data requested;
- (c) the nature of analysis to be performed; and
- (d) a declaration that in case of any publication, persons who were involved in collection of such data shall be properly acknowledged.

(2) A person making a request under this regulation shall sign an agreement of commitment that results from the analysis of data shall be availed to the Institute.

(3) The Institute shall charge data access fee as prescribed in the Seventh Schedule to these Regulations.

Dissemination of research findings

28.-(1) A researcher engaged in forestry research shall, at his own expenses, furnish the Institute with all the information obtained in the course of conducting the research.

(2) The Institute may, in writing call for any information from a researcher.

(3) The Institute shall conduct annual scientific conference for purposes of dissemination of forestry research findings.

(4) A researcher may participate in the scientific conference for dissemination of research findings prepared by the Institute.

(5) A researcher who contravenes or fails to comply with subregulation (1) or (2) commits an offence and upon conviction shall be liable to a fine of not less than five million shillings but not exceeding ten million shillings or imprisonment for a period not exceeding one year or to both and in addition, the court shall order the research permit be revoked.

Research progress reports

29.-(1) A researcher shall submit to the Institute and the respective management authority detailed semi-annual and annual progress reports of the research project.

(2) The progress reports shall indicate the management implications of the research project results.

(3) A researcher shall, in addition to progress reports, deposit at least four bound copies of the final research report to the Institute.

(4) A researcher shall prepare management-oriented articles in a simple language for dissemination to the management authorities of study areas and the general public.

Intellectual
property right

30.-(1) Any patent or intellectual property right and royalty emanating from any collaborative research shall be co-owned by researcher, Institute and other collaborators.

(2) A person who contravenes or fails to comply with sub regulation (1) commits an offence and shall upon conviction be liable to a fine of not less than thirty million shillings but not exceeding fifty million shillings or imprisonment for a period not exceeding two years or to both and in addition, the court shall order the research permit be revoked

(3) The ‘Vancouver accord’ shall apply to issues related to the publication of forestry research in Tanzania.

Scientific
talks, lectures
or seminars
by forestry
researchers

31.-(1) Where scientific talks, lectures or seminars are conducted, a request shall be availed to the management authorities together with procedures to be adhered to.

(2) Subject to subregulation (1) any individual, group, firm, university, institution or college that is interested in a scientific talk, lecture or seminar shall submit the request at least two weeks before the date of the talk, lecture or seminar to the management authority and a copy of the letter to the Institute.

(3) The request shall state clearly a topic of interest to the management authority and the management authority may proceed with arrangements of the talk.

(4) Where a requested talk, lecture or seminar is research-oriented or the respective management authority has no capacity to deliver it, the management authority may contact the Institute to identify and contact an appropriate researcher to deliver the requested talk, lecture or seminar.

(5) There shall be fees for scientific talks, lectures or seminars as prescribed in the Seventh Schedule to these Regulations.

PART V
GENERAL PROVISIONS

Local
collaborator

32.-(1) A foreign researcher may conduct a research project in collaboration with a Tanzania researcher with relevant knowledge on thematic area of the proposed research.

(2) A Tanzania researcher referred to under subregulation (1) shall write a supporting letter which shall be accompanied with the application documents for clearance.

(3) The budget of the project shall include expenses for the Tanzania researcher for visiting and participating in the project activities in the project study area at least once a year.

(4) A renewal of a project shall be partly based on evidence that the Tanzania researcher participated in the project and the contact has been maintained.

(5) The Institute or other research institution shall, in consultation with COSTECH, assign a Tanzania researcher to a foreign research project where a foreign researcher fails to appoint a Tanzanian researcher.

(6) A foreign researcher and a Tanzania researcher shall, in collaboration produce and submit semi and annual project reports to the Institute and respective management authorities during the project period.

(7) Semi-annual and annual reports submitted under subregulation (6) shall be signed by the foreign researcher and the Tanzania researcher.

Long term
research
projects

33.-(1) A project that runs for at least three years, shall be considered as a long-term project and such project shall specify the period, objectives and expected outputs in a time frame not exceeding ten years.

(2) The Institute, COSTECH and the respective management authority shall carry out periodic evaluation of the research project and assess the outputs and relevance in a pre-determined period.

(3) A researcher of a long term research project shall, except where he is a student, train-

(a) at least one Tanzanian at masters level, in case of a project which lasts for three years; or

(b) at least one Tanzanian at a PhD level in case of a project which lasts for at least five years.

(4) The provisions of subregulation (3) shall apply *mutatis mutandis* in case of extension of time of a research project.

(5) A researcher who intends to join a long-term research project shall comply with the ordinary application procedures for acquiring research and residence permit prior to entry into the country for the purpose of research.

(6) A long-term project dealing with population dynamics shall provide processed or analysed population data and findings to the Institute and the respective management authorities.

(7) A researcher who fails to comply with the requirements of subregulation (6) may have his research permit suspended or revoked.

Insurance

34.-(1) A researcher shall insure the research team in-case of injury, sickness, or any other risks that may be encountered during or when conducting research in the country.

