

THE UNITED REPUBLIC OF TANZANIA

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SUBSIDIARY LEGISLATION

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GOVERNMENT NOTICE No. 386 Published On 14/5/2021

THE COMPANIES ACT,
(CAP. 212)

—
RULES
—

(Made under section 479(1))
—

THE COMPANIES (FORMS) (AMENDMENTS) RULES, 2021

Citation
GN. No.
41 of
2005

1. These Rules may be cited as the Companies (Forms) (Amendments) Rules, 2021 and shall be read as one with the Companies (Forms) Rules, 2005 hereinafter referred to as the “principal Rules”.

Amendme
nt of
Schedule

2. The principal Rules are amended in the Schedule by deleting Form 14a and Form 14b and substituting for them the following:

THE UNITED REPUBLIC OF TANZANIA
BUSINESS REGISTRATIONS AND LICENSING AGENCY,
(Application for Registration of a Company)

(Pursuant to section 14(2) Companies Act Cap. 212)

APPLICATION

Tracking number:

Application date:

APPLICANT

National ID:

Name:

Gender:

Date of birth:

Nationality:

E-mail Address:

Mobile Phone Numbers:

Can this person update data in ORS?:

This person is empowered to assign persons who can update data in ORS

INFORMATION ABOUT COMPANY

TIN:

Incorporation number:

Company name:

Company type:

Incorporation date:

Accounting date:

REGISTERED OFFICE

Registered office:

P.O. BOX:

E-mail:

Mobile Phone Number:

BUSINESS ACTIVITIES

Name of activities:
.....
.....
.....

DIRECTORS

Director 1

Can this person update data in ORS?

National ID/Passport No:

TIN:

Name:

Gender:

Date of birth:

Nationality:

E-mail Address:

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Mobile Phone Number:
Residential address:

DIRECTOR 2

Can this person update data in ORS?
National ID/Passport No:
TIN:
Name:
Gender:
Date of birth:
Nationality:
E-mail Address:
Mobile Phone Number:
Residential address:

COMPANY SECRETARY

Can this person update data in ORS?
National ID/Passport No:
TIN:
Name:
Gender:
Date of birth:
Nationality:
E-mail Address:
Mobile Phone Number:
Residential address:

AUTHORISED SHARE CAPITAL

Class of shares	Number of shares issued	Value	Aggregate nominal value	Currency
Ordinary				TZS
		Total:		TZS

SHAREHOLDERS

SHAREHOLDER 1

National ID/Passport No:
Name:
Gender:
Date of birth:
Nationality:
E-mail Address:

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Mobile Phone Number:
Residential address:
Ordinary:

SHAREHOLDER 2

National ID/Passport No:
Name:
Gender
Date of birth
Nationality
E-mail Address
Mobile Phone Number
Residential address
Ordinary

Director _____
Signature and date

Seal or Stamp (If a Director its other corporate body)

Director _____
Signature and date

Seal or Stamp (If a Director its other corporate body)

Company secretary _____
Signature and date

THE UNITED REPUBLIC OF TANZANIA
BUSINESS REGISTRATIONS AND LICENSING AGENCY,
(Particulars of Beneficial Owners)

(Pursuant to section 14(2) of Companies Act, Cap. 212)

Details of the Company

Name of the Company	
Type of the Company (Public/Private/Company Limited by shares/guarantee)	
Incorporation Number	
Address of the Registered Office	

To the Registrar of Companies,

The above named Company hereby lodges particulars of beneficial owners in accordance with section 14(2)(b) of the Companies Act, Cap 212 and regulation 3(1) of the Companies (Beneficial Ownership) Regulations, 2020, as follows:

Date that the person became a beneficial owner/...../.....
(dd/mm/yyyy)

(a) Beneficial Owner

Full Name (state any former or other name(s))		
Date and place of Birth		
Place of work and position held		
State whether or not Beneficial Owner is a Politically Exposed Person (PEP) (Please attach a legally executed Oath or Affirmation)		
Nationality and Identification	Nationality	
	Identification Type and Number	
	Validity/Expiry Date	
	Issuing Authority and Country	
Residential and postal address, email and phone	Building Name/Plot Number	

number	Street	
	Ward	
	District	
	Region	
	Country	
	Postcode	
	Email	
	Postal Address	
	Phone Number	
Date of declaration (DD/MM/YYYY)		
Date of receipt of declaration by the company (DD/MM/YYYY)		

(b) Nature of ownership or control the Beneficial Owner has in the Company

The percentage of shares a person holds in the company	Direct	% of Shares
	Indirect	% of Shares
The percentage of voting rights a person holds in the company	Direct	% of voting rights
	Indirect	% of voting rights
A person holds a right to appoint or remove a majority of the board of Directors of the company; and / or	Direct	
	Indirect	
A person exercises significant influence or control over the company	Direct	
	Indirect	

(c) Link of beneficial owner with the company in indirect ownership

Name of shareholder holding shares on behalf of the	
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Companies (Forms) (Amendments)

GN. NO. 386 (Contd.)

beneficial owner of the Company	
Name of Director appointed by the beneficial owner	

List of Attachments (if any):

Declaration:

The information given in this form and attachments is correct and complete to the best of my knowledge and belief.