(2) The Institute shall not be responsible for any risks that may occur in the course of conducting research in the country.

Equipment and other materials purchased from research funds

35. In case of collaborative projects with the Institute, any equipment bought for implementation of research activities shall be the property of the Institute.

Cancellation and revocation or suspension of permit

36. The Board may recommend to COSTECH suspension or revocation of a research permit for non-compliance or the breach of the terms and conditions prescribed in such permit or for contravention of the provisions of the Act or these Regulations.

Publications

37.-(1) A researcher who conducts forestry research shall not publish or cause to be published findings of the

research unless such person has obtained approval of the Institute.

(2) For the purposes of obtaining approval under subregulation (1), a researcher shall submit to the Institute a manuscript of the publication for scrutiny.

(3) The Institute shall within fifteen days, review the manuscript and may upon satisfaction, approve its publication.

(4) A person who contravenes this regulation commits an offence and shall upon conviction, be liable to a fine of not less than five million shillings but not exceeding ten million shillings or to imprisonment for a term of not less than twelve months but not exceeding two years or both.

Appeals

38.-(1) A person who is aggrieved by a decision of the Institute in the implementation of the provisions of these Regulations may, within thirty days upon receipt of such decision, appeal to the Minister.

(2) The Minister may determine the appeal and issue his decision on the appeal within fourteen days from the date of lodging the appeal.

General
penalty

39. A person who contravenes any provision of these Regulations for which no specific penalty is provided commits an offence and shall upon conviction, be liable to a fine of not less than five million shillings but not exceeding ten million shillings or to imprisonment for a term of not less than twelve months but not exceeding two years or both.

SCHEDULES



UNITED REPUBLIC OF TANZANIA
MINISTRY OF NATURAL RESOURCES
AND TOURISM TANZANIA FORESTRY
RESEARCH INSTITUTE



FIRST SCHEDULE

(Made under regulation 3(2))

APPLICATION FOR REGISTRATION AS FORESTRY RESEARCHER

(Please type or print)

PART A

1. Surname.....

Other names.....

Physical address

Email Address..... Phone Number.....

Attach current
passport size
photo

2. Citizenship:..... Country of
origin:.....

Institutional affiliation:.....

Mailing address (outside Tanzania):.....

3. Academic qualifications (Start with most current)

.....
.....
.....
.....

4. Referees' names and addresses (two referees preferably one of whom must be based in Tanzania)

(a)
.....

(b)
.....

5. Recent publications:

- (a)
- (b)
- (c)
- (d)

6. Society Membership (if any):

- (a)
- (b)
- (c)

Signature of the applicant Date:

PART B
FOR OFFICE USE

Research registration number

.....

Recommendation.....

.....

.....

.....

Signature Date:

Official stamp



UNITED REPUBLIC OF TANZANIA
MINISTRY OF NATURAL RESOURCES
AND TOURISM TANZANIA FORESTRY
RESEARCH INSTITUTE



SECOND SCHEDULE

(Made under regulation 5(1)(a))

APPLICATION FOR CONDUCTING RESEARCH PROJECT

(Please type or print)

PART A

Attach current
passport size
photo

1. Surname.....
Other names.....
Physical address
Email address..... Phone Number.....
Date of birth:.....

2. Citizenship:.....Country of
origin:.....
Institutional
affiliation:.....
Mailing
address.....

3. Academic qualifications (start with most current)
.....
.....
.....
.....
.....

4. Sponsors names and addresses

- (a)
.....
.....
- (b)
.....
.....
- (c)
.....
.....

5. Research project details

- i. Research title:
.....
.....
- ii. The proposed research site (study area)
.....
.....
- iii. Research area of interest (theme)
.....
.....
- iv. Research project collaborator(s) in Tanzania (if any)
.....
.....
- v. Research project estimated total budget
.....TZS/ US\$
- vi. Date of commencement of research
project.....
- vii. Estimated duration of the research
project.....
- viii. Research project funded by (if not funded by researcher):
.....
.....

Tanzania Forestry Research Institute (Conduct of Forestry Research)
Regulations

.....
.....

Signature of the applicant Date:

PART B
FOR OFFICE USE

Research registration number
.....

Recommendation.....
.....
.....



Signature Date:



UNITED REPUBLIC OF TANZANIA
MINISTRY OF NATURAL RESOURCES
AND TOURISM TANZANIA FORESTRY
RESEARCH INSTITUTE



THIRD SCHEDULE

(Made under regulation 5(1)(b))

DECLARATION OF COMPLIANCE

I..... (name) of.....,

do hereby declare that I shall abide to the conditions set out herein below but not limited to:

1. To undertake research activities approved by the Institute.
2. To serve the Institute with copies of research findings and data.
3. To adhere to disciplinary measures and directions issued by the Institute.
4. To abide with the conditions of the Research Clearance Certificate and Research Permit.
5. To attend Scientific Conference as arranged by Institute.
6. To assist the Institute to the best of my abilities particularly in supporting local scientist and have a budget for such commitment.
7. To abide by the rules laid down by the Tanzania Commission for Science and Technology for conducting scientific work in Tanzania, as per the laws of the land.
8. In the event that any of the above is violated, my permit will be revoked and/or my research clearance will be withdrawn.