Lodged on behalf of the Company by:

Name:	
Capacity: (indicate whether Director or Secretary)	
Signature:	
Source: (Indicate whether the information obtained was (a) provided by the beneficial owners or their authorized representatives (b) taken from an official register; or (c) provided by a third party not directly related to the beneficial owner)	
Date:	

(Note: Please enter particulars of every beneficial owner in a separate form)

THE UNITED REPUBLIC OF TANZANIA
BUSINESS REGISTRATIONS AND LICENSING AGENCY

Notice of ceasing to be a Beneficial Owner
(Pursuant to section 14(2) Companies Act, Cap. 212)

Details of the Company

Name of the Company	
Type of the Company (Public/Private/Company Limited by shares/guarantee)	
Incorporation Number	
Address of the Registered Office	

To the Registrar of Companies,

The above Company hereby gives Notice in accordance with regulation 3(3) of the Companies (Beneficial Ownership) Regulations, 2020 that the beneficial owners of the Company as specified in column 1 of the table below ceased to be beneficial owners of the Company on the date(s) specified opposite that/those name(s) in column 2 of that table.

Column 1 Name of Beneficial Owner concerned	Column 2 Date on which a person ceased to be a beneficial owner	Column 3 Reason(s) for cessation
	---/-----/----- (DD/MM/YYYY)	
	---/-----/----- (DD/MM/YYYY)	
	---/-----/----- (DD/MM/YYYY)	

Companies (Forms) (Amendments)

GN. NO. 386 (Contd.)

List of Attachments (if any):

Declaration:

The information given in this form and attachments is correct and complete to the best of my knowledge and belief.

Lodged on behalf of the Company by:

Name:	
Capacity: (indicate whether Director or Secretary)	
Signature:	
Source: (Indicate whether the information obtained was (a) provided by the beneficial owners or their authorized representatives (b) taken from an official register; or (c) provided by a third party not directly related to the beneficial owner)	
Date:	

THE UNITED REPUBLIC OF TANZANIA
BUSINESS REGISTRATIONS AND LICENSING AGENCY

Declaration by the registered owner of shares but who does not hold the beneficial interest in such
Shares

(Pursuant to section 14(2) Companies Act, Cap. 212)

Details of the Company

Name of the Company	
Type of the Company (Public/Private/Company Limited by shares/guarantee)	
Incorporation Number	
Address of the Registered Office	

1. Particulars of the Registered owner of shares:

Full Name <i>(state any former or other name(s))</i>		
Date and place of Birth		
Nationality and Identification	Nationality	
	Identification Type and Number	
	Validity/Expi ry Date	
	Issuing Authority and Country	
Company Incorporation Number (in case of company) or Registration Number (in case of other body corporates)	Name	
	Company Incorporation Number or Registration Number	
	Date of Incorporation	
	Place of incorporation /Registration	
Residential and postal	Building	

address, email and phone number	Name/Number	
	Street	
	Ward	
	District	
	Region	
	Country	
	Postal Address	
	Postcode	
	Email	
	Phone Number	
Date of entry of name in register (DD/MM/YYYY)		
Date of declaration(DD/MM/YYYY)		

2. Particulars of the shares in respect of which declaration is being made by the registered owner:

Class of shares:	
Number of shares:	
Distinctive numbers:	From..... To.....
Certificate No.:	
Folio No.	
Nominal value of shares:	
Paid up value of shares:	

3. Declaration:

In pursuance of regulation 4(1) of the Companies (Beneficial Ownership) Regulations, 2020, Ihereby declare that the person(s) named below hold(s) the beneficial interest in the above mentioned shares registered in my name in the register of members of the company:

Full Name <i>(state any former or other name(s))</i>		
Date and place of Birth		
Place of work and position held		
State whether or not Beneficial Owner is a Politically Exposed Person (PEP) <i>(Please attach a legally executed Oath or Affirmation)</i>		
Nationality and Identification	Nationality	
	Identification Type and Number	
	Validity/Expiry	

	Date	
	Issuing Authority and Country	
Residential and postal address, email and phone number	Building Name/Number	
	Street	
	Ward	
	District	
	Region	
	Country	
	Postal Address	
	Postcode	
	Email	
	Phone Number	
Date of declaration(DD/MM/YYYY)		

4. Details of the beneficial interest:

Nature of the beneficial interest:	
Date of creation of the beneficial interest:	
Reasons for not registering shares in the name of the beneficial owner(s):	
Particulars of the instrument/ document, if any, showing the creation of such beneficial interest:	

5. Particulars of change in beneficial interest:

Date of change:	
Nature of the change in the beneficial interest:	
Brief particulars of such change:	
Reason for such change:	
Particulars of the instrument/ document, if any, showing the change in such beneficial interest:	

Date:

Place:

.....
Signature of the registered owner

Enclosures:

- (a) Proof of identity of the registered owner and beneficial owner
 (b) Instrument/ document under which the beneficial interest is created/ transferred/ changed.

THE UNITED REPUBLIC OF TANZANIA
BUSINESS REGISTRATIONS AND LICENSING AGENCY

Declaration by the beneficial owner who holds or acquires beneficial interest in shares but whose
name is not entered in the register of members

(Pursuant to section 14(2) Companies Act Cap. 212)

Details of the Company

Name of the Company	
Type of the Company (Public/Private/Company Limited by shares/guarantee)	
Incorporation Number	
Address of the Registered Office	

1. Particulars of the shares in which beneficial interest is held by the person making
declaration:

Class of shares:	
Number of shares:	
Distinctive numbers:	From..... To.....
Certificate No.:	
Folio No.	
Nominal value of shares:	
Paid up value of shares:	

2. Particulars of the beneficial owner

Full Name (state any former or other name(s))		
Date and place of Birth		
Place of work and position held		
State whether or not Beneficial Owner is a Politically Exposed Person (PEP) (Please attach a legally executed Oath or Affirmation)		
Nationality and Identification	Nationality	
	Identification Type and Number	

	Validity/Expiry Date	
	Issuing Authority and Country	
Residential and postal address, email and phone number	Building Name/Number	
	Street	
	Ward	
	District	
	Region	
	Country	
	Postal Address	
	Postcode	
	Email	
	Phone Number	

3. Declaration

In pursuance of regulation 4(2) of the Companies (Beneficial Ownership) Regulations, 2020, Ihereby declare that I hold / have acquired the beneficial interest in the above mentioned shares of the company which are registered in the name of the person whose particulars are furnished below:

4. Particulars of the Registered owner of shares:

Full Name <i>(state any former or other name(s))</i>		
Date and place of Birth		
Nationality and Identification	Nationality	
	Identification Type and Number	
	Validity/Expiry Date	
	Issuing Authority and Country	
Company Incorporation Number (in case of company) or Registration Number (in case of other body corporates)	Name	
	Company Incorporation Number or Registration Number	

	Date of Incorporation	
	Place of incorporation /Registration	
Residential and postal address, email and phone number	Building Name/Number	
	Street	
	Ward	
	District	
	Region	
	Country	
	Postal Address	
	Postcode	
	Email	
	Phone Number	

5. Details of the beneficial interest:

Date of creation / acquisition of beneficial interest:	
Mode of acquisition of beneficial interest: Allotment / Transfer / others, specify	
Nature of the beneficial interest:	
Reasons for not registering shares in my name:	
Particulars of the instrument/ document, if any, showing the creation of such beneficial interest:	

6. Particulars of the person from whom the beneficial interest is acquired, if applicable:

Name of the transferor of beneficial interest:	
Whether shares were registered in his name: (If not, whether any declaration under regulation 4(2) of the Companies (Beneficial Ownership) Regulations, 2020 was filed by him to the company. If so, date of such declaration)	
Particulars of the instrument/ document, if any, showing the transfer of such beneficial interest :	

7. Particulars of change in beneficial interest:

Date of change:	
Nature of the change in the beneficial interest:	
Brief particulars of such change:	
Reason for such change:	
Particulars of the instrument/ document, if any, showing the change in such beneficial interest	

Date: Place:

.....
Signature of beneficial owner

CERTIFICATION

I, hereby certify that the beneficial interest in the shares mentioned above
has been transferred by me on

Date: Place:

.....
Signature of the person who has transferred the beneficial interest in the shares
Enclosures:

1. Proof of identity of the registered owner and beneficial owner;
2. Instrument/ document under which the beneficial interest is created/ transferred/ changed

THE UNITED REPUBLIC OF TANZANIA
BUSINESS REGISTRATIONS AND LICENSING AGENCY

Change of Beneficial Owners Particulars
(Pursuant to section 14(2) Companies Act Cap. 212)

Details of the Company

Name of the Company	
Type of the Company (Public/Private/Company Limited by shares/guarantee)	
Incorporation Number	
Address of the Registered Office	

To the Registrar of Companies,

The above Company hereby gives Notice in accordance with regulation 5(1) of the Companies (Beneficial Ownership) Regulations, 2020 that the registered particulars of beneficial owners of the Company as specified in column 1 of the table below have changed as indicated in Column 2 of that table.

Column 1 Name of beneficial owner concerned	Column 2 Particulars of change

List of Attachments (if any):

Declaration:

The information given in this form and attachments is correct and complete to the best of my knowledge and belief.

Companies (Forms) (Amendments)

GN. NO. 386 (Contd.)

Lodged on behalf of the Company by:

Name:	
Capacity: (indicate whether Director or Secretary)	
Signature:	
Source: (Indicate whether the information obtained was (a) provided by the beneficial owners or their authorized representatives (b) taken from an official register; or (c) provided by a third party not directly related to the beneficial owner)	
Date:	

Dodoma,
27th April, 2021

KITILA MKUMBO
Minister for Industry and Trade