Surname: Other names:

Signature: Date:



UNITED REPUBLIC OF TANZANIA
MINISTRY OF NATURAL RESOURCES
AND TOURISM TANZANIA FORESTRY
RESEARCH INSTITUTE



FOURTH SCHEDULE

(Made under regulation 6 (5))

RESEARCH CLEARANCE CERTIFICATE
(Please type or print)

1. This certificate is hereby presented to

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.....
.....

2. Title of the proposed research

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.....
.....

3. General objective of the Research

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.....
.....
.....
.....

Tanzania Forestry Research Institute (Conduct of Forestry Research)
Regulations

4. Study area

.....

5. Starting dateEnding date.....

Signature of the Director GeneralDate:

Official stamp



UNITED REPUBLIC OF TANZANIA
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FIFTH SCHEDULE

(Made under regulation 13(2))

TANZANIAN VOLUNTEER/INTERNS AGREEMENT

1. This agreement is made between the Tanzania Forestry Research Institute (TAFORI),
P.O. Box 1854, Morogoro.

And

.....

.....of.....Tel.....

.....

This agreement will be for a period of.....effective
from.....

The Centre/Directorate/Unit/Section of placement at TAFORI will
be.....

2. Name of supervisor at TAFORI will be.....

3. This agreement is made upon the following conditions:-

- a. Volunteering or internship period is one year which can be taken from a period of one (1) to six (6) months renewable accordingly.
- b. TAFORI shall not be responsible for any payment or costs incurred by a volunteer or intern unless formally agreed upon and authorised.
- c. TAFORI shall not be responsible for any medical expenses incurred by a volunteer or intern.
- d. Volunteering or internship does not mean employment by TAFORI.

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- e. A volunteer or intern shall abide and respect all TAFORI terms of service, rules, regulations and conduct.
- f. TAFORI shall not be responsible for any injury, accident, death or any related matter that may arise during your volunteering or internship period at TAFORI.
- g. A volunteer or intern shall not be allowed to handle restricted information or materials.
- h. A volunteer or intern shall not disclose any accessed information in respect of the Institute to unauthorised person.
- i. A volunteer or intern shall not continue with volunteering or internship after your agreement's end date.
- j. Failure to abide to rules of conduct at TAFORI will lead to termination of the agreement with prior notice.
- k. At the end of this agreement the volunteer or intern shall handover at once without exception or reservation all documents, notes, papers, records including electronic documents which are held by him/her bearing directly or indirectly on TAFORI business.

Accepted and signed today by

(Volunteer/ Intern)

Signature.....Date.....

Name of Parent/Guardian/Witness.....

Signature of parent/Guardian/Witness.....

Tel.....Date.....

Signed for TAFORI by.....

Signature.....Date.....

Human Resources and Administration Office

Signature.....Date.....



UNITED REPUBLIC OF TANZANIA
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RESEARCH INSTITUTE



SIXTH SCHEDULE

(Made under regulation 14(1))

APPLICATION FOR EXTENSION/RENEWAL OF RESEARCH CLEARANCE
(Please type or print)

- | | |
|---|--|
| <p>1. Surname.....</p> <p>Other names.....</p> <p>Physical address</p> <p>.....</p> <p>Email Address.....</p> <p>Phone Number</p> | <div style="border: 1px solid black; padding: 10px; width: 100%;">Attach
current
passport
size photo</div> |
| <p>2. Applying for extension of a research period to undertake forestry research in Tanzania
starting from to</p> | |
| <p>3. Research study site(s):</p> | |
| <p>4. Title of the research:</p> | |
| <p>5. General objective of the research</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> | |
| <p>6. Justification for extension of research period</p> <p>.....</p> <p>.....</p> | |

Tanzania Forestry Research Institute (Conduct of Forestry Research)
Regulations

.....
.....

Signature of the applicant.....

Date:

*Tanzania Forestry Research Institute (Conduct of Forestry Research)
Regulations*



UNITED REPUBLIC OF TANZANIA
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SEVENTH SCHEDULE

(Made under regulations 5(1)(c), 14(2), 21(3), 27(3) and 31(5))

FEE /CHARGES

SN.	Research Activities	Tanzanian Researcher (TZS)	Foreign Researcher (USD)
1.	Registration fees for conducting research		
	(i) Student (Undergraduate)	Free	Free
	(ii) Student (Masters)	30,000	100
	(iii) Student(PhD)	50,000	300
	(iv) Post-Doctorate/Research fellow	100,000	400
	(v) Individual Research	200,000	500
2.	Application fees for conducting research project	20,000	100
3.	Extension of research	30,000	100
4.	Export of specimens	50,000	200
5.	Data access	500,000	1000
6.	Scientific talks, lectures or seminars	500,000	300

Dodoma,
13th August, 2020

HAMISI A. KIGWANGALLA
*Minister for Natural
Resources and Tourism